

BOARD OF EDUCATION
December 20, 2007

The regular meeting of the Board of Education of Metamora Twp. High School was called to order on this date at 7:02 P.M.

ROLL CALL:

<u>Present</u>	<u>Absent</u>
Malone	Christ
Whittington	Doty
Grebner	
Curtis	
Winkler	

Grebner was appointed secretary for the meeting in Doug's absence.

Motion by Grebner; seconded by Malone:

Resolve that we approve the minutes of the November 29, 2007 meeting as amended.

VOTE: All voting yea; resolution adopted.

The President read a letter from Bob Knoblauch regarding the wisdom of spending taxpayer money for bleachers in light of academic needs. While seeing the value in extra-curricular activities, he wondered if there was another way to fund the bleachers without going to the taxpayers.

Motion by Curtis; seconded by Grebner:

Resolve that we approve the bills in the amount of \$92,328.73.

VOTE:

<u>Yea</u>	<u>Nay</u>
Curtis	
Grebner	
Whittington	
Malone	
Winkler	

Motion by Malone; seconded by Grebner:

Resolve that we approve the following revisions and/or new policies:

4:60	Purchases and Contract
4:60-AP2	Administrative Procedure-Third Party Non-Instructional Contracts
4:110	Transportation
4:110-AP2	Post-Trip Inspection and Erratic Driving Reports
4:160-AP	Hazardous and Infectious Materials
6:20	Instruction - School Year Calendar and Day

6:60	Instruction - Curriculum Content
7:20	Students - Harassment of Students Prohibited
7:180	Students – Preventing Bullying, Intimidation, and Harassment

VOTE:

<u>Yea</u>	<u>Nay</u>
Whittington	
Grebner	
Malone	
Curtis	
Winkler	

Superintendent Maurer discussed the School Improvement Plan (SIP). Key issues of the plan include: divide the Principal's duties into two areas; start one hour later on a bi-weekly basis with the hour used for department collaboration; add two half-day institutes to further expand opportunities for teachers to work and learn together; use half of the Spring parent-teacher conference day for professional development; expand technology position helping teachers to improve student achievement; start an experimental afternoon/evening school for students who do not fit into the regular program; add Project Lead the Way starting with Introduction to Engineering Design; expand opportunity for seniors to earn college credit; expand AP classes and expand current co-op program for seniors who have met graduation requirements and want to work. Final implementation is contingent upon dollars being available.

Doug Doty entered at 7:21 P.M.

Motion by Grebner; seconded by Doty:

Resolve that we approve the 2008-09 Student Improvement Plan (SIP).

VOTE:

<u>Yea</u>	<u>Nay</u>
Curtis	
Malone	
Whittington	
Grebner	
Doty	
Winkler	

Motion by Whittington; seconded by Curtis:

Resolve that we approve the Introduction to Engineering Class.

VOTE:

<u>Yea</u>	<u>Nay</u>
Whittington	
Malone	
Grebner	
Curtis	
Doty	
Winkler	

Mr. Render made a presentation regarding the proposed trip to Disney World over Christmas vacation 2008.

Motion by Doty; seconded by Malone:

Resolve that we approve the Marching Band request to go to Disney World over Christmas vacation 2008.

VOTE:

<u>Yea</u>	<u>Nay</u>
Curtis	
Malone	
Whittington	
Grebner	
Doty	
Winkler	

Superintendent Maurer presented the rationale for approving an additional position to assist the administration. One position would be curriculum director with an emphasis on classroom teaching, curriculum, teacher evaluation, etc. Three very important elements regarding student success are the importance of involvement, knowledge and monitoring of curriculum instruction. The other position would be a classified position involving directing transportation, student information systems, working with classified personnel and technology.

Motion by Doty; seconded by Malone:

Resolve that we approve the Principal and Assistant Administrator job descriptions as presented.

VOTE:

<u>Yea</u>	<u>Nay</u>
Whittington	
Malone	
Curtis	
Grebner	

Doty
Winkler

Financial Reports were presented, including the Budget Planner Worksheet which shows future projections. Five Year Revenue and Expenditure Projections were also presented.

Kent discussed the meeting with the Auditor regarding the audit. Several deficiencies need to be addressed, one of which is the preparation of our own financial reports for them to audit. He also discussed not having enough people for segregation of duties and the need for a policy regarding our auditing procedures.

Motion by Curtis; seconded by Malone:

Resolve that we adjourn at 10:28.

VOTE: All voting yea; resolution adopted.

President

Secretary