

## Toddler Music Class Policies

### Class Location:

Our classes will be held at Belmont's Cool Springs Campus. For directions, visit:

<http://www.belmont.edu/Williamson/>

### Before Class:

- Because some students have allergies and they can be a distraction, we ask that you leave snacks outside of the classroom. If there will be a special snack time, the instructor will approve and let you know.
- If possible (and we know it is not always!), remove pacifiers before coming to class. This allows the child to interact more adequately and participate in the sound making process.

### During Class:

- Whenever you're in the class with your child - **you are your child's partner and coach.** The teacher will lead the activities, you will be partners in discovery with your child. Sing, dance, play the sticks, have fun. Whenever you can, follow your child's ideas for doing something a new way. Add a few ideas of your own. Be creative. You know your child and are his/her best teacher.
- Toddler music classes are a shared family experience. Focusing on the activity will help the class move along smoothly. Try to refrain from excessive visiting with other adults. You are always welcome to visit before and after, but during the class please try to focus on and encourage your child so you are a part of the process. You are your child's best role model and teacher.
- Spouses, partners, and relatives in and out of town are always welcome to join class. It's a treat for your child to be able to share their music class experience. Friends of enrolled families who would like to observe a class may do so with prior approval by the teacher. Non enrolled siblings may attend if they can be quietly engaged on their own or remain in a stroller or car seat. If they become a distraction, we may need to remove them from future classes.
- Children are children! And we like that 😊. With toddlers, it is expected that they will not always be engaged in the group activity. Sometimes they just need to move! If your child is moving around the room, please stay near them and when possible, direct them back to the activity. If their behavior begins to disrupt the class, you may need to take them out of the room for a few minutes (it happens to all of us!). Feel free to bring them back when they are ready. As competent parents, grandparents, and caregivers, we will allow you to handle the situation. When caregivers are not present, the instructor will deal with any problem that occurs during class through positive reinforcement and

redirection. If there is an issue, the instructor will speak with the parent/caregiver privately.

- Above all, remember that toddler music classes are process oriented, not performance oriented. If your child is quiet in class, or loud and outgoing, they are still learning and contributing in their special way.

### **Missed Classes/Make-ups:**

If you are unable to attend a class, you may join another class (if available) during the week (if there is space, and pending instructor approval). We will not go longer in the semester and provide special classes, as we are tightly scheduled, unless otherwise noted by the instructor. Make ups will not carry over semester to semester. In the case of inclement weather or instructor illness, classes will be made up. If you are going to be absent, kindly let your instructor know so that she can make plans according to the group dynamic.

### **Payments:**

Tuition is due on or before the first class of the semester. For help with the registration process, please call Belmont Academy at 615.460.6346, or e-mail us at [belmontacademy@belmont.edu](mailto:belmontacademy@belmont.edu). You may pay with check/cash and money order, or use the online credit card registration on our Academy website, [www.belmontacademy.net](http://www.belmontacademy.net). Click the link for online payment. Please note that there is a \$5.00 transaction fee for each student, if paying by credit card.