UNIVERSITY OF DELAWARE
CONFERENCE and EVENT SERVICES
2022 INTERN HOUSING APPLICATION/REQUEST
6/8/2022-8/17/2022

NAME________________________________________________________

☐ Male ☐ Female

ADDRESS______________________________________________________

CITY__________________ STATE_______________ ZIP_______________

E-MAIL ADDRESS ______________________________________________

Phone_______________________

UD STUDENT ID #______________    Other STUDENT ID #_______________

EMPLOYER___________________________________________________

SUPERVISOR’S NAME ____________________________________________

SUPERVISOR’S TEL #_____________________________________________

CHECK-IN DATE:_______________CHECK-OUT DATE:_____________

NO REFUNDS WILL BE GIVEN FOR CHECK-OUTS PRIOR TO THE DATE LISTED ABOVE.

Housing space is limited. The earliest date available for check-in is June 8, 2022 after 2:00 PM. The latest date for check-out is August 17, 2022 by 11:00 AM. These dates and times are firm.

When paying in full with application the total cost from 6/8-8/17 is $1835.00 (double suite=4 beds) and $2870.00 (single suite=2 beds) and the total is due with application/request. No money will be refunded for partial stays, early move outs, etc…
Please note:

All interns will be placed with other interns in a suite style room.

If you choose a single suite, you will be on one side and another intern will be on the other side. If you choose a double suite, you will have you and another intern in one room and 2 interns in the other room.

I agree to adhere to the terms, conditions and payment schedule as stated in this agreement. Please read and sign the terms of agreement and return with all of the information requested in the Intern Housing portion of the Conference Summer Housing tab.

__________________________________  __________________________
Signature      Date

Please return this application/request form via email to Cathy Matthews @ matthews@udel.edu.

Summer Housing Manager
University of Delaware
Conference and Event Services
John M. Clayton Hall
Newark, DE  19716
Telephone:  (302) 831-2886