Machine Shop Student Registration for FOM

- In a web browser, please connect to the following website:
  - [https://fom01.engr.udel.edu/fom/](https://fom01.engr.udel.edu/fom/)

- Select:
  - Click here to login with your UDelNet ID

**This will redirect you to the CAS login, use your UDelNet ID and password to login
   (This would be the first part of your email before the @ sign, UDelNetID@udel.edu and
   the same password that you use for your email)**

- After logging you will be redirected to the FOM New User Registration Page:

If you require any additional assistance, please contact ENGR IT at [http://engr.udel.edu/help](http://engr.udel.edu/help)
• This will populate your Net ID, First Name, Last Name and Email into the form. You will have to select Undergraduate in the Category section.

  Category: Undergraduate
  Affiliation: Undergraduate

• You will have to select 4-year college in the Affiliation section.

  Affiliation: 4 year college

• You will have to select your Major in the Department section.

  Department: Mechanical Engineering

• You will need to select Scott Nelson in the Supervisor section.

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- You can select NA in the Secondary Department section.

- The next field you will have to fill out is the Phone Number Section. You can put your cell phone down for this.

- After you fill this out you can select submit. This will bring you to the FOM homepage, this is where you can request access to lab resources.
- You can then select Machine Shop Room from the Spencer Machine Shop menu (You will have to select the plus symbol to expand the view)

- After selecting Machine Shop Room this window will pop up. Select Ok to continue.
- An Email will be sent to the facilities administrator, once you get a confirmation email, you will be able to log into FOM and reserve equipment.

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