

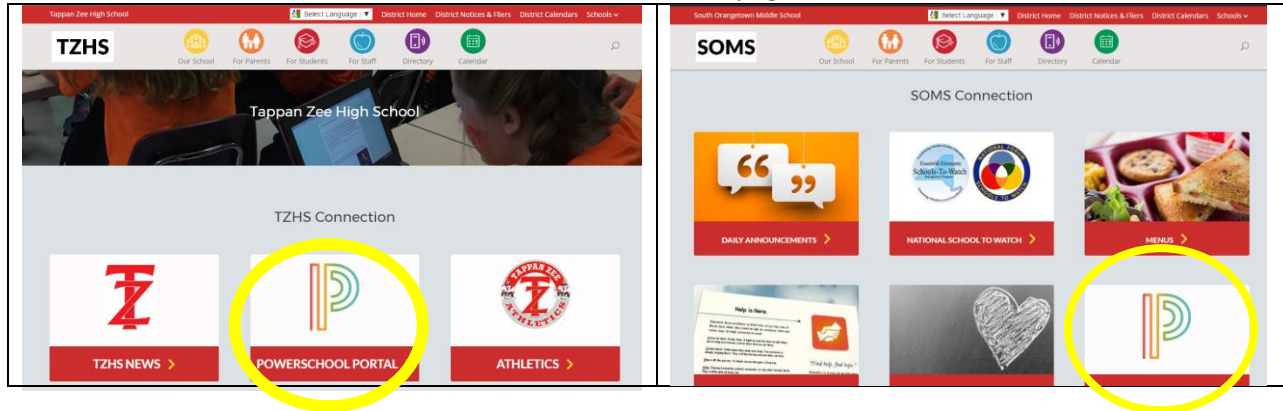
# Welcome to SOCSD's PowerSchool Portal

## Access the portal

From the **SOCSD homepage**: <http://www.socsd.org/>, Click on:

OR

From the school web pages:



Helpful Hint: Once you are at the login screen, add a bookmark or save it to your favorites so it's easier to find next time.

- Parents and Students log in from the same portal login.
- Students have their own username and password that is created for them by the school. Students should inquire at school if they do not know their username and password.
- Parents must create their own account. This feature of PowerSchool allows each parent to have his/her own account and to add multiple children to one account.
- Parents must have the Access ID and Password (the old portal username and password) for each child to create a new account. If you do not have this information, please contact your child's school.

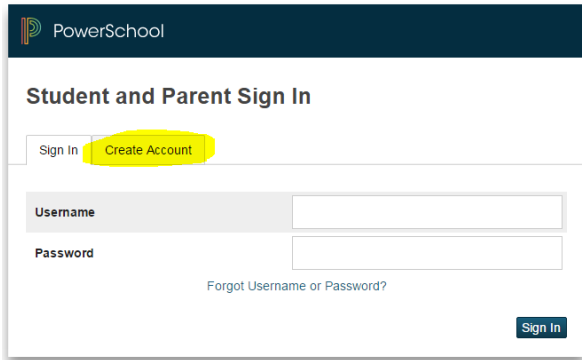
**NOTE ABOUT THE POWERSCHOOL APP:** The PowerSchool App is not enabled for our district. Because of customizations we have made to PowerSchool, the app does not work well for us. Please access the portal from your web browser instead.

The PowerSchool Portal will be available throughout the school year. However, access to the portal will be disabled periodically to help facilitate the entry of comments and grades.

Marking Period	Begins	5 <sup>th</sup> Week Progress Period	Progress Report Available Online	Ends	Portal Closed	Report Card Available Online
1	9/6	10/7	10/14	11/4	11/4-11/9	11/9 3pm
2	11/7	12/9	12/16	1/23	1/23-2/2	2/3
3	1/30	3/3	3/10	3/31	3/31-4/6	4/7
4	4/17	5/12	5/19	6/13	6/13-late August	Mailed 7/3

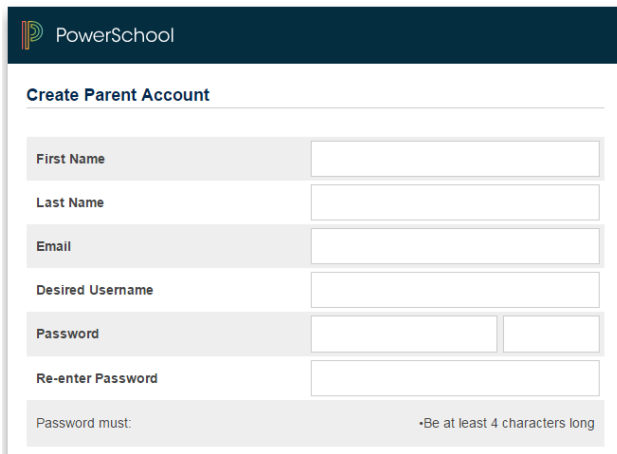
## Steps to Create A New Parent Portal Account:

Go to the PowerSchool portal login and click on Create Account. Click Create Account again.



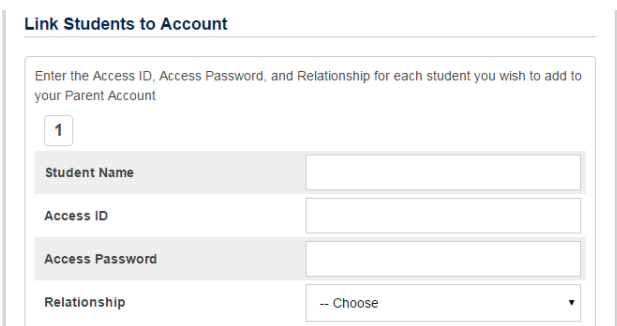
The screenshot shows the PowerSchool login page. At the top left is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a yellow background. Below the buttons are two input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

Fill out the top portion of the form with your information, creating a username and password of your choice.



The screenshot shows the "Create Parent Account" page. It has a heading "Create Parent Account" and several input fields: "First Name", "Last Name", "Email", "Desired Username", "Password" (split into two boxes), and "Re-enter Password". At the bottom, there is a note: "Password must: -Be at least 4 characters long".

Fill out the "Link Students to Account" section. You can enter up to seven children. You must have the Access ID and Access Password for each child. Contact your school's PowerSchool contact if you do not have this information.



The screenshot shows the "Link Students to Account" section. It has a heading "Link Students to Account" and a sub-heading "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". There is a counter "1" in a box. Below are four input fields: "Student Name", "Access ID", "Access Password", and "Relationship" (a dropdown menu with "-- Choose" selected).

For "Relationship" select your relationship to the child.

At the bottom of the screen hit Enter. If successful, you will be returned to the login screen.

Log into the portal with your new username and password, you will come to the "Grades and Attendance" screen.

## Grades and Attendance

Click on any grade and the Class Score Detail screen will appear. This gives you all the homework, classwork and tests that make up this grade.

Grades and Attendance: [Redacted]

Exp	Last Week					This Week					Course	Q1	Q2	M1	F1	R1	Q3	Q4	S2	Y1	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F													
1(1-6)											AP Computer Science Principles CONNELL, K - Rm: 308	96 96	89 89	88				98 98	--	--		6	5
2(2,4,6)											P.E. Fall SUTTON, S - Rm: GYM	100 100	100 100				--	--	--	100 100	1	0	
2(2,4,6)											P.E. Spring SUTTON, S - Rm: GYM						100 100	--	100		0	0	
3(1-6)											Italian V BRUNO, M - Rm: C-4	99 99	96 96	92			99 99	--	--		3	0	
4(1-6)											Aerospace Engineering-PLTW EMMERT, M - Rm: 317	88 88	94				--	--	--		3	0	
5(1-6)											English 12H MATULAC, M - Rm: 405	95 95	95 95	93			97 97	--	--		4	0	
6(1-6)											AP Economics/Issues ROSENTHAL, A - Rm: 411	96 96	88 88	84			88 88	--	--		3	0	
7(1-6)											AP Calculus BC PREMUS, M - Rm: 315	88 88	86 86	74			100 100	--	--		3	0	
8(1,3,5)											AP Physics C Lab FRANCESCO, M - Rm: 324						--	--	--		3	0	
8(2,4,6)											AP Calculus BC lab PREMUS, M - Rm: 315						--	--	--		1	0	
9(1-6)											AP Physics C	88 88	85 85	55			65 65	--	--		5	0	

Class Score Detail:

Course	Teacher	Expression	Final Grade <sup>1</sup>
Italian V	BRUNO, M	3(1-6)	96 96%

Teacher Comments:  
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Section Description:  
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Grade stored on 02/02/2017

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

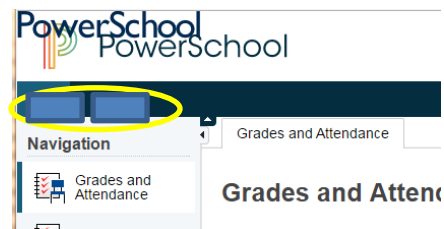
Assignment Scores

Due Date	Category	Assignment	Codes	Score	%	Grd
11/07/2016	Communication	Se- Cerchio		100/100	100	100
11/09/2016	TestsandQuizzes	Esamino- Se		101/100	101	100
11/10/2016	HW	HW 11/7-11/10		100/100	100	100
11/18/2016	HW	HW 11/14-11/18		80/100	80	80
11/18/2016	TestsandQuizzes	Esame- Cong Imp		104/100	104	100
11/23/2016	HW	HW 11/21-11/23		100/100	100	100
12/01/2016	TestsandQuizzes	Esamino Vocab 1		102/100	102	100
12/02/2016	TestsandQuizzes	Esamino Vocab 2		102/100	102	100
12/02/2016	HW	HW 11/28-12/2		100/100	100	100
12/09/2016	HW	HW 12/5-12/9		100/100	100	100
12/14/2016	TestsandQuizzes	Esame-3MSC		98/100	98	98
12/16/2016	HW	HW 12/12-12/16		100/100	100	100

You can move around to different screens using the Navigation pane on the left of your screen.

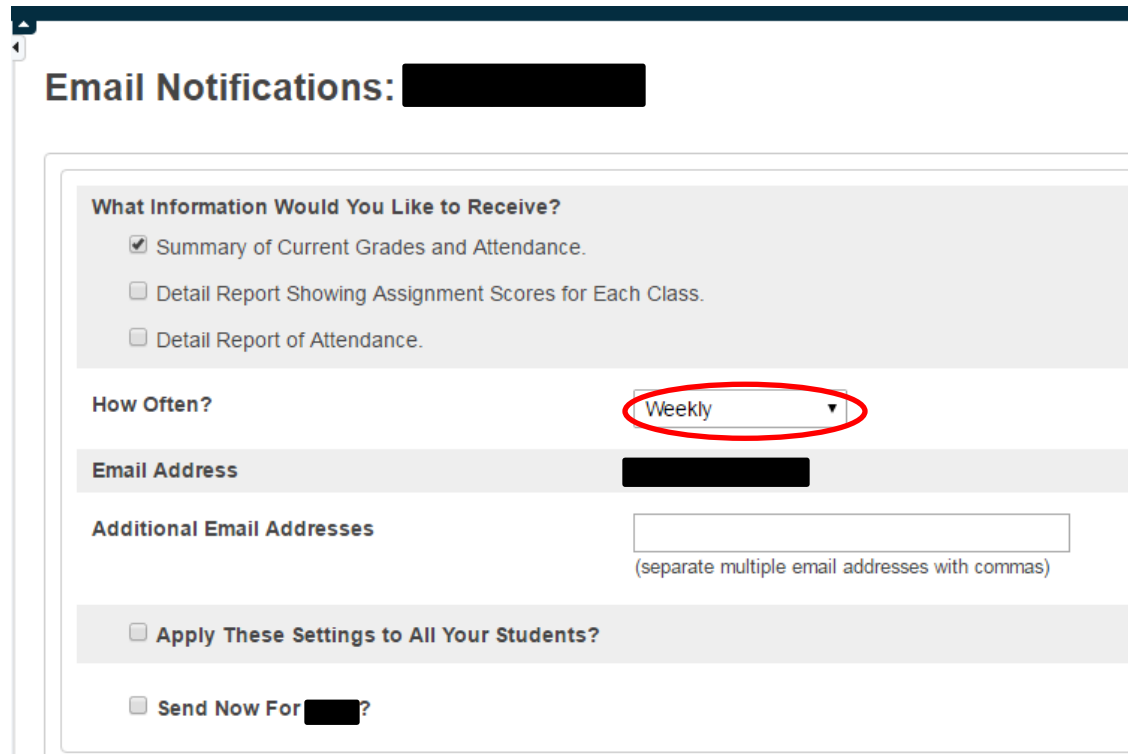
You can also move to your other children's information (if applicable) by clicking the name on the dark blue banner at the top of the page.

- Navigation
- 1 Grades and Attendance
  - 2 Grade History
  - 3 Attendance History
  - 4 Email Notification
  - 5 Teacher Comments
  - 6 Account Preferences
  - 6 Honor Roll
  - 7 My Schedule



## Navigation Pane

- 1) **Grade History** is where you can view prior year's grades.
- 2) **Attendance History** is where you can view attendance for the quarter. Scroll to the bottom of the screen for definition of Attendance Codes.
- 3) **Email Notification** gives you the ability to have grades and attendance and/or detailed class assignment or attendance reports sent to you via email. You can specify the email address, frequency and type of report. You can also have it sent to you immediately by selecting "Send now for".



**Email Notifications:** [Redacted]

**What Information Would You Like to Receive?**

- Summary of Current Grades and Attendance.
- Detail Report Showing Assignment Scores for Each Class.
- Detail Report of Attendance.

**How Often?** Weekly

**Email Address** [Redacted]

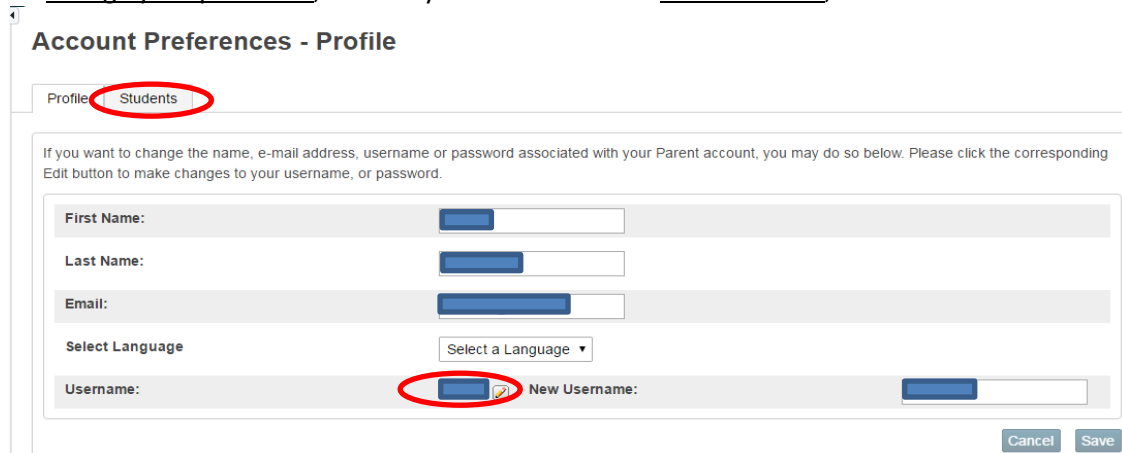
**Additional Email Addresses** [Empty field]  
(separate multiple email addresses with commas)

**Apply These Settings to All Your Students?**

**Send Now For** [Redacted]?

- 4) **Teacher Comments** will be shown for the current quarter and will be populated with current comments at the half quarter and end of quarter.
- 5) **Account Preferences** is where you can change your Password or add additional students to your account.

To change your password, click on your username. To add a student, click on the Students tab.



**Account Preferences - Profile**

Profile **Students**

If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username, or password.

**First Name:** [Field]

**Last Name:** [Field]

**Email:** [Field]

**Select Language** Select a Language

**Username:** [Field] **New Username:** [Field]

Cancel Save

6) Honor Roll displays all instances that Honor Roll was granted since Middle School.

We hope this guide has helped. If you still have questions or problems with the portal, please contact your building's PowerSchool contact:

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