



The Department of Personnel Services, Employment Services Division announces the exam for:

Chief, Division of Facility Planning and Management

Exam # 29320-A

Approximate Monthly Salary: \$10,707.96 - \$11,805.90

DESCRIPTION

Under general direction, oversees and directs through subordinate managers the countywide activities and function of the Facility Planning and Management Division.

Chief, Division of Facility Planning and Management is a single position management class which has overall responsibility for the planning, administration and operation of the Facility Planning and Management Division within the Department of General Services. The division's responsibilities include county-wide activities and functions related to Capitol Construction Fund, Computer Aided Facility Management system (CAFM), and Master Planning.

MINIMUM QUALIFICATIONS

Either: Two years of full-time experience in Sacramento County service in the class of Administrative Services Officer III, Senior Administrative Analyst, Energy Manager, Facility Manager, Real Estate Program Manager or Senior Engineer/Architect, that included experience in facility management.

Or: Graduation from an accredited four-year college or university with a Bachelors Degree or higher in business administration, public administration, accounting, architecture, engineering, finance, economics or fields directly related to the governmental and/or facility management duties of this class.

AND

Two years of management experience involving either: facility management, energy management, master planning, capitol improvement programs, real estate including the financial planning and budgetary oversight of program, preparing appraisal reports, negotiating and processing lease agreements.

Substitution: Additional experience in Facility Management may be substituted for the education requirement on a year-for-year basis.

**Please refer to job announcement for cut-off dates.
(Final cut-off is at 5:00 PM on August 12, 2020)**

Please see job announcement for important testing information. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.