Past-President Palley brought the meeting to order at 2:05 p.m.

I. Announcements
   - None

II. Old Business
   - Treasurer's Report (submitted by Treasurer Brook)
     - 54 meals were served at the UDARF Luncheon on October 2, 2018. Three people paid who did not attend and three who attended were complimentary. The 54 who paid generated $1,188 which was deposited with the Provost’s Office. Many paid with checks made payable to UDARF rather than as instructed. I accepted those checks with the assumption that they could be deposited. I do not know how we could do more to ensure that checks are made payable to the University of Delaware.
     - The University Bookstore has provided $25 gift certificates for each of our four luncheons. Dean Lomis was the 10-2 winner.
     - All name tags and holders were retrieved and the Secretary has been given a list of names for which there were no printed name tags.
     - Claudia Scalia is no longer the Events Sales Manager at The Courtyard. She has been replaced, for now, by Kelleigh Davis (kdavis@shanercorp.com) (737-0900). Kelleigh has been prompt in furnishing the necessary contracts for our use of the hotel facilities and services.
     - Lisa Huber, Provost’s Office, advised that the Provost has a basic budget fund to pay UDARF expenses for the guest speaker, AV charges, website maintenance, Courtyard events, etc. She usually prepares a report before our Executive Committee meeting, but one has not been received for this meeting. It does appear from information she furnished that our year end budget balance was $1,335.45.
     - In addition, UDARF members can apply for one-time funding toward research scholarship expenses. $5,000 is budgeted for this by the Provost.
   - Upcoming Events
     - President Palley announced that Dr. Bob Taggart would speak at the October My Intellectual Journey event and that she would speak at the Spring event.
     - Dr. Robin Morgan, Provost, will be the speaker at the November luncheon. The Board discussed several potential speakers for the March luncheon.
Past-President Palley subsequently contacted Dr. David Rawlawsk, Chair of Political Science & International Relations and he accepted the invitation to speak.

- Selecting a new UDARF President
  - Due to the recent passing of President-Elect Frank Murray, the Board discussed several potential successors, Secretary Sacher subsequently contacted Dr. Fred Schueler, professor emeritus and former chair of philosophy, and Dr. Schueler graciously accepted the invitation to serve.

III. New Business

- 2018-2019 UDARF Research Grants subcommittee: Vice-President Johnson will chair the subcommittee and Past-President Palley will engage two additional people to serve on the subcommittee.
- Luncheon logistics improvements: Secretary Sacher will encourage the Catering Staff to serve the luncheon speaker’s table first so the presentation can start on time. He will also investigate the possibility of setting out the dessert plates at the beginning of the meal, with the goal of more timely dessert service.
- Functional improvements to UDARF activities: Treasurer Brook initiated discussions on how to improve repeat attendance; increasing the number of unique active members; and introducing more activities. The group agreed to do further brainstorming.

IV. Discussion

- None

The meeting was adjourned at 2:45 p.m.

Dick Sacher, UDARF Secretary