

Women's Caucus Executive Board Meeting Minutes
June 12, 2014
Jastak-Burgess Hall

Board members present: Robin Andreasen, Bess Davis, Rebecca Davis, Heather Doty, Jodi Drake, Megan Gaffney, Helga Huntley, Shannon Lennon-Edwards, Tiara Malcom, Elaine Salo, Christine Scheirer, Regina Sims, Susan Williams

Excused: Karren Helsel-Spry, Stephanie Kerschbaum, Patricia Sloane-White

Guests: Christine Cucciarre, Terry Harvey, Beth Morling, CNTT Caucus

1. Adoption of the agenda

Agenda was approved.

2. Approval of the minutes from the May 2, 2014 meeting

Minutes were approved. M. Gaffney will send to Becki Fogerty in OEI. Many thanks to Heather Doty for taking the May minutes.

3. Co-Chairs Report

a. DEC Update: No updates. A new co-chair will be appointed now that Maggie Andersen is on sabbatical.

b. UD administration updates and review: Three new appointments were noted: Vice Provost for Diversity, Carol Henderson; Vice Provost for Faculty Affairs, Matt Kinservik; and Director of Equity and Inclusion and Title IX Coordinator, Sue Groff Costa. Before her sabbatical, M. Andersen named a committee to conduct a government-mandated survey about sexual assault on campus. Conducting the survey is mandatory but the University will create it. It is scheduled to take place in Spring 2015.

c. New Member Mentors: New and continuing Board members have been matched up for mentoring relationships.

4. Elections

a. Review bylaws: Officers are elected for two year terms.

b. Treasurer: Susan Williams

c. Secretary: Megan Gaffney

d. Co-chair (faculty): Robin Andreasen

e. Leave Policies/Promotional Issues subcommittee chair: not yet appointed. C. Scheirer will serve as interim chair.

5. Review priorities for 2014-2015 in subcommittees

a. Short subcommittee breakout: not held.

b. Board discussion

i. Childcare: Priority is the childcare survey. H. Doty and R. Andreasen will work with J. Drake to coordinate with John Sawyer, Office of Institutional Research and Effectiveness. J. Drake will send the final version of the survey to R. Andreasen. The subcommittee hopes to distribute it in Fall 2014.

ii. Website: Priority is to continue working on the site. H. Doty is investigating changes from the current WordPress template to a more accessible one. All Board members are asked to email H. Doty with a brief biography to go on the Caucus website.

iii. Publications: Priority is creating and publishing this year's annual report. There will be a special feature on the UD Women's College in recognition of the 100th anniversary of its opening.

iv. Leave Policies/Promotional Issues: Tabled until a new chair is appointed.

v. Board Development & Outreach: Tabled for later discussion.

A new ad hoc committee on organizational culture was suggested; R. Davis will chair.

6. CNTT (Continuing Non-Tenure-Track) Guest Speakers

Representatives from the CNTT Caucus discussed the formation of the CNTT caucus 2 years ago and provided information on the recently-announced CNTT title changes. Possible partnership with the Women's Caucus could include a letter of support for the CNTT Caucus. There is a connection to the work of the Women's Caucus because 55% of UD's CNTT faculty members are women (compared to 38% of tenure-track faculty).

Next meeting: C. Scheirer will poll the Board to set meeting times for Fall 2014.

Meeting minutes submitted by Megan Gaffney