

Modern English Grammar

ENG 3302 & LING 3312

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office: CS 408 / 710-4404
office hrs: MWF 1:00- 4:00 pm
TR 2:00- 4:00 pm

Description: This course examines the structure of present-day English. Our primary goal is to talk explicitly about the conventions of English grammar that native speakers of English know implicitly. Another course goal is to give students the tools they need to discuss grammar issues with precision and clarity (as editors might) and to construct sentences effectively and with less anxiety (as writers should).

ENG & LING: This course is cross-listed under two different prefixes. Please verify that you are registered for the correct section to insure you get the credit you need for your major or minor. If you are in English, Professional Writing, or Secondary Education, you should probably be registered for the ENG section. If you are in Linguistics, you should definitely be registered for the LING section. All other majors and minors can be registered for either section. For my sanity, I will generally identify the class as ENG 3302.

Requirements:

- (1) work consistently (if not always accurately) on exercises
- (2) complete all quizzes and exams
- (3) attend class regularly

Texts:

- (1) **Text** *Understanding English Grammar* (Martha Kolln, Loretta Gray & Joseph Salvatore, 10th edition, 2016), Pearson <ISBN: 0-13-401418-9>
→ Feel free to buy the previous edition (9th ed, 2012); You will not need an online key.
- (2) **Workbook** A spiral-bound workbook of exercises sold in the bookstore

Grading:

- (1) 5% Class participation - participation includes regular attendance, insightful discussion, and volunteering in class activities
- (2) 15% Quizzes - there will be 3 quizzes covering material since the last quiz or exam
- (3) 40% Exams 1 & 2 - 20% for each of three
- (4) 40% Final Exam - The final is comprehensive, covering material from the whole class

Grading Standards:

	88-89 B+	78-79 C+	68-69 D+	0-59 F
92-100 A	82-87 B	72-77 C	62-67 D	
90-91 A-	80-81 B-	70-71 C-	60-61 D-	

(1) Class participation: This portion of the grade is to reward those students who demonstrate their regular, diligent preparation for class. One significant way you can participate is by completing the exercises from the *Workbook* before class and volunteering to write them on the board during class.

(2) Quizzes: There will be 3 short, timed quizzes spread throughout the semester. Quizzes will focus on material introduced since the last exam or quiz, but they will require comprehensive knowledge of the material. You will be given a time limit to complete each quiz, generally 10 minutes. You will not be allowed to use your text or notes for the quizzes.

(3) Exams: Exams will take the class period to complete and will contain material covered in the *Kolln* text, the *Workbook*, and in class lectures. Each exam is comprehensive. Exams will normally consist of three sections: multiple choice questions, exercises, and diagrams. I will model my questions on exercises found in *Kolln* and the *Workbook* as well as from examples presented in class lectures. The final exam will be the same length as the other exams and will specifically cover material from the beginning to the end of the course. The final is comprehensive.

Exercises/Homework: The *Kolln* text has numerous helpful exercises within each chapter and at the end of each chapter. I strongly recommend you do all of the exercises in the text as you read the assigned sections and then check your responses with the answers in the back of the book.

After you have read the assigned section and completed all of the exercises in *Kolln*, you should check the *Schedule* to see if there are assigned exercises from the *Workbook*. You should do the exercise listed on the *Schedule* before coming to class on the day the exercise is listed and be prepared to discuss the exercise and draw diagrams on the blackboard.

Attendance: Students who miss 12 or more classes will automatically receive a grade of "F" in the course. Any absence, including a sickness or a university-related activity, will simply count as an absence; no distinction will be made between "excused" and "unexcused."

In addition, students who miss 9 or more classes will not make an "A" grade for the course regardless of their class average grade; the highest possible grade in this case is a "B."

Absent students are responsible for all material (including handouts) missed and should make independent efforts to collect notes from other students and to finish readings before consulting the instructor.

Late Policy

If you miss a Quiz or Exam for any reason, you must contact me right away to make an arrangement to take it late.

Quizzes and Exams completed after class on the due date, but on the *same day* (e.g., due at 10:10 on Monday; completed before 5:00 on Monday) will be penalized 10 points. Quizzes and Exams completed after the due date, but *within 48 hours* (e.g., due at 10:10 on Monday; completed before 10:10 on Wednesday) will be penalized 15 points. Exams completed *within 7 days* (e.g., due at 10:10 on Monday; completed before 10:10 on the following Monday) of the due date will be penalized 30 points. After 7 days from the due date, a Q will be entered in the grade book.

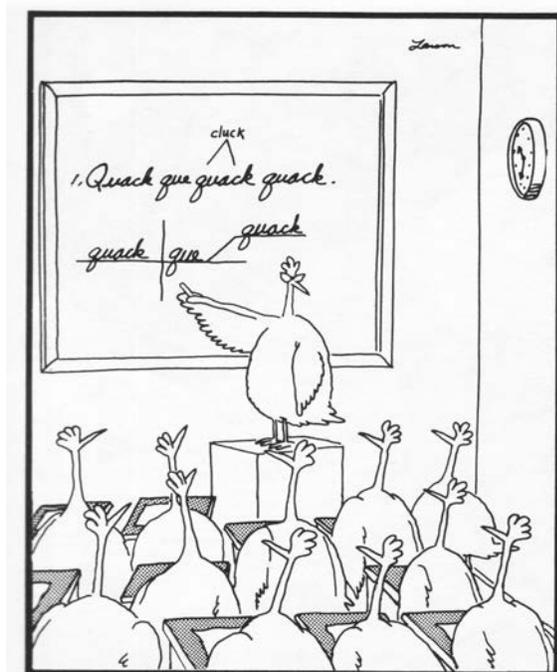
Incompletes: An incomplete grade is reserved for students who have attended class regularly and who are missing only the final exam for a sound and documented (usually medical) reason.

Special Considerations: If you have special needs (e.g., physical impairment, learning disability, or religious observances) or if you are participating in an Office of Access and Learning Accommodation (www.baylor.edu/oala/) program, please let me know during the first week of class so we can attempt to make a suitable accommodation.

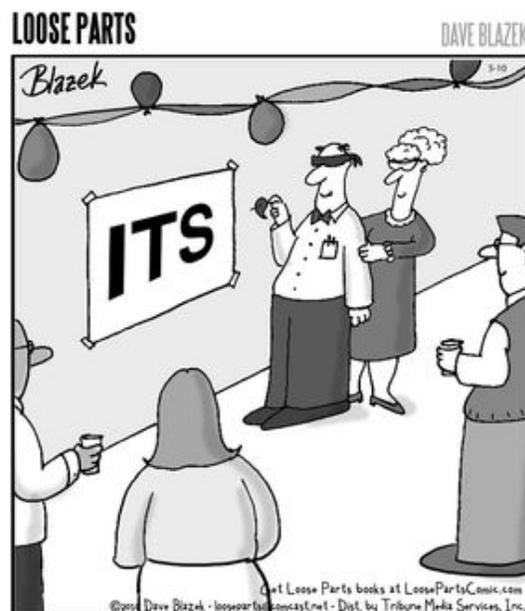
Computers: If you want to use a computer or other electronic device for taking notes, please move to a seat on the back row to minimize distractions to other students. Please stay off the internet.

Contacting Me: Email is a good way to communicate with me. Feel free to email questions. The best way to make an appointment to meet with me is to come by my office first and write your name on a slot on the calendar attached to my office door.

Sexual and Gender-Based Harassment and Interpersonal Violence Policy: Baylor University does not discriminate on the basis of sex or gender in any of its education or employment programs and activities, and it does not tolerate discrimination or harassment on the basis of sex or gender. This policy prohibits sexual and gender-based harassment, sexual assault, sexual exploitation, stalking, intimate partner violence, and retaliation (collectively referred to as prohibited conduct). For more information on how to report, or to learn more about our policy and process, please visit www.baylor.edu/titleix. You may also contact the Title IX office directly by phone, (254) 710-8454, or email, TitleIX_Coordinator@baylor.edu.



Beginning duck



The games get pretty crazy
at English teachers' parties.