

Trainer: \_\_\_\_\_

Trainee: \_\_\_\_\_

PI: \_\_\_\_\_

Employee Start date: \_\_\_\_\_

## SCIPP Laboratory-Specific Safety Training Checklist

Prior to beginning work with any hazardous materials in UCSC laboratories, all researchers must:

### Initial Activity

\_\_\_\_\_ Complete EH&S Laboratory Safety for Support Personnel Training and at the UCLearning website. Email Certificate to Assistant Director (Trainee Initials)

\_\_\_\_\_ Review SCIPP Lab Safety Plan and Hazards Assessment (Trainee Initials)

\_\_\_\_\_ Review the Radiation Safety Training PDF for Non-Users (Trainee Initials)

\_\_\_\_\_ Review the EH&S Site and [Laboratory Safety Manual](#) (Trainee Initials)

*\*Note to PI/Lab Manager/LSR: Add lab group specific activities to this checklist as needed.*

### Facility Features and Procedures and Documentation

- Know the location of facility safety features and understand the proper use of facility equipment.
- Read and understand laboratory policies and procedures; know how to access safety- related information.

### Initial Activity

\_\_\_\_\_ Fire alarm pull stations and fire extinguishers

\_\_\_\_\_ Emergency evacuation routes from lab and assembly point

\_\_\_\_\_ Understand the lab policy regarding proper lab attire (long pants, closed-toe shoes) and personal protective equipment (PPE) (lab coat, safety glasses, protective gloves)

\_\_\_\_\_ Nearest safety shower (NatSci2 334) and eye wash

\_\_\_\_\_ Know which materials, processes, and/or areas require additional PPE

\_\_\_\_\_ Identify acceptable areas for food storage and consumption

\_\_\_\_\_ Fume hoods, biosafety cabinets, or other local exhaust ventilation systems

\_\_\_\_\_ Know where to find the Safety Data Sheets (SDSs) for chemicals in the lab and online (<https://ehs.ucop.edu/sds/>)

\_\_\_\_\_ Know proper procedures for collection, storage, and disposal of hazardous waste (<https://ehs.ucsc.edu/programs/waste-management/hazwaste.html>)

\_\_\_\_\_ Understand the importance of cleanliness and chemical hygiene in the lab. Recognize that all chemical contamination, regardless of how seemingly insignificant, must be cleaned up immediately

\_\_\_\_\_ Know how to report large or hazardous spills to obtain assistance and inform lab mates and others potentially at risk so they are protected from exposure

\_\_\_\_\_ Facilities systems, including house gas, compressed air, vacuum.

By signing this document, I acknowledge that I have received training regarding each of the above items. I understand that it is my responsibility to know the hazards associated with the materials I use, and to protect myself and others from those hazards. In

addition, I will strive to maintain awareness of peripheral or adjacent hazards, whether from others in the lab or from other lab groups. I acknowledge that safety is an inherent responsibility to which each member of the lab must commit. I also recognize that unsafe practices in the lab will result in exclusion from the facilities.

\_\_\_\_\_ Name of Trainee (printed)

\_\_\_\_\_ Signature of Trainee

\_\_\_\_\_ Signature of Trainer

\_\_\_\_\_ Training Date

Updated July 2020