



## **Public Relations-Summer Intern**

### **Position Description**

The primary responsibility of a Public Relations Intern is to assist in providing writing services used in day-to-day internal and external communications to include research, writing, proofreading and distribution of information.

### **Additional Responsibilities**

- Writing for Santee Cooper's publications
- Special event planning Database maintenance
- Photography and videography

### **Position Requirements**

The qualified candidate must:

- writing and interviewing skills for articles in the utility's publications digital photography skills for the newsletter, as needed
- strong computer expertise with knowledge of various writing and design computer programs
- effective interpersonal and organizational skills
- knowledge of computer technology for writing, editing and design

In addition the candidate must:

- Have completed their first year at a 4-year college or 2-year college (transfer program).
- Be pursuing a degree in Journalism, Communications or English.
- Have a valid driver's license.
- Successfully undergo pre-employment physical and drug screen.

Apply [here](#)

---