



UNIVERSITY of WISCONSIN  
GREEN BAY

UW-Green Bay Employee Appreciation Week  
"There's no UWGB without U!"



UNIVERSITY of WISCONSIN  
GREEN BAY

UW-Green Bay Employee Appreciation Week  
"There's no UWGB without U!"

Dear \_\_\_\_\_,  
**COWORKER'S NAME**

I \_\_\_\_\_ your help with \_\_\_\_\_.  
**VERB** **PROJECT**

I know how much \_\_\_\_\_ you invested to not only

\_\_\_\_\_ but to \_\_\_\_\_.

\_\_\_\_\_ would be \_\_\_\_\_ without you!  
**NOUN** **NOUN OR ADJECTIVE**

You are a \_\_\_\_\_ member of our team, and I truly

appreciate your \_\_\_\_\_!  
**NOUN**

Sincerely,

\_\_\_\_\_  
**YOUR NAME**

Dear \_\_\_\_\_,  
**COWORKER'S NAME**

Thank you so much for \_\_\_\_\_.  
**THING FOR WHICH YOU ARE GRATEFUL**

You \_\_\_\_\_ so

\_\_\_\_\_.

I really appreciate your \_\_\_\_\_,  
**NOUN**

\_\_\_\_\_ and \_\_\_\_\_.

I \_\_\_\_\_ working with you.  
**VERB**

Sincerely,

\_\_\_\_\_  
**YOUR NAME**

UW-Green Bay Employee Appreciation Week  
"There's no **UWGB** without **U!**"

UNIVERSITY of WISCONSIN  
**GREEN BAY**



UW-Green Bay Employee Appreciation Week  
"There's no **UWGB** without **U!**"

UNIVERSITY of WISCONSIN  
**GREEN BAY**



Dear \_\_\_\_\_,  
COWORKER'S NAME

You're my \_\_\_\_\_ coworker. Every time  
ADJECTIVE  
I come to work, I always feel \_\_\_\_\_ and  
EMOTION  
\_\_\_\_\_ because I know the \_\_\_\_\_  
EMOTION ADJECTIVE  
person to \_\_\_\_\_ with is right there.  
VERB

Thanks so much for your \_\_\_\_\_ and  
NOUN  
\_\_\_\_\_.  
NOUN

Sincerely,

\_\_\_\_\_  
YOUR NAME

Dear \_\_\_\_\_,  
COWORKER'S NAME

I count myself \_\_\_\_\_ working in a(n)  
ADJECTIVE  
\_\_\_\_\_ where employees \_\_\_\_\_  
PLACE VERB  
so much. As a result of your \_\_\_\_\_ and  
NOUN  
\_\_\_\_\_ can  
ADJECTIVE NOUN PLURAL NOUN  
\_\_\_\_\_.  
VERB

Thanks for being so \_\_\_\_\_ to work with.  
ADJECTIVE

Sincerely,

\_\_\_\_\_  
YOUR NAME