

LOUISIANA KEY ACADEMY CHARTER SCHOOL

JOB DESCRIPTION

TITLE: DYSLEXIA INTERVENTIONIST

QUALIFICATIONS: Louisiana Teaching Certificate (Type A or B, Level 2 or 3) or equivalent from another state; Bachelor's degree; at least three years of successful teaching experience; demonstrated expertise in literacy assessment and interpretation of data, identification and implementation of literacy interventions, and use of research-based literacy practices. Training in the use of the NEUHAUS Curriculum or an equivalent Orton Gillingham Program, and certification as an Academic Language Therapist (CALT) is preferable.

REPORTS TO: Principal/designee

PERFORMANCE RESPONSIBILITIES

1. PLANNING

- a. Creates learning goals to move students from their initial skill levels to rigorous and challenging achievement
- b. Creates lesson plans based on the analysis of instructional data to accelerate student learning
- c. Creates objectives that encourage critical and creative thinking
- d. Collaborates with classroom teachers and administrators to plan appropriate interventions, assessments, and progress monitoring
- e. Collaborates with classroom teachers and parents on the strengths and challenges of individual students and to set Student Learning Targets for these students
- f. Participates in ongoing training in the use of best practices in literacy interventions for at-risk dyslexic students
- g. Assists the Curriculum Director and Administration in developing schedules, completing screening assessments, and creating school-wide Student Learning Targets as data dictates

2. INSTRUCTION

- a. Demonstrates an understanding of literacy development of children with dyslexia
- b. Plans and uses adequate and appropriate instructional methods, including effective lesson design, providing intensive interventions as appropriate for dyslexic children
- c. Uses a variety of instructional strategies to meet the needs of dyslexic students, including use of current technology and small-group and individual learning

- d. Collaborates with classroom teachers to integrate literacy instruction across the curriculum while maintaining a emphasis on language processing skill development
- e. Assesses the progress of students as according to the assessment calendar
- f. Provides progress reports as required to administrators, teachers, and parents
- g. Communicates instructional expectations to students and keeps them informed (i.e., provide timely and specific feedback) of their progress to improve learning
- h. Administers literacy assessments and in-depth diagnostic and progress monitoring assessments
- i. Uses diagnostic, prescriptive multisensory instruction to meet the needs of all students
- j. Uses a variety of materials that are optimal for the achievement of the lesson objectives
- k. Utilizes effective questioning techniques to incorporate higher level thinking
- l. Communicates the lesson objective to all students and references the objective throughout the lesson

3. CLASSROOM MANAGEMENT

- a. Organizes available space, materials, and/or equipment to facilitate learning
- b. Promotes a positive learning climate
- c. Manages routines and transitions in a timely manner
- d. Manages and/or adjusts allotted time for activities planned
- e. Establishes expectations for learner behavior
- f. Uses monitoring techniques to facilitate learning
- g. Consistently enforces school and classroom rules and procedures
- h. Listens, observes, and questions students to determine if they are on task
- i. Dismisses students in a systematic and orderly fashion

4. PROFESSIONAL DEVELOPMENT

- a. Reflects on individual performance including identifying areas of strength and areas for improvement and creates a plan to strengthen challenge areas
- b. Follows through in professional development on areas of improvement and uses the learning to change practice
- c. Participates and collaborates with other school professionals in activities to support student achievement
- d. Develops and implements a professional growth plan related to job responsibilities and school priorities
- e. Maintains certification requirements

5. PROFESSIONAL ATTITUDE AND CONDUCT

- a. Accepts and values the contribution of others
- b. Develops leadership and responsibility in colleagues
- c. Accepts, receives and demonstrates the use of constructive feedback
- d. Attends and constructively participates in meetings and professional development activities
- e. Identifies problems and issues and works collaboratively to contribute ideas and find solutions
- f. Maintains communication with Curriculum Director and Principal, keeping him/her informed of problems, concerns, and significant developments
- g. Uses verbal and non-verbal communication in a manner respectful of others
- h. Writes and speaks clearly and concisely to facilitate understanding
- i. Uses active listening skills
- j. Consistently demonstrates customer excellence standards
- k. Develops and maintains a safe and caring environment for all of our customers
- l. Demonstrates positive support through words and actions as ambassadors of the school
- m. Dresses for success according to job responsibilities
- n. Treats all stakeholders in a respectful and helpful manner
- o. Cooperates with administration in the performance of additional duties
- p. Demonstrates successful completion of tasks according to specified timelines
- q. Displays confident posture and maintains self-control
- r. Makes wise and appropriate decisions after identifying and analyzing relevant information
- s. Minimizes bias in self and others and accepts responsibility for his/her own actions
- t. Adheres to Board policies and procedures and administrative rules, guidelines, and regulations
- u. Adheres to district guidelines relative to attendance. Regularly reports to work on time and works additional hours when deemed necessary
- v. Adheres to ethical, legal and professional standards (ex. Communicating optimistic but realistic expectations for students to parents)
- w. Applies laws, policies, regulations, and procedures fairly, consistently, wisely, and compassionately
- x. Follows directives as assigned by supervisor
- y. Refrains from revealing confidential information
- z. Participates as a viable member of the School Leadership Team