BiSA Officers’ Meeting
Minutes from August 9, 2019

Present:
Heidi Van Every, Riza Li, Menolin Sharma, Adam Pater-Faranda.

**Student Orientation Events (BiSA Officer Attendance Required)**
Heidi and Adam will table on the August 20th for New Grad Orientation at Clayton Hall between 11:45 and 1:00 pm

Riza has all materials for tabling and will hand off to us today
- Pens, Tablecloth, Program handouts, One - Three BiSA mugs to hold pens

Engineering Orientation on the 26th
- Riza will determine times and attend

Bioinformatics Orientation 26th, 1 to 2 pm
- Will give out flyers with QR Code?
- Riza will create Google Slides for us to develop a flyer
- All four of us will attend
- Discuss planned fall CV Workshop
- Create Instagram Hashtag for BiSA
- Flyer should be completed by August 16th along with QR Code (Done via www.qrcode-monkey.com)
- Will Bring mugs to distribute,

Heidi will Follow up with Caitlen regarding with orientation point of contact

**Antiquated site comes up on google search?**
- [http://bisa.bioinformatics.udel.edu](http://bisa.bioinformatics.udel.edu)
- Correct site: [https://sites.udel.edu/cbcb-bisa/](https://sites.udel.edu/cbcb-bisa/)
- Question has been posed to Dr. Hoober via Email

Schedule a meeting with Dr. Hoober / Andrea Trungold; parties have been contacted, possible topics are:
- Miscellaneous procedural details
- Budget Q & A

INBRE Grant Application (for speaker fees apps open in september) -- Riza will followup
- Identify a couple of speakers (one per month) to invite to post-seminar coffee hours

Next BiSA will take place on August 26th at DBI, before or after orientation.