Plan for Remote Course Delivery and Maintaining Instructional Continuity
A Potasznik
CS/IT 285, Spring 2020

The following contingency plan will be implemented in accordance with the guidelines set forth by the Interim Provost and Vice Chancellor for Academic Affairs.

News/Communication:
As usual, all students are expected to check the class website for updates: http://blogs.umb.edu/amandapotaszni/. Furthermore, students are expected to monitor their Blackboard accounts for messages.

Midterm:
The midterm exam has been moved to online format, and will take place on its original date (March 12). Instructions are found at http://blogs.umb.edu/amandapotaszni/2020/03/11/the-midterm-is-on-for-thursday-march-12/

Lectures:
Students will study slides provided at http://blogs.umb.edu/amandapotaszni/class-slides/.
Students will email the professor with any questions about the lecture content.

Homework:
Students will complete discussion assignments as follows:
- Discussion groups will be posted on the class website: http://blogs.umb.edu/amandapotaszni/
- One student in each group (the first to make their way to the site) will create a thread discussion forum for that day on Blackboard. The thread should be labeled as follows: Section #, Day #, Group #. The class days are detailed on the class calendar: http://blogs.umb.edu/amandapotaszni/class-calendar/
- Each student will share their own answers, and comment on each of their group members’ answers. The minimum number of posts per student will be equal to the total number of active group members (including the student). I.e., if you are in a group with 6 people, you will post a minimum of six times: once when you present your own answers, and once in response to each of your remaining group members’ posts.

Projects:
Projects will only be moved online as a last resort. If possible, project presentations will simply be postponed until we are once again able to meet on campus. Multiple groups may be required to present per day; some lectures may be moved online as needed to make time for project presentations on those days. If the remaining number of days on campus is insufficient for every group to present, students will record their presentation, with slides and voice, (audio recording instructions here for ppt and here for Google Slides) and post it to the appropriate Blackboard folder by Sam on the day of their original presentation. All other students in that section (previously those who were in the audience for each presentation) will be required to comment on the project by midnight that night. As always, projects must adhere to the instructions set forth at http://blogs.umb.edu/amandapotaszni/project-details-and-advice/.