



The Department of Personnel Services, Employment Services Division announces the exam for:

Sheriff's Community Services Officer II

Exam # 28896-A

Approximate Monthly Salary: \$4,517.04 - \$5,489.70

DESCRIPTION

Sheriff's Community Services Officer II, under general supervision, performs non-hazardous vehicle code and parking regulation enforcement, special events or emergency traffic control, general traffic and parking control throughout the general unincorporated area of Sacramento County, and creates traffic and crime reports. Some positions may be assigned to a City to which law enforcement services are being provided by the Sacramento County Sheriff's Department.

MINIMUM QUALIFICATIONS

Graduation from High school or satisfactory completion of an acceptable General Education Development (GED) Test; And:

Either: 1. One year of full-time paid experience explaining rules and laws related to vehicle code and parking enforcement in the public sector.

Or: 2. Two years of full-time paid experience in a position working directly with the public, including interpreting/clarifying rules, regulations, policies, or procedures, and handling complaints on a daily basis.

Please refer to job announcement for cut-off dates.

(Final cut-off is at 5:00 PM on May 18, 2020)

Please see job announcement for important testing information. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.

IMPORTANT REMINDER REGARDING PROVISIONAL APPOINTMENTS

- Provisional employees in this class should file for this examination.
- Individuals in provisional positions must be reachable on the eligible list to be considered for permanent appointment.
- If a provisional is not reachable, it is the appointing authority's responsibility to take the appropriate action to terminate the appointment. Civil Service Rule 7.5 states, "Provisional appointments shall terminate within twenty (20) calendar days after the date on which the eligible list is established."