METHOD FOR CREATING RANDOM AUDIT SAMPLE

Example: A way to draw a random audit sample of size 10 patients from a list of N patients

1. You need a list of the total number of patients this month who meet criteria (call this number N), numbered 1 to N.

2. Go to www.random.org/sequences

3. In the box for "Smallest value" enter 1

4. In the box for "Largest value" enter your N from "1" above (in this example, N = 100)

5. Click on "Get Sequence"
6. Read off the first 10 numbers in the sequence to get the patients for your sample: in this example, it would be patients with listed value 90, 25, 63, 73, 61, 100, 98, 95, 11, 46

7. OPTION: copy the first 10 values and paste into a spreadsheet. Then you can sort the values from smallest to largest, which makes your selection of the patients easier (you start at the beginning of your list and work through one time, no jumping around.)