

## INTERNSHIP FOR COURSE CREDIT APPROVAL FORM

If you're an advertising major wishing to earn SMU course credit for an internship, complete this form and submit it to the Temerlin Advertising Institute at [temerlin@smu.edu](mailto:temerlin@smu.edu). You'll be notified of our decision within 2-3 business days. If approved you'll be given permission to enroll in the appropriate advertising internship course for the appropriate term.

**NOTE:** Course credit can only be earned for an internship during the term in which the internship is being completed (i.e. summer internships will require enrollment in a summer advertising Internship course, etc.). Interning for course credit is not required for the B.A. in Advertising.

### I. YOUR INFORMATION

NAME	SMU ID
SMU EMAIL ADDRESS	PHONE NUMBER

### II. PROPOSED INTERNSHIP INFORMATION

INTERNSHIP EMPLOYER (AGENCY/COMPANY/FIRM)	START	END
LOCATION OF INTERNSHIP (CITY, STATE/COUNTRY)	INTERNSHIP DATES	
SUPERVISOR'S NAME	WEBSITE	
SUPERVISOR'S EMAIL ADDRESS	SUPERVISOR'S TITLE	
INTERNSHIP TITLE (i.e., DIGITAL MEDIA INTERN)	SUPERVISOR'S PHONE NUMBER	
	HOURS A WEEK (ANTICIPATED)	

### DESCRIPTION OF INTERNSHIP (WHAT WILL YOU BE DOING?)

NOTE: IF YOU HAVE A PDF/WORD DOCUMENT WITH THIS INFO FROM YOUR EMPLOYER, FEEL FREE TO SEND IT AS AN ATTACHMENT WITH THIS COMPLETED FORM.

### III. REGISTRATION INFORMATION & ACKNOWLEDGEMENT

PLEASE INDICATE YOUR DESIRED LEVEL OF COURSE CREDIT FOR THIS INTERNSHIP

ADV 3150 (1 CREDIT HOUR) – MINIMUM 50 HOURS OF WORK REQUIRED

ADV 3250 (2 CREDIT HOURS) – MINIMUM 100 HOURS OF WORK REQUIRED

ADV 3350 (3 CREDIT HOURS) – MINIMUM 150 HOURS OF WORK REQUIRED

TERM REQUESTING CREDIT FOR

YOUR SIGNATURE	DATE
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#### FOR TEMERLIN ADVERTISING INSTITUTE USE ONLY

THIS INTERNSHIP HAS BEEN

APPROVED FOR \_\_\_\_\_ CREDIT HOUR(S) FOR TERM \_\_\_\_\_

NOT APPROVED

TAI INTERNSHIP COORDINATOR'S SIGNATURE	DATE
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#### QUESTIONS ABOUT THIS FORM?

Contact the Temerlin Advertising Institute at [temerlin@smu.edu](mailto:temerlin@smu.edu) or 214.768.3090.