



The Department of Personnel Services, Employment Services Division announces the exam for:

Retirement Investment Analyst Level I/II

Exam # 29405-A

Approximate Monthly Salary: \$5,839.44 - \$8,353.74

DESCRIPTION

The Retirement Investment Analyst provides analytical, research and administrative support for the day-to-day management of the investment program of the Sacramento County Employees' Retirement System (SCERS); assists with the preparation of various financial and performance reports; and monitors investment managers and portfolios.

MINIMUM QUALIFICATIONS

A Bachelor's degree or higher from an accredited college or university in Business Administration, Accounting, Finance, Economics, Public Administration or other field directly related to the intent of the class.

Desirable Qualifications:

A Master's in Business Administration (MBA) or certification as a Chartered Financial Analyst (CFA) are desirable, but not required.

Please refer to job announcement for cut-off dates.

**First cut-off is at 5:00 PM on July 22, 2020
(Final cut-off is at 5:00 PM on August 19, 2020)**

Please see job announcement for important testing information. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.

IMPORTANT REMINDER REGARDING PROVISIONAL APPOINTMENTS

- Provisional employees in this class should file for this examination.
- Individuals in provisional positions must be reachable on the eligible list to be considered for permanent appointment.
- If a provisional is not reachable, it is the appointing authority's responsibility to take the appropriate action to terminate the appointment. Civil Service Rule 7.5 states, "Provisional appointments shall terminate within twenty (20) calendar days after the date on which the eligible list is established."