

2022-2023 COE RPT Suggested Deadlines for Schools
 April 12, 2022

Due Date	Task	Who
Research Faculty Promotion School Deadlines for candidates seeking promotion to Principal Researcher		
6/1/2022- 7/31/2022	Candidate should be drafting materials and getting feedback from chair, RPT committee, and others in unit. Confirm profile in PROMOTE is correct.	Candidate
8/1/2022	Candidate Materials are due to RPT Administrator for review	Candidate for Principal
8/8/2022	Feedback due to candidate to correct any errors	School Chair/School RPT Comm/RPT Administrator
8/15/2022	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor/Unit RPT Admin
8/15/2022	Final Version of Candidate Materials are due to RPT Administrator No Changes Allowed After this Submission	Candidate for Principal
8/16/2022 - 9/19/2022	External Letter Requests sent out with a letter response deadline of September 12. If necessary, continue to request letters until September 19, 2022	School Chair/RPT Admin
10/7/2022	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/14/2022	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair REMINDER: Candidate is allowed two updates total	All Research Promotion Candidates
10/20/2022	School Chair letters are due to the RPT Administrator	School Chair
10/24/2022	Packages are due to Dean's Office	RPT Administrator
11/4/2022	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee REMINDER: Candidate is allowed two updates total	Candidate
12/5/2022	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean REMINDER: Candidate is allowed two updates total	Candidate

2022-2023 COE RPT Suggested Deadlines for Schools
 April 12, 2022

Due Date	Task	Who
Research Faculty Promotion School Deadlines for candidates seeking promotion - All other ranks except Principal Researcher		
6/1/2022- 8/21/2022	Candidate should be drafting materials and getting feedback from chair, RPT committee, and others in unit. Confirm profile in PROMOTE is correct.	Candidate
8/22/2022	Candidate Materials are due to RPT Administrator for review (non-Principal promotion candidates)	All non-Principal Research Promotion Candidates
9/6/2022	Feedback due to candidate to correct any errors (non-Principal promotion candidates)	School Chair/School RPT Comm/RPT Administrator
9/16/2022	Final Version of Candidate Materials are due to RPT Administrator No Changes Allowed After this Submission	All non-Principal Research Promotion Candidates
9/16/2022	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor/Unit RPT Admin
10/3/2022	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/10/2022	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair REMINDER: Candidate is allowed two updates total	All Research Promotion Candidates
10/20/2022	School Chair letters are due to the RPT Administrator	School Chair
10/24/2022	Packages are due to Dean's Office	RPT Administrator
11/4/2022	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee REMINDER: Candidate is allowed two updates total	Candidate
12/5/2022	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean REMINDER: Candidate is allowed two updates total	Candidate