

**POSITION OF DATA ENTRY ASSISTANT**  
**(3 MONTHS CONTRACT, FLEXI HOURS)**

**Project Information**

The research officer will join a multi-Agency national longitudinal research project. The project focuses on the rehabilitation and reintegration of youth offenders in Singapore. The target sample is youth offenders and youth at risk. The study will examine the interaction between developmental and environmental factors with regard to offending, and investigates the influence of these factors on successful rehabilitation and reintegration of youth into society.

**Job Description and Responsibilities**

We are looking for candidates to do data entry for the EPYC study. The EPYC study is a longitudinal research programme investigating the antecedents and outcomes of youth offending in Singapore. It is based in the Social Service Research Centre of the National University of Singapore.

**Job Scope:**

- To perform data entry using OMR scanner. Training will be provided
- Comfortable with data entry on a regular basis
- Detailed orientated
- Other adhoc duties as assigned

**Job Requirements:**

- Minimum 25 hours a week (day and hours are flexible)
- Rate: \$12/hour
- Location: National University of Singapore (nearest MRT: Kent Ridge)
- Able to start immediately
- Able to commit at least 2 months

Interested candidates can send their resume to [carlyeo@nus.edu.sg](mailto:carlyeo@nus.edu.sg)