

BiSA Officers' Meeting
Minutes from August 9, 2019

Present:

Heidi Van Every, Riza Li, Menolin Sharma, Adam Pater-Faranda.

Student Orientation Events (BiSA Officer Attendance Required)

Heidi and Adam will table on the August 20th for New Grad Orientation at Clayton Hall between 11:45 and 1:00 pm

Riza has all materials for tabling and will hand off to us today

- Pens, Tablecloth, Program handouts, One - Three BiSA mugs to hold pens

Engineering Orientation on the 26th

- Riza will determine times and attend

Bioinformatics Orientation 26th, 1 to 2 pm

- Will give out flyers with QR Code?
- Riza will create Google Slides for us to develop a flyer
- All four of us will attend
- Discuss planned fall CV Workshop
- Create Instagram Hashtag for BiSA
- Flyer should be completed by August 16th along with QR Code (Done via www.qrcode-monkey.com)
- Will Bring mugs to distribute,

Heidi will Follow up with Caitlen regarding with orientation point of contact

Antiquated site comes up on google search?

- o <http://bisa.bioinformatics.udel.edu>
- o **Correct site:** <https://sites.udel.edu/cbcb-bisa/>
- o **Question has been posed to Dr. Hooper via Email**

Schedule a meeting with Dr. Hooper / Andrea Trungold; parties have been contacted, possible topics are:

- Miscelaneous procedural details
- Budget Q & A

INBRE Grant Application (for speaker fees apps open in september) -- Riza will followup

- Identify a couple of speakers (one per month) to invite to post-seminar coffee hours

Next BiSA will take place on August 26th at DBI, before or after orientation.