



Northeastern University

Research

FY24 TIER 1 Application Instructions and PI Signature Form

This competitive program provides funds to support and encourage individual faculty members to form multidisciplinary teams to secure proof of concept, with a goal of successfully competing for future external sponsored research opportunities. An explicit strategy for securing external funding must be outlined. Fifteen-month grants of up to \$50,000 are available, provided by the College(s)/units and the Provost's Office. It is expected that all projects will conclude by the end of the grant period and PIs will provide outcome reports related to follow-up external awards achieved as a result of the TIER 1 funding.

We are interested in supporting proposals that align with university and college strategic research priorities, using the "NABC" (**N**eed, **A**pproach, **B**enefits/**C**osts, **C**ompetition) format to frame their research proposal. For more information on NABC visit the [submission guidelines](#). Applicants should consult the [FY24 TIER 1 College Special Interests/Preferences section](#) on the Research Development TIER 1 website, and with their Associate Deans for Research, about areas of special interest in the College review process for all Colleges included on a TIER 1 submission. Projects with cross-college collaboration are heavily favored.

Mentored TIER 1: Mentored Awards will be made in addition to standard TIER 1 awards. Mentored TIER 1 awards will support interdisciplinary research collaboration between an early career tenure track faculty member(s) and a senior tenured faculty collaborator(s) from a different discipline/College in order to advance the development of the early career faculty's research. In addition to dedicated mentorship, the benefits to early career faculty that could be provided through the interdisciplinary mentored award collaboration might include, for example: training and access to clinical or preclinical materials or subjects; advanced instrumentation or techniques; graduate research assistants; analytics or data sets; joint publications or grant submissions.

Mentored Award submissions require an additional one-page mentoring plan.

Review Process: Proposals will be reviewed in a two-stage process beginning with the relevant colleges/units. Proposals that are endorsed will go forward to the SVPR for further consideration. Reviewers are asked to rank proposals based on the NABC format and budget feasibility.

PI Eligibility: All Co-PIs must be considered PI eligible by both their college(s) and by [NU-RES guidelines](#). If you are not in a college and/or unsure of your eligibility status, please consult with your director or Associate Dean for Research to determine if you are eligible to be a PI. Library staff are no longer eligible to be PIs on TIER 1 awards but can be named as additional collaborators.

Allowable Budget Components: Funding may not be requested for faculty salary support. Salary support for research scientists is allowed. Graduate students who are included on the grant must be named if already selected. For positions where a student hasn't been hired, please list the college from which you intend to hire. All graduate students hired must be able to complete the work within the award period. Tuition is not an allowable charge.

Submission Limit: It is recommended that investigators apply as Co-PIs on no more than two applications. Faculty submitting or participating in a Mentored TIER 1 application may still submit/participate in up to two standard TIER 1 applications.

IMPORTANT DEADLINES

November 4

Announcement of FY24 TIER 1 competition

November 4

TIER 1 Submission Portal opens

January 18

Submission Deadline

March 20

Deadline for Deans to submit endorsed proposals to SVPR

April 26

Award notifications

July 1, 2023

Start of grant period

September 30, 2024

Conclusion of grant period

All Proposals will be submitted through the AmpliFund FY24 TIER 1 Application Portal and must include:

- TIER 1 PI Signature Form with all required signatures (PDF)
- Line Item Budget (application template)
- One-page Mentored Award plan (PDF, if applicable)

Please see application for full requirements

Project Information

FY24 TIER 1 Application Co-PI Signatures

PROJECT TITLE		DATE
BRIEF DESCRIPTION OF PROJECT TO BE FUNDED UNDER SEED GRANT PROGRAM		
AMOUNT REQUESTED (\$)	MENTORED AWARDS: Yes No	1. Please include "Mentored Award" as the first two words of the project title. 2. The Contact Co-PI role should be assigned to the junior faculty member. 3. The proposal should include up to one additional page, (to be uploaded separately) with an explanation of how the mentored collaboration will advance the junior faculty's research career, details on the mentor's interest in the project, and what the mentorship activities will entail.

Applicant Information

Contact Co-PI (responsible for proposal submission, reporting and budget management)

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

Co-PI

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

Co-PI

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

Applicant Information**FY24 TIER 1 Application Co-PI Signatures****Co-PI**

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

Co-PI

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

Co-PI

NAME		RANK	
DEPARTMENT 1	COLLEGE 1		% OF APPOINTMENT
DEPARTMENT 2	COLLEGE 2		% OF APPOINTMENT
CO-PI SIGNATURE			What campus are you based at?

If you have more than 6 PIs on your proposal, please contact Jenna Horan at j.horan@northeastern.edu

Your proposal can ONLY be submitted by the Contact Co-PI (junior faculty must be Contact Co-PI for Mentored Awards)

Please visit the [TIER 1 Submission Guidelines](#) on the Research Development website for detailed instructions and link to the AmpliFund FY24 TIER 1 Application Portal.