Minutes of the Reorganization Meeting of the
Rockland Board of Cooperative Educational Services
Rockland BOCES, 65 Parrott Road, Bldg. 10, West Nyack, NY 10994

July 5, 2012

BOARD MEMBERS PRESENT:
Ronald Hansen, President
Sandi Jeanette, Vice President
Robert Davis
David Grammerstorf
Gail Koss
Michael Mark
Rosemary Pitruzzella
Christine Webb
Peggy Zugibe

OTHERS PRESENT:
Dr. Mary Jean Marsico, District Superintendent
William Toussaint, Deputy Superintendent
Cathy O’Brien, Assistant to the Superintendent
Charlene Jordan, Asst. Supt. for Educational Services
Amy Albers, Assistant Superintendent of Student Services
Ana Reluzco, Director of Human Resources
Christine Romanik, Director of Business
Bill Boydston, Director of Career Technical Ed. Ctr.
Stephanie Gouss, Director of Communications
Marie Moreno, Accountant I

Carmela Bozzuti, Clerk of the Board

Mr. Ronald Hansen, President, called the meeting to order at 9:07 a.m.

The Pledge of Allegiance was led by Mrs. Webb.

Mr. Hansen, President, called for a nomination for Temporary Chairman. Mrs. Zugibe moved, seconded by Mrs. Webb, that Mrs. Bozzuti, Clerk, be nominated Temporary Chairman, unanimously passed.

Mrs. Bozzuti, Clerk, administered the Oath of Office to Dr. Mary Jean Marsico, District Superintendent.

Mrs. Bozzuti, Clerk administered the Oath of Office to Mr. Ronald Hansen, re-elected Board Member (Nanuet Union Free School District), Mrs. Rosemary Pitruzzella, re-elected Board Member (South Orangetown Central School District) and newly elected Board Member Mr. Robert Davis (Pearl River Union Free School District).

Mr. Mark nominated Mr. Hansen as President of the Board, seconded by Mrs. Webb. No other nominations were made. Mr. Hansen was unanimously
elected President.

Mrs. Bozzuti, Clerk, administered the Oath of Office to Mr. Hansen, Board President.

Mrs. Koss nominated Mrs. Jeanette as Vice-President of the Board, seconded by Mrs. Zugibe. Mrs. Jeanette was unanimously elected Vice-President.

Mrs. Bozzuti, Clerk, administered the Oath of Office to Mrs. Jeanette, Board Vice-President.

On motion by Mrs. Webb, seconded by Mrs. Zugibe, the Board unanimously appointed Mrs. Bozzuti, Clerk.

Mr. Hansen, President, administered the Oath of Office to Mrs. Bozzuti.

On motion by Mrs. Webb, seconded by Mrs. Zugibe, the Board unanimously appointed Mrs. Moreno, Treasurer.

Mr. Hansen, President, administered the Oath of Office to Mrs. Moreno.

On motion by Mrs. Koss, seconded by Mrs. Jeanette, the Board unanimously appointed Mrs. Romaniuk, Deputy Treasurer.

Mr. Hansen, President, administered the Oath of Office to Mrs. Romaniuk.

On motion by Mr. Grammerstorf, seconded by Mr. Mark, the Board unanimously appointed Mr. Toussaint Freedom of Information Officer.

On motion by Mr. Grammerstorf, seconded by Mr. Mark, the Board unanimously appointed Mr. Toussaint Records Management Officer.

On motion by Mr. Grammerstorf, seconded by Mr. Mark, the following appointments were unanimously passed:

Asbestos Hazard Designee - Michael Loblanco
BOCES-Wide DASA Coordinator - Ana Reluzco
Building DASA Coordinators - Joyce Mucci: Division Office Liaison
                           - Billy Castellane: District Based
                           - Jacques Laine: River View/TSHS/Project Search
                           - Gianluca DiMuccio: Kaplan
On motion by Mrs. Koss, seconded by Mr. Grammerstorf, the following designations were unanimously passed:

**School Physicians** – Rockland Family Medical Care Business Health Services

**School Attorney** – Greenberg, Wanderman & Fromson

**Labor Relations Attorney** – Bond, Schoeneck & King, PPLC

**Independent Auditor** - Korn, Rosenbaum, LLP

**Claims Auditor** – Christopher Weir

**Internal Auditor** – John Beltramo

**Flexible Benefits Plan Administrator** – Aflac

**Energy Procurement Consultant** – Epex, Inc.

On motion by Mrs. Koss, seconded by Mr. Grammerstorf, the following designations were unanimously passed:

**Official Bank Depositories**, with authorization for the Treasurer to sign checks as per regulations set forth under the BOCES Investment Policy #6240, as adopted 10/13/10:

- Chase
- First Niagara
- CLASS
- TD Bank
- Wells Fargo

On motion by Mrs. Koss, seconded by Mr. Grammerstorf, the following designations were unanimously passed:
Investment of Funds with designation of banks and investment cooperatives with Authorization for Treasurer as per regulations set forth under the BOCES Investment Policy #6240, as adopted 10/13/10:

Chase
First Niagara
CLASS
TD Bank
Wells Fargo

On motion by Mrs. Webb, seconded by Mr. Mark, the following designations were unanimously passed:

Regular Monthly Meeting - Second Wednesday at 7:00 p.m.
Work Session Meeting – Fourth Wednesday at 7:00 p.m.
Annual Meeting - April 10, 2013
Budget Vote & Election of Board Members – April 23, 2013

Official Newspaper - Journal-News

On motion by Mr. Grammerstorf, seconded by Mrs. Zugibe, unanimously passed, that Mrs. Webb is designated as representative to the Executive Committee of the Rockland County School Boards Association.

Abstention: Mrs. Webb

On motion by Mrs. Webb, seconded by Mrs. Zugibe, unanimously passed, that Mrs. Koss be designated as Alternate to the Executive Committee of the Rockland County School Boards Association.

Abstention: Mrs. Koss

On motion by Mrs. Webb, seconded by Mrs. Zugibe, unanimously passed, that the Committee of the Whole Board be the representative to Negotiations Clearing House.
On motion by Mrs. Webb, seconded by Mrs. Zugibe, the Board unanimously approved the appointment of Mr. Grammerstorf as Board Representative to National Affiliate Advocacy Network (NAAN).

Abstention: Mr. Grammerstorf

On motion by Mrs. Webb, seconded by Mrs. Koss, the Board unanimously approved the appointment of Mrs. Zugibe as Legislative Liaison to NYSSBA.

Abstention: Mrs. Zugibe

On motion by Mrs. Webb seconded by Mrs. Zugibe, the Board unanimously approved the following:

Committees of the Whole Board:

a. Personnel  
b. Budget & Finance  
c. Curriculum  
d. Legislative and Public Relations  
e. Facilities  
f. Audit

On motion by Mrs. Webb, seconded by Mrs. Zugibe, the Board unanimously approved the appointment of Mr. Grammerstorf and Mrs. Pitruzzella to the Policy Committee.

Abstention: Mr. Grammerstorf and Mrs. Pitruzzella

On motion by Mrs. Webb, seconded by Mrs. Zugibe, the Board unanimously approved the following:

a. Purchasing Agent – Jackie Cinquemani  
b. Deputy Agent – Denise Psychas

Purchasing Agent(s) shall purchase, procure, store and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the requirements of the departments requesting such supplies.

On motion by Mrs. Jeanette, seconded by Mrs. Koss, the Board unanimously approved the following Policies:

Personal Property Accountability  
Purchasing  
Investments  
Student Wellness  
Code of Conduct
Dignity for All Students Act (DASA)

On motion by Mr. Mark, seconded by Mrs. Zugibe, the Board unanimously approved the following Petty Cash Accounts:

**Division:**

Petty Cash Accounts, each in the amount of $100
- Business Office - Main Campus – B. Williamson
- Human Resource Office – Main Campus – C. Harm
- Superintendent's Office - Main Campus – J. Ferguson

Petty Cash Accounts, each in the amount of $50
- Operations, Maintenance & Transp. - Main Campus – W. Popkave
- Adult Education - BERC – A. Moschetti
- Career Education - Main Campus – W. Boydston
- Special Education – Special Education Office – A. Albers
- Special Education – River View High School – C. Bonet
- Special Education – District Based-Elem/Middle – TBD
- Special Education – Jesse Kaplan – J. Larsen
- Special Education – Hilltop School – K. Taylor
- Special Education – CBI/Tech – P. Charles
- Instructional Services – Main Campus – C. Jordan
- Regional Summer School – Main Campus – W. Boydston

On motion by Mrs. Koss, seconded by Mrs. Zugibe, the Board amended the District Superintendent’s membership and conference attendance to add the NYSSBA Legal Fee of $1600.

On motion by Mr. Webb, seconded by Mrs. Pitruzzella, unanimously passed, the meeting adjourned. Time: 9:48AM

Respectfully Submitted,

Carmela Bozzuti
Clerk