
- Section 01: T/Th 11:00am – 12:15pm, W-1-0006
- Section 02: T/Th 12:30-1:45pm, W-1-0006
- Section 03: T/Th 7:00pm–8:15pm, W-1-0006

Instructor: A. Potasznik
potasznik@cs.umb.edu

Office hours: Tu 3:00-3:45pm, Th 4-6pm by appt.
5-3-130, ext 7-6490

Wiki: http://blogs.umb.edu/amandapotasznik/

Notable dates:
Mon 2/4: End add/drop period
3/11-3/17: Spring Break

Write-ups due:
2/10, 2/24, 3/10, 3/31, 4/14, 4/28

5/9 & 5/14: Optional workshops
Tues 5/21: Final paper due


2. Student Goals
- Understand the basic ethical concepts & frameworks as they apply to issues in IT
- Become sensitized to computer ethics terminology
- Examine U.S. case law and legislation regarding computer ethics
- Acquire tools and methods for analyzing cases
- Acquire practice in applying the tools and methods to actual or realistic cases
- Effectively monitor news media to critically analyze issues
- Thoroughly examine and write about particular social or ethical issues
- Present a complex issue to an audience of peers
  - Successfully communicate and collaborate with members in a group
  - Successfully argue cases with peers of opposing viewpoints
- Develop ethical autonomy: good judgment and helpful intuitions

3. Basic rubric
Write-ups (~5-6): 25%, Participation: 20%, Midterm: 15%, Presentation: 25%, Final Exam: 15%
THERE IS NO EXTRA CREDIT OFFERED IN THIS CLASS. The generosity of the late policy renders extra credit superfluous. No courses required by the CS major, minor, or certificate may be taken pass/fail.

4. Detailed rubric

Weekly write-ups: 25%
Students are required to monitor news media of their choice. Every 2 weeks, students will select a current (no more than 3 months old) article with social or ethical impact and submit (via blackboard) a 1-page (minimum, excluding heading and works cited) write-up explaining the issue. Headings should be no more than 2 lines long, including name and section number. Students should give background information and a brief analysis of the issue, along with their personal opinion. All applicable terminology and vocabulary as learned in class should be appropriately referenced. All sources must be correctly cited. There will be 5 to 6 papers per semester. Students will present their findings to the class randomly throughout the semester. Weekly write-ups will be submitted in .docx or .pdf format via blackboard. Write-ups including plagiarized content will receive a non-negotiable grade of 0.

Participation: 20%
Part 1: Homework: 30% Students come to class with physical evidence (in hand or on computer brought to class) that they have completed homework. Homework evidence will be checked in class every day. It will not be turned in. Homework not presented in class due to absence will not receive full credit. Students will be notified in advance of topics for discussion for the next class.

Part 2: Contribution: 70% Students are present and participate in the entirety of the class (discussion + lecture).
**Midterm: 15%**

There will be a multiple-choice midterm exam consisting of acronym significance, court case outcomes, effects of various acts and statutes, & terminology. Up to 30 pages of approved handwritten notes may be used on the midterm exam. A study guide may be found on the class site. No digital or printed notes allowed. Due to the study guide and open note policy, there will be no make-up opportunities for students who miss or fail the midterm.

**Presentation: 25%**

Students will form groups to research a specific current social or ethical issue, then prepare a 9 - 12 minute presentation. They will highlight all viewpoints on the subject and use applicable class terminology. Details about this presentation can be found on the class site. Use of audiovisuals is encouraged but not mandatory. Students will sign up for presentation dates at the beginning of the year and may seek advice/approval on topics from the instructor. If in doubt, discuss content with the professor before the presentation.

**Final Exam: 15%**

The final exam will be a take-home paper between 3 and 10 pages long. Students may choose to base their final papers on one of the scenarios that we study in the final weeks of the course or to complete a longer version of a weekly write-up (based on a current event, no more than 3 months old). Those who choose the 2nd option are held to a combination of the weekly write-up rubric and the final paper rubric. No late final papers will be accepted.

5. **Attendance**

Attendance is mandatory and factored into the student’s grades as class participation. Students should email the teacher in advance if they plan to miss a day of class. At that point they may submit evidence of homework due on the day of absence (via email) and find the new assignments (online). Missing the previous class is not an excuse for being unprepared with hw when the student returns. Any unexcused work received past the due date will receive a deduction on the following scale:

<table>
<thead>
<tr>
<th>Late Assignment</th>
<th>Points Deduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 1 day late</td>
<td>-10 points</td>
</tr>
<tr>
<td>Less than 1 week</td>
<td>-30 points</td>
</tr>
<tr>
<td>More than 1 week</td>
<td>no credit</td>
</tr>
</tbody>
</table>

Only homework accompanied by documentation proving a medical or family emergency will receive reduced deduction or the absence be counted as “excused.” Students with multiple unexcused or unexplained absences may no longer be eligible to submit late work. This determination is at the professor’s discretion. This scale does not apply to projects and final papers, which must be submitted according to set dates.

6. **Academic Integrity**

Any student submitting somebody else’s work as their own or copying their own old work (whole or in part) to a new submission will receive a grade of 0 for the assignment and potentially the entire course. In particularly drastic cases, plagiarism can lead to expulsion from the University. The instructor will not tolerate dishonesty and make no exceptions to this policy. Please protect yourself and the instructor from this unpleasant business by being honest and submitting only your own work. It is perfectly acceptable to cite and quote other authors, but **you must clearly identify these parts as citations or quotes. If you do use quotes, you will be graded on your own synthesis, not on the quality of the work you are citing or quoting. Assignments with evidence of plagiarism cannot be resubmitted.**

7. **Student conduct**

Students are required to adhere to the University Policy on Academic Standards and Cheating, to the University Statement on Plagiarism and the Documentation of Written Work, and to the Code of Student Conduct which is available online at: [http://www.umb.edu/student_affairs/programs/judicial/csc.html](http://www.umb.edu/student_affairs/programs/judicial/csc.html)

8. **Disabilities**

Section 504 of the Americans with Disabilities Act of 1990 offers guidelines for curriculum modifications and adaptations for students with documented disabilities. If applicable, students may obtain adaptation recommendations from the Ross Center for Disability Services, M1401 (617-287-7430). The student must present these recommendations and discuss them with each professor within a reasonable period, preferably by the end of Drop/Add period.

9. **WPE**

Students wishing to use papers from this course for the university writing proficiency exam should contact the professor by email with their request (including specific plans for their foreseen timeline and assignment choice) by the 4th week of classes. Final papers used for this purpose will be due before the stated due date. The professor reserves the right to refuse WPE
requests. See: http://blogs.umb.edu/amandapotasznik/wpe/