

# Guide on Hybrid Teaching Setup

Using Zoom

# What is Hybrid Teaching?

Teaching students

- face-to-face, and
- online

at the same time from the classroom using video conferencing tool (MS Teams/Zoom).

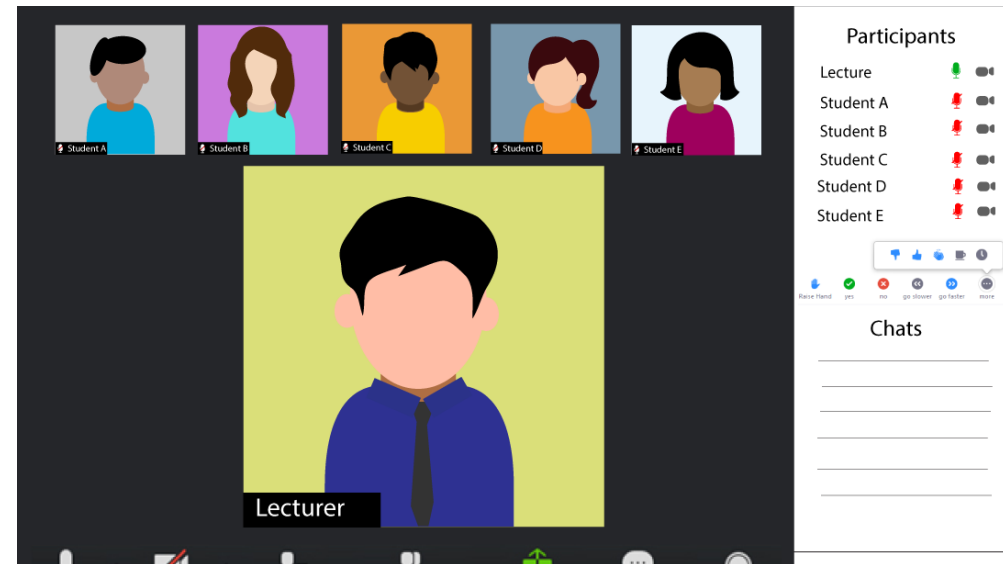
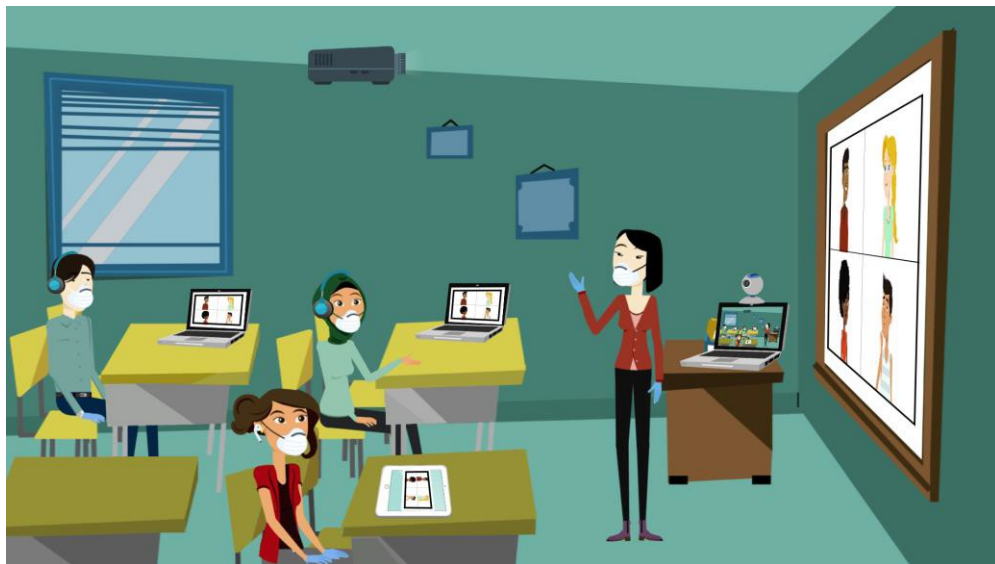


Image source: CIT

# Why Hybrid Teaching?

- **Safe-distancing measures**

i.e. only up to 50 students are allowed in class.

- **Some classrooms cannot accommodate entire class**

e.g. classrooms that used to accommodate 50 no longer able to do so, due to 1 meter distancing.

# IMPORTANT: Instructions for Students

## In-Class



Turn **OFF** your speaker at all times.



**Mute** your microphone



If a student online needs help, **relay this to your tutor.**



**Raise hand** or use the **Chat** to post questions to tutor.



If there are **bandwidth issues** in the physical location, stop the webcam.

## Online



Turn **ON** your speaker and camera.



**Mute yourself** when not speaking.

Unmute yourself only when you are asked to speak.  
Remember to mute yourself once done.



**Raise your hand virtually** if you want to speak.



Use the **Chat** to post questions to tutor.

SCHEDULE FOR HYBRID LEARNING

<b>Week</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Tutor</b>	<b>Groups</b>
9	15 Mar	11pm-1pm	MD6-01-02	A/P Jeanette Ignacio	Group 1(in class) Group 2(online)
9	18 Mar	2pm-4pm	CRC Sym Room	Dr Tanushri Roy	Group 7(in class) Group8(online)
10	22 Mar	11pm-1pm	MD6-01-01B	Dr Brigitte Woo	Group 1(online) Group 2(in class)
10	25 Mar	2pm-4pm	CRC Sym Room	A/P Yanika Kowitlawakul	Group 7(online) Group8(in class)