

The Constitution and Bylaws of Chi Epsilon Mu (The Chemistry Club), XEM, at Georgia State University

Article I. Name and Sovereignty

The name of this organization shall be the American Chemical Society Student Affiliates Chapter at Georgia State University. The Greek recognition shall be Chi Epsilon Mu, XEM. This club is sovereign with respect to our procedures, our funding, and our influence. XEM shall not wholly and or permanently incorporate any other Georgia State University club or organization for the purposes of power or resource sharing—be it to our gain or theirs. The only overriding exceptions to this must be found in the present year Georgia State University student catalog. For all intents and purposes, XEM shall be an independent and sovereign entity—apart in procedures from AMSA and NOBCChE or any other club or organization.

Article II. Objectives

The objectives of XEM shall be to afford an opportunity for students to become better acquainted, to secure the intellectual stimulation that arises from professional association, to obtain experience in preparing and presenting technical material before audiences, to provide students with career guidance in chemical and science-related fields, to foster a professional spirit among the members, to instill a professional pride in the chemical sciences, and to foster an awareness of the responsibilities and challenges of the modern chemist. In addition, this chapter shall perform community service projects in order to encourage interest in the chemical science fields among the youth as well as the senior community.

Above all, the two prime objectives of XEM are, 1), to maintain favorable status with, and to be recognized by, the American Chemical Society at all cost, and 2), to uphold and enforce this Constitution. All other priorities and objectives come after these two have been met.

Article III. Officer Qualifications

Section A: Potential Officer Screening

Clause 1:

All potential Officers of XEM must go through a selection process such as filling out necessary forms, interview process, and they must be approved by the XEM Advisor as well as the current Officers in order to be nominated. Furthermore, the potential Officer must maintain a GPA of at least 3.0. In addition, in order to run for and hold office for any of the Officers' position, he or she must be able to serve for a minimum of one academic year.

Section B: Disqualifications

Clause 1:

Due to conflict of interests, candidates may not run for or hold an Executive Officer position if they hold similar positions in other respective clubs—as long as the terms from one club do not overlap into the term that would be served in XEM. It shall be up to the Executive Committee to allow otherwise.

Clause 2:

An Officer that has previous impeachment charges brought against him or her by XEM shall not be permitted to hold an Executive Office ever. In addition, any Officer of XEM that has been impeached from XEM is ineligible to hold any office ever.

Article IV. Election of Officers and Executive Officers

Section A: The Election Process

Clause 1:

Elections shall be held each semester for all Officer positions as needed to replace leaving Officers—either from impeachment or term expiration. Semester elections will be held in October and March. In special cases, the Executive Officers may hold special elections to fill a position. If one of the positions concerns an Executive Officer, and the Executive Officers cannot

resolve the issue, then the XEM Advisor shall have the final approval. All other election stipulations apply.

Clause 2:

Elections held in the fall are for entering spring Officers. Elections held in the spring are for entering fall Officers. Special elections may be held at any time—provided approval of the Executive Officers and unanimous agreement of all the serving current term Officers.

Clause 3:

The Officer elect is required to take office for the term for which they were elected. It is the duty of the vacating Officer to train the new Officer elect. Due to the limited activities during the maymester and summer semester, the current term Executive Officers shall be assigned and maintain the duties of the Officers elect until the new Officers can be oriented. Of course, it would be beneficial for the Officer elect be oriented quickly by the vacating Officer.

Section B: Candidates, Term Limits and Election Procedures

Clause 1:

After the candidates for Officer positions have been screened, as described in its entirety in *Article III*, candidates for each position shall be required to give a brief statement why they should be elected for their desired position. After the completion of statements, XEM members present shall vote by secret ballot for their desired candidate.

Clause 2:

Members shall be permitted to vote absentee provided they contact and meet with one of the Co-Presidents before the day of the concerned election.

Clause 3:

No Officer, Executive or Non-Executive, may hold the same position for more than 3 consecutive academic years. Officers may run for another position within XEM—either Executive or Non-Executive. Senior Officers are Officers who have served the preceding term at that position. Junior Officers are first term Officers. Current term Officers are all Officers that are currently presiding in the respective position.

Clause 4:

In special cases, this clause grants powers to the Executive Committee to appoint a dedicated Officer to complete an additional semester holding the same position—above and beyond the service of 3 academic years. If the affected Officer is a member of the Executive Committee, then as long as the consensus of the remaining Executive Committee members is unanimous, then the Officer may be permitted to retain the position if needed.

Section C: Tally of the Vote

Clause 1:

The votes shall be counted in the presence of no less than the total Officers minus one. All Executive Officers must be present at the official count. This count shall be counted again to confirm the vote totals. Any discrepancy shall be handled immediately and there must be a consensus among the Executive Officers. Winners shall be notified as quickly as possible, so that they may be oriented as quickly as possible.

Section D: Exceptions to the popular Vote

Clause 1:

If it is the unanimous opinion of the current term Executive Officers—not including the vacating Officer—the winner of the popular vote is unfit, by any means, to hold the position won, then there shall be an Executive Officer vote to determine the winner, schedule another election, or appoint another candidate. Once the decision is made regarding this matter, actions precipitated by the Executive Officers must be unanimously in agreement with all current term Officers.

Clause 2:

If an incumbent Officer were to lose the majority vote by the XEM members present, the incumbent Officer running for re-election may be elected by a unanimous confidence vote ONLY of the current term Officers. This is to prevent an XEM member from importing votes. There is no consolation required for the true majority winner by XEM, but one may certainly be extended by XEM should all Officers unanimously decide to do so.

*Article V: The Executive Committee and Executive Officers, and
Impeachment Details*

Section A: Executive Committee

Clause 1:

It shall be the primary duty and responsibility of all Officers of XEM to understand and uphold this Constitution for XEM. All powers not explicitly expressed or implied within this Constitution shall be at the discretion of the Executive Committee with the approval of the XEM Advisor.

Clause 2:

The Executive Committee shall constitute of four Executive Officers and the XEM faculty Advisor. The Executive Officers are (2) Co-Presidents, Secretary, and the Treasurer. The Membership Director, Historian, and the Events Coordinator are Non-Executive Officers. The XEM Advisor does not need to be involved in every decision made by the Executive Officers. A Non-Executive Officer may appeal directly to the XEM Advisor, Dr. Franklin, and require him to be involved in any authoritative decision making process outlined throughout this Constitution regarding decisions made by the Executive Committee Officers.

Clause 3:

In the event, at any time, the four Executive Officers shall not agree, the XEM Advisor shall cast the tie-breaking vote—and the discussion on the topic is finished. In any such rift between the Executive Officers and the Non-Executive Officers, the Executive Officers must recognize the right, given in this clause, of the Non-Executive Officers to appeal directly to the XEM Advisor. The Non-Executive Officers must unanimously make an appeal to the XEM Advisor, and the nature of the rift shall be discussed in the presence of the XEM Advisor at a time decided on between the XEM Advisor and the Non-Executive Officers. The Executive Officers are not required to be present at this meeting, but they may be permitted if they so desire and allowed by the Non-Executive Officers.

Clause 4:

An Executive Committee Officer may be appointed by the respective outgoing/vacating Executive Officer. There can be a popular vote, but after an appointment and interview, the popular vote may be bypassed for a unanimous vote of confidence from the current term Officers minus one vote.

Clause 5:

The minus one vote is implemented in the event that the Executive Committee Officer has to make decisions about being impeached if the Officer is completing his or her term.

Clause 6:

There shall be no less than seven Officers—four Executive Committee Officers and three Non-Executive Officers. The duties of each of the four Executive Officers are outlined in **Section B of Article VI, Clauses 1-3**. Additionally, the duties of each of the three Non-Executive Officers—proposed during this draft of the Constitution—are outlined in **Section B of Article VI, Clauses 4-6**. The creation or extinction of Officer positions is outlined in the following **Section B**.

Clause 7:

If any Officer renounces his or her position at anytime, it is up the Executive Officers to fill the position or take on the responsibilities of the Officer until the next election cycle. If this Officer wishes to run for another position within the club at a later time, it is the responsibility and decision of the current Executive Committee to determine whether or not the Officer that renounced his or her position shall be permitted to participate in another election and hold an Officer position within XEM.

Section B: Creation and Extinction of Officer Positions

Clause 1:

The Executive Officers shall always remain. These four Officer positions may never be exterminated nor can another Officer position be created as an Executive Officer position. In addition, the three Non-Executive Officer positions outlined in this Constitution shall not be exterminated.

Clause 2:

If at any time the need arises for another Officer position, there shall be a meeting of all the Officers to determine if in fact the workload is too great, and another Officer position shall be created. All Officers must unanimously agree that a position needs to be created. The current term Officers shall discuss and agree on the duties to be outlined for the position and a name for the Officer position. In addition, all current term Officers shall convene and discuss possible candidates. This new position is not required to be elected in its first term and may be appointed by a simple majority of Officers—but must have the approval of the XEM Advisor, and the XEM Advisor shall cast a tie-breaking vote if needed.

Clause 3:

This clause grants powers to the Executive Committee so that if at any time a previously created Officer position is deemed as unnecessary, then there may be an extinction of the position. The current elected Officer of the position in question shall be required and allowed to finish the term, and there shall be no candidate in the next election to replace the Officer position. Once an Officer position has been established, it is in no way inferior to the other Non-Executive Officer positions.

Clause 4:

In either case of creation or extinction, an Amendment shall be necessary and imperative in order to recognize the creation and or extinction of an Officer position. In addition, when extinction occurs, relevant duties performed by the extinct position will be redistributed to the remaining Officer positions—if needed.

Section C: Impeachment Grounds

Clause 1:

Actions that rise to the level impeachment include, but are not limited to, an Officer stealing monies, rigging an election, or it has come to the consensus of a majority of Officers that an Officer is guilty of instances of negligence of duties outlined anywhere in this Constitution, specifically in *Article VI*—or any other form of misconduct as outlined in the present year Georgia State University student catalog for which the incident occurred.

Clause 2:

Additionally, if any Officer refuses to yield responsibility, keys, or documents from an expired or terminated term, then they shall be referred to the XEM Advisor. Upon the discretion of the Executive Committee, they shall be held accountable to the maximum extent provided by University guidelines for their actions.

Section D: Impeachment Proceedings**Clause 1:**

The case must be made by an Officer to the Executive Officers that another Officer has committed actions that rise to the level of impeachment. The accusing Officer may arrange secretly to meet with the non-involved Executive Officers if the offending Officer is an Executive Officer. The votes of at least three Executive Officers shall be required to proceed with impeachment proceedings.

Clause 2:

Once a case is made to the Executive Officers, and three votes exist to move forward with impeachment proceedings, they shall inform the XEM Advisor that an Officer may have committed actions that rise to the level of impeachment. This clause reserves the power of the XEM Advisor to begin an impeachment trial. Once the XEM Advisor approves an impeachment trial, all Officers—including the accused—are notified of the circumstances.

Clause 3:

For an impeachment trial to go forward, the accused Officer shall be summoned to sit before the other current term Executive Committee and presented with evidence of the offense or offenses and questioned. The Officer to be impeached must provide the evidence requested either by answering questions orally, or documenting against his or her accusations by some sort of tangible means, such as documented evidence.

Clause 4:

If the offending Officer is not cooperative—as determined by the Executive Committee—in this effort then, there shall be a vote to remove the accused Officer immediately. A simple majority of the Executive Officers will suffice to remove the accused Officer. If requested, there may be a reasonable—as

defined by the Executive Committee—stay of vote in order for the offending Officer to gather the appropriate defense.

Clause 5:

This clause reserves the powers for a Non-Executive Officer who does not agree with the grounds for impeachment. He or she may present evidence for the defense of the Officer in question, and shall be permitted the Non-Executive Officer be present in the questioning and discussion of the impeachment proceedings. However, if the Executive has voted to remove the accused Officer, the Officer's privileges and powers are suspended as an Officer until the impeachment proceeding goes forward.

Clause 6:

Executive Officers must unanimously agree that the offending Officer to be impeached has failed to fulfill their duties and or responsibilities and or incapable of fulfilling his or her duty—not limited in the definition within this Constitution for grounds of impeachment—and vote as such. The Officer to be impeached has no vote in the impeachment process. Dr. Franklin, or whosoever shall be the present XEM Advisor, must sit and preside over any impeachment proceeding. If the offending Officer has been suspect of purposely taking a large sum of money and does not guarantee swift and complete compensation, then it shall be up to the discretion of any Officer or the presiding XEM Advisor to pursue official investigation with the Georgia State University Police Department.

Clause 7:

If the offending Officer neglects to answer or respond to the impeachment proceedings, then they shall be relieved of their duty for the current term, and a special election shall be held. All other election stipulations apply—as outlined in *Article IV*.

Section E: Impeachment Outcome

Clause 1:

If the offending Officer is impeached, he or she may not be permitted to hold another office within XEM but may remain an active member of XEM.

Clause 2:

If the Officers do not vote to impeach the accused Officer, then there shall be no reprimand administered to the accused Officer, and the documented evidence against the accused Officer may not be used again for purposes against the accused Officer. The Officer in question shall also be allowed to finish his or her term. And if so desired, the Officer in question may hold a Non-Executive Officer position within XEM.

Clause 3:

If it is voted that the Officer be impeached, a special election may be held to fulfill the impeached Officer's position for the remainder of the impeached Officer's term. All other election stipulations apply—as outlined in *Article IV*.

Clause 4:

In any discrepancy of vote or decision regarding the concerned Officer, the offending Officer is not permitted a vote in the matter, and shall be at the mercy of the Executive Committee, and the Non-Executive Officers. All other election stipulations apply—as outlined in *Article IV*.

Article VI: Executive Committee and Officer Duties

Section A: All Officer Duties and Responsibilities

Clause 1:

It shall be made known of incoming Officers of their required duties. It shall be asked of incoming Officers if they shall “be committed to promote and uphold this Constitution while facilitating the coordinated interactions with one another, the XEM Advisor, and other organizations within the University and to maintain the stability and the integrity of XEM.” It is the duty of a vacating Officer to train a new Officer elect.

Clause 2:

If an Executive Officer is elected, but not previously an ACS Student Affiliate, it shall be imperative that the Executive Officer become one soon thereafter the Officer elect assumes office. It is favorable for a candidate, prior to the election process, to be an ACS Student Affiliate—but not required for Officer duty.

Clause 3:

Distribution of keys shall be handled by the Chemistry Department Secretary and the Georgia State University Police Dept. It is the responsibility of all XEM Officers to make sure that the key of an impeached Officer is returned to the Georgia State University Police Dept, and that the impeached Officer no longer has permission to have the key, and it must promptly be turned in.

Clause 4:

With expensive equipment such as the Olympus Digital Camera, powers shall be granted to the Executive Committee to devise a method and plan for the safe keeping and operation of the Camera—along with any other hard to replace or expensive equipment. In addition, procedures for operation of the combination/key safe shall be discussed with the XEM Advisor, and the discussed policy shall be followed. The Executive Officers within the Executive Committee shall be wholly responsible for missing or damaged equipment.

Clause 5:

This clause grants the power to Non-Executive Officers to begin investigation and hold accountable the Executive Officers for missing or damaged equipment—comparable to the Olympus Digital Camera. The Non-Executive Officers shall prompt investigation and present the XEM Advisor with evidence of carelessness or negligence on the part of the Executive Officer responsible.

Clause 6:

If at any time the XEM Advisor has acted unreasonably, it has been determined that the XEM Advisor is incompetent, and or the XEM Advisor violates terms of conduct—as defined by any official Georgia State University Policy or Guidelines—then this clause grants the power to XEM to actively seek out a replacement XEM Advisor. There shall be a meeting among all Officers and a vote shall be made in order to move forward with choosing another XEM Advisor. A unanimous minus one vote among all Officers shall be required to begin drafting a procedure to replace the current XEM Advisor. The Executive Officers shall amend this Constitution as necessary for procedures involved in replacing the XEM Advisor and amend as necessary once an interim or replacement Advisor has been found.

Section B: Specific Executive Officer Duties and Responsibilities

Clause 1:

Co-Presidents

The specific powers, duties and responsibilities of the (2) two Co-Presidents shall include, but not be limited to the following.

The Co-President's primary duty and responsibility is to enforce this Constitution and any regulations of the organizational structure as well as the Georgia State University community. Each Co-President shall work reasonably with the respective counterpart. The Co-Presidents shall preside. Co-Presidents must take swift and complete action submitted to the organization by the XEM Advisor or the Chemistry Department for consideration, and share the considerations with all other Officers. The Co-Presidents shall conduct and preside over elections and election processes in accordance to policy outlined in this Constitution. The Co-Presidents shall appoint and assign duties and committees—in accordance to policies outlined in this Constitution. The Co-Presidents shall call special meetings for conducting business, coordinate continuously to the XEM Advisor and the Chemistry Department. The Co-Presidents shall be the chapter representatives to other organizations for chapter activities for the American Chemical Society. The Co-Presidents shall conduct and organize regular meetings with XEM Officers and the XEM Advisor. It shall also be the responsibility of the Co-Presidents to organize and coordinate the effort to re-charter XEM each year for the Georgia State University Chapter's annual report.

Clause 2:

Secretary

The specific powers, duties and responsibilities of the Secretary shall include, but the not be limited to, the following;

The Secretary has the power to delegate the chores for meetings, such as notification with flyers around campus. The Secretary has the duties to handle chapter correspondence on all levels. The Secretary also has the duties to attend all meetings and record relevant minutes of each—and distribute to other Officers and or members as requested. The secretary is responsible for the facilitation of coordination with Kaplan and other speakers, and the contact information for each of these groups. The Secretary shall be responsible for

recording the minutes of all meetings and distribute them as needed by whatever means necessary as well as organize them and keep them accessible to all Officers. The Secretary shall organize and maintain the bulletin board. Upon request by the XEM Advisor, the Secretary shall be responsible to submit an organized set of chapter records to the faculty advisor at the end of the fiscal year for approval.

Clause 3:

Treasurer

The specific powers, duties and responsibilities of the Treasurer shall include, but not be limited to, the following;

The Treasurer shall have the power to call on other Officers to assist in notification and organization of fund allotment. It shall be the duty of the Treasurer to allot funds, maintain expenditures, and keep the records thereof. It shall also be the responsibility of the Treasurer to assist in making known to the interested student body of XEM events, either by email or physical posters when needed or requested to do so by either Co-President. The Treasurer shall have the responsibility to prepare and submit budget request with the help of the XEM Advisor.

Section C: Specific Non-Executive Officer Duties and Responsibilities

Clause 4:

Membership Director

The specific powers, duties and responsibilities of the Membership Director shall include, but not be limited to, the following;

The Membership Director shall compile the membership roster, and maintain the member attendance log at all special events. The Membership Director shall also create sign-up sheets when necessary. It shall also be the responsibility of the Membership Director to notify the members via email of special events and XEM meetings. It shall be the primary responsibility of the Membership Director to confirm the membership directory and maintain contact information of the XEM members—as well as recruit new members.

**Clause 5:
Historian**

The specific powers, duties and responsibilities of the Historian shall include, but not be limited to, the following;

The Historian shall maintain and build an XEM photo album and or scrap book. The Historian, upon the approval of the Executive Committee, shall take pictures using the Olympus Digital Camera—strictly following the procedure outlined by the Executive Committee for the operation and storage of the camera. The primary responsibility of the Historian is to keep an accurate history of XEM at Georgia State University. The photo album or scrap book remains the property of XEM, and must be returned and accounted an Officer vacates the Historian position.

**Clause 6:
Special Events Coordinator**

The specific powers, duties and responsibilities of the Special Events Coordinator shall include, but not be limited to, the following;

The Special Event Coordinator shall assist the Co-Presidents in coordinating and organizing special events such as fund raisers, field trips and regular meetings. The Special Events Coordinator shall; communicate with guest speakers; reserve rooms for meetings and guest speakers; and assist with catering arrangements when applicable. In addition, the Special Events Coordinator shall be the liaison with other groups, if necessary, to hold joint events.

Article VII. Membership

Section A: Membership Requirements

Clause 1:

The membership of this organization shall mainly be composed of Georgia State University students with an interest in the chemical sciences; however, students with interests in other science field are welcome as well. Undergraduate as well as graduate students shall be allowed to join and vote. Students who are not ACS Students Affiliates may be chapter members in XEM.

Section B: Active Membership Status

Clause 1:

Members, as of the time of this draft of the Constitution, shall not be required to pay any dues; however, in order to maintain active membership status in the club, they are required to attend three meetings per semester. In addition, they are required to participate in one volunteer project or field trip every semester. If it shall be determined and approved by the Executive Committee that members shall be required to pay a membership fee, then it shall be amended as such.

Clause 2:

Attendance shall be recorded by a sign-in sheet that will be circulated at all events. This shall be the official attendance record of that specific event. Other methods may certainly be implemented; it shall be up to the discretion of the Co-Presidents and the Membership Director.

Clause 3:

Active members shall receive benefits that may not be provided to non-active members such as access to resources, technology, and early notification of special events.

Article VIII: Monies

Section A: Hard Money

Clause 1:

The money allotted by the Chemistry Department—shall cover expenses approved by the University. Money through this account must be billed and invoiced. This is not a source of soft money or cash and shall be utilized for office supplies and or major travel expenses. The order forms shall be submitted to the Chemistry Department Accountant. In all cases, an accurate account shall be made, by the Treasurer, of the expenditures and allotment of funds.

Section B: Soft Money

Clause 1:

Money in the Georgia State University Credit Union Account shall be utilized if, and only if, the expense is not approved by the hard money University Account. Money collected by XEM will be deposited in The Georgia State University Credit Union Bank. When donations or funds are obtained, they shall be deposited and recorded in the personal account budget log book on the computer as well as the written personal account budget log book. Money for any expenses not covered by the University shall be obtained from the Georgia State University Federal Credit Union Account. Only the XEM Advisor can be allowed to withdraw money.

Clause 2:

The money deposited in the Georgia State Federal Credit Union may be used for such activities as: Rampway pictures, other publicity, awards for certain students chosen by the faculty, and sponsoring students who are presenting paper to scientific meetings with a maximum of \$ 20 per person—or any such expense approved of by a majority of Executive Committee. The money may also be spent for any expenses authorized by the Co-Presidents as well as the XEM Advisor. When not concerning the Treasurer directly, the Treasurer shall have knowledge of all expenditures. Soft money purchases may not be used for personal use or Alcohol—unless approved by the XEM Advisor.

Clause 3:

The acceptance of personal checks shall be approved only by the XEM Advisor as a method of payment for study guides or any other fundraiser requiring payment from XEM members or students.

Section C: Budget Organization

Clause 1:

The budget shall be organized by semesters, fall spring and summer. The fiscal year starts with the fall semester and ends in the spring semester. Where fiscal year budget issues are concerned, the fiscal year has precedence over the academic school year.

Clause 2:

Fall Semester Budget Organization

For the fall semester, the spending shall be categorized into four months for record keeping purposes; September, October, November, and December. If there is any activity in August, then it shall be recorded as such, and transactions and funds shall be included in the September month expenditures.

Clause 3:

Spring Semester Budget Organization

For the spring semester, the spending shall be categorized into four months for record keeping purposes; January, February, March, and April. If there is any activity in May, then it shall be recorded as such, and transactions and funds shall be included in the April month expenditures.

Clause 4

Maymester and Summer Semester Budget Organization and Fiscal Monies

For the summer semester, the spending shall be categorized into three months for record keeping purposes; May, June and July. If during this time, or at the end of any semester budget, there are funds left over, then they shall be recorded, described and invested as to maximize the benefit of the funds collected or the funds remaining, and shall be used to benefit the chemistry club, and its purposes. Any expenditure for these three months shall be utilized from the Federal Credit Union Account.

Article IX: Events

Section A: Meetings

Clause 1:

Two Official Officer meetings shall be held in August and December, and January and April. Other Official Officer meetings shall be held at an agreed time by Executive Officers or the XEM Advisor. The day of the meeting can vary. An official Officer meeting shall be held only if at least 1/3 of all Officers—with at least one member of the Executive Committee—are able to attend. Special meetings may be called for the purpose of discussion when the need arises. If so desired, meetings shall be conducted in accordance with Roberts Rules of Order.

Clause 2:

Member meetings shall be held bimonthly as well in order to discuss the upcoming events or any other issues at hand, such as an impeachment proceeding or anything that may require a majority vote. An XEM member meeting shall be held only if at least 1/3 of all Officers—with at least one member of the Executive Committee—are able to attend.

Section B: Volunteer Activities

Clause 1:

Depending on the American Chemical Society requirements, a minimum of two volunteer activities must be held during each semester. This is imperative in order to facilitate and maintain XEM in a favorable status with the American Chemical Society.

Clause 2:

A minimum of two Officers—with at least one member of the Executive Committee—must be present at the volunteer activity. The responsibility of each Officer for this event is outlined in *Section A of Article VI*.

Section C: Fund Raisers and Field Trips

Clause 1:

A minimum of one fund raiser and one field trip shall be held during each semester. Depending upon the fund raiser, a necessity of members' aid may or may not arise. The number of volunteers for each fund raiser depends upon the type of fund raiser. A minimum of one Officer must be present throughout the fund raiser. Note that this number may vary depending upon the fund raiser.

Clause 2:

A minimum of two Officers—with at least one member of the Executive Committee—must be present at the fund raiser or field trip. The responsibility of each Officer for this event is outlined in *Section A of Article VI*.

Article X: Amending This Constitution

Section A: Procedures for Amending This Constitution

Clause 1:

During the course of normal operations, functions of XEM and changes in student dynamics, it may become necessary to modify or amend this Constitution. No part of *Articles I, II, III, IV, V, VIA, and X* shall be repealed or made null or void by an Amendment. *Articles VIB, VII, VIII, and IX* are subject to change based on the technology, student culture, or the Georgia State University organizational culture.

Clause 2:

In all cases, an Amendment must be discussed by all present term Officers, and approved by the Executive Committee. The ratification of an Amendment must not violate *Clause 1* in this Article. It must also be voted on and approved on unanimously by the Executive Officers and all but one of the Non-Executive Officers. It must be approved by the XEM Advisor. All signatures of the Officers who are in support of the Amendment shall be required, and the name of the non-supporting Officer shall be printed in the respective location.

Clause 3:

Amendments shall be added, not within this Constitution, but at the end of the document where indicated—strictly following the process and procedures outlined in this section. The signatures of current term Officers supporting the amendment in addition to the XEM Advisor is required where indicated. In the event that an Officer position has been created, that position, and its' respective Officer signature is required—if the Officer was indeed in favor of the amendment. All Amendments must be recorded in the XEM office copy as well as the XEM Advisor copy of the Constitution.

Section B: Ratification and Implementation

Clause 1:

The preceding Constitution and its bylaws have been approved this _____ of _____ of the year _____ for the complete implementation by the Officers of the XEM chapter at Georgia State University of the spring semester of 2004. These signatures on this page indicate the organized effort, agreement and support for this document and for future operations in its entirety. These Officers are fully aware that this Constitution shall be subject to amending—strictly following the procedures outlined in *Section A* in this Article.

This is a living document, so that is shall be referred to in times of disagreement between the Officers of XEM—where only the Georgia State University handbook overrides this document. This Constitution shall be amended as needed—strictly following the procedures outlined in *Section A* in this Article.

XEM Advisor

Co-President