

Constitutional Requirements Reference

All RSOs must have a Constitution that is approved by SAC.

Approval or denial of an RSO's Constitution will not be based on the mission, goals, or beliefs of the RSO or any other content- or viewpoint-based determination but rather will only be based on the RSO including the information below in the Constitution.

If an RSO's Constitution is denied for failing to include one or more of the following pieces of information, the RSO will be notified in writing of the specific reason for the denial:

1. Name of the RSO (RSO names may include "GT," "Georgia Tech," or "Georgia Institute of Technology," but only as "[Organization Name] at GT"; Listing the name as "GT [Organization Name]" or "[Organization Name] of GT" is not allowed;
2. Purpose/Mission Statement;
3. The following GT Affiliation Clause:
 4. This organization is a Registered Student Organization (RSO) at Georgia Institute of Technology but is not part of the Institute itself.
 5. In all correspondence and publications, it may refer to itself as an organization at Georgia Institute of Technology, but not as part of Georgia Tech itself.
 6. [Name of RSO] accepts full financial and production responsibility for all activities it sponsors.
 7. [Name of RSO] agrees to abide by all pertinent GT policies and regulations. Where GT policies and regulations and those of RSO differ, including those regulations and policies mandated by an external affiliated organization, the policies and regulations of GT take precedence.
 8. [Name of RSO] recognizes and understands that the Georgia Tech assumes no legal liability for the actions of the organization.
 9. Identification of any affiliations with local, regional, national, or international entities or organizations;
 10. Clear Membership Eligibility and Requirements (including a membership removal process and appeals process within the organization)
 11. A clause limiting organization membership to only students who meet requirements to be eligible for participation in extracurricular activities as defined by the Georgia Tech Catalog;
 12. A clause stating that voting privileges be given only to student members and that in order to vote, students must be eligible for participation in extracurricular activities as defined by the Georgia Tech Catalog;
 13. A clause stating that only GT student members may run for or hold office;
 14. Officers and Officer Responsibilities (including an officer removal and succession process);
 15. At minimum, each Constitution requires a Senior Executive Officer and a Finance Officer
 16. Elections or selections process and information;
 17. Advisor responsibilities;
 18. Clauses explicitly defining a method and a time frame for selecting or electing an Advisor, and the length of the Advisor's appointment;
 19. A method of parliamentary procedure to govern business meetings;
 20. A method for proposing and ratifying Constitutional amendments;
 21. A clause stating that "Written (hard copy) or electronic (e-mail) notification of all members must be made at least two weeks in advance of any proposed changes in the Constitution,";
 22. A clause stating that "Amendments are subject to the approval of the Student Activities Committee of the Faculty Senate";
23. The following Non-Discrimination Statement:
 24. "Membership and all privileges, including voting and officer positions, must be extended to all students without regard to race, color, sex, sexual orientation, gender identity, gender expression, ethnicity or national origin, religion, age, genetic information, disability, or veteran status, unless exempt under Title IX."

25. However, religious student organizations will not be denied registration solely because they limit leadership positions to students who share the same religious beliefs.

The only Constitution that will be recognized is the one posted on the RSO's Engage Portal in the "Documents" section.

By-Laws & Other Documents

In addition to a Constitution, some RSOs may elect to include bylaws, protocol manuals, membership agreements, or other documents that govern the operations of the RSO. The Center for Student Engagement does not routinely review those additional documents but will do so if requested. The Center for Student Engagement may review any such document and take action if the document violates any applicable law or Board of Regents' or Georgia Tech policy or procedure; any action by the Center for Student Engagement will not be based on the mission, goals, viewpoints, or beliefs of the RSO, but rather will be based on the violation of the applicable law or policy. If the Center for Student Engagement reviews any document and decides to take action, the Center will notify the RSO in writing of the specific law or Board of Regents' or Georgia Tech policy or procedure that the document violates and the reason for the violation.