Honors Enrichment Award – Fall 2020 Application Cycle

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<th>Apply by:</th>
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<td>October 16, 2020</td>
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Thanks to the generosity of Honors College donors, the Honors College has created Honors Enrichment Awards (HEAs). These awards are designed to assist students with funding for non-credit bearing enrichment activities related to their academic and professional pursuits. Honors students may receive awards totaling up to $3,000 during your time at UD. Please note that we typically receive more requests than funds available.

**Student Eligibility Requirements:** Full-time Honors College students with an overall grade point average of 3.40 or above are eligible to apply.

Note that due to COVID-19, we will not be supporting any HEA activities that depend on travel, nor any travel related expenses.

**For Questions:**
Contact Kevin Deshaies deshaies@udel.edu

**HEA funds may be used for the following costs associated with the activity:**
- Program registration fees
- Conference registration fees (only if you are presenting at the conference)

**HEA funds may NOT be used for:**
- Personal expenses such as clothing, food, beverages, passport fees, optional excursions, and emergency funds
- Donations and mandatory fundraising for non-profits, service organizations, religious organizations, and other charities
- Tuition costs, salaries, payments to individuals, hardware or equipment such as computers, musical instruments, or camcorders

**Activities NOT eligible for funding:**
- Conferences, unless you are presenting or participating in a poster session and your department is providing matching support
- Activities that will take place after your graduation from UD

**Undergraduate Research**
Students seeking funding for Undergraduate Research/Senior Thesis related activities should first explore funding options through the Office of Undergraduate Research. See [http://urp.udel.edu/content/funding](http://urp.udel.edu/content/funding). If the research activity is not covered by the amount funded by the UR Office, students can apply for supplemental funding through an HEA. Please note that the HEA funds are typically matching funds to the amount given from UR.

**Applying with friends for same activity**
We cannot guarantee funding for multiple students applying for the same activity. Some students applying for the same program may receive different levels of funding depending on the strength of the applications. Priority would be given to students who have a connection with the activity to their academics. Funding may be less for each individual if multiple students are awarded funding for the same activity.
Application Procedure: please complete the attached application and submit it along with:

- An essay, not to exceed two pages, explaining the connection of the enrichment activity to your academic goals and future professional pursuits and why you are a good candidate for this award.
- A detailed description of the program/activity for which you are requesting funding.
- Documentation that verifies the cost of the program (i.e. website printouts, travel agent quotes, mileage estimates for gas costs from website, etc.). The evaluation committee needs to see how your costs are calculated and where the estimates came from. An expense form is included in the application to help you calculate the amount of your request. No portion of this award may be used for alcohol.
- One letter of recommendation from a UD faculty member who endorses your proposal and how you would use the award. This recommendation factors highly into the selection process. The faculty member should specify in the letter how this activity connects to your academic and/or professional plans. Additional reference letters may be submitted as support. Honors College staff members may write additional letters of support but may not be the primary reference, other than the Honors College Director, in his capacity as a faculty recommender.
- An unofficial copy of your transcript.

Notes:

- The activity must be completed within one year of this application deadline.
- Award money will only be provided to students. We will not reimburse faculty, departments, or programs if they make purchases on a student’s behalf.
- Receipts must be submitted for all money received.
- A maximum of $3,000 may be awarded per student during your time as an Honors student.
- If this opportunity requires acceptance into a program, our funding is contingent on that acceptance.
- Accepting funding obligates you to complete a brief program evaluation, as well as provide a 1-2 page written report, maximum of 600 words, illustrated with pictures to post on the Honors College website. These materials are due 2 weeks after the program’s completion. You also may include a link to your own blog if you wish, but a blog is not required.

Questions? Contact Kevin Deshaies - Administrative Assistant, Honors College at 302-831-1195 or via email at deshaies@udel.edu.
Honors Enrichment Award Application – Fall 2020 Application Cycle

Applicant’s Name: ______________________________________________________________

UD ID #: __________________________________________

Brief description of program: ______________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Date(s) of program: ______________________________________________________________

Amount requested: $________ Cumulative GPA: ______ Expected Grad Year: ______

College: ________ Major(s): _______________________________________________________

Minor(s): ______________________________________________________________________

Permanent Address: 

______________________________________________________________________________

City: _________________________________ State: ______________ Zip: _______________

Home Phone: (     ) _____________ Cell Phone: (     ) _____________ E-mail:_______________

UD Faculty Endorser: ___________________________________ E-mail: __________________

Letter of reference is due by application deadline.

Have you also applied for any other funding?  □ Yes  □ No

If yes, please disclose all other possible sources of funding for this opportunity and the requested
amounts. This includes pending and received scholarship awards and/or funds:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Please indicate what costs you will personally be covering for this activity and the approximate total
amount you will be contributing: ________________________________________________

______________________________________________________________________________

Have you participated in a similar program during college in the past?  □ Yes  □ No
If yes, please describe the program, with participation dates and any sources of funding:

_____________________________________________________________________________________
_____________________________________________________________________________________

Application checklist (in addition to this application and expense form):
☐ Essay
☐ Program Description
☐ Cost Documentation
☐ Recommendation/Endorsement Letter
☐ Unofficial Transcript

I verify that all information in this application is valid. I release the UD Honors College from any liability regarding all aspects of the program for which I am applying and I authorize the UD Honors College to contact the Office of Student Conduct to review my disciplinary records, if any.

Signature: ____________________________________________ Date: ___________________

Return the application and required attachments to:
Honors Enrichment Award
c/o University of Delaware Honors College • 186 S. College Avenue • Newark, DE 19716
phone (302) 831-1195 • fax (302) 831-4194 • deshaies@udel.edu