BPG Real Estate Services, LLC., a rapidly growing company, knows that our success begins and ends with our people. Through the efforts of our associates and guided by our values, we transform the communities we serve, striving to exceed the expectations of our tenants, residents and clients. Formed in 1993, BPG is a privately-held, full-service real estate acquisition, development and management company with offices and properties in Washington DC, Wilmington, DE, Philadelphia, PA, and Baltimore, MD.

At BPG, giving our associates the BPG Experience is a top priority. Join us as a **Golf Cart Ambassador**!

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Non-exempt (Hourly) Position of Part Time Driver</th>
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<tbody>
<tr>
<td>Reports To:</td>
<td>Dan McCarthy; Matt Lombardi; Andrew Cercena</td>
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**Job Purpose**

Our goal is to activate Market Street. We realize that Wilmington is better than its headlines, and we want to provide a positive experience to our passengers by showcasing the highlights of Wilmington.

**Duties & Responsibilities**

- Drive Electric Golf Cart for 13-17 hours a week
- Maintain cleanliness of the Golf Cart
- Provide engaging experience for passengers

**Qualifications**

- At least 18 years old
- Pass Federal Background check
- Have valid U.S. driver’s license
- Pass online defensive driving course
- Knows the city of Wilmington well
- Excellent Verbal Communication Skills
- Highly Motivated
- Ability to work independently and part of a team

**Education**

- High School Diploma or GED

**Experience**

- Have been driving a car for over a year

**Physical Requirements**

**Driver**

- Requires prolonged sitting and driving golf cart
- Requires frequent operation of maintenance equipment; such as cleaning equipment, etc.
- Requires frequent operation of cell phone and navigation.
- Frequent lifting, carrying, pushing, and/or pulling of objects weighing up to 10 lbs.
Direct Reports

None.

Statement of Notices

Equal Employment Opportunity

BPG Real Estate Services, LLC, provides equal employment opportunities to all qualified individuals without regard to race, creed, color, religion, national origin, age, sex, marital status, sexual preference, or non-disqualifying physical or mental handicap or disability in each aspect of the human resources function.

Americans with Disability Act

Applicants as well as associates who are or become disabled must be able to perform the essential job functions either unaided or with reasonable accommodation. Applicants as well as associates are encouraged to meet with Human Resources as the organization shall determine reasonable accommodation on a case-by-case basis in accordance with applicable law.

Job Requirements

The above statements reflect the general duties and responsibilities considered necessary to perform the essential functions of the job and should not be considered as a detailed description of all the work requirements of the position. Other duties may be assigned. The Company may change the specific job duties with or without prior notice based on the needs of the company.