

Creating a VoiceThread Commenting Assignment

Follow the steps below to create an assignment where students can make audio/video comments on a VoiceThread presentation.

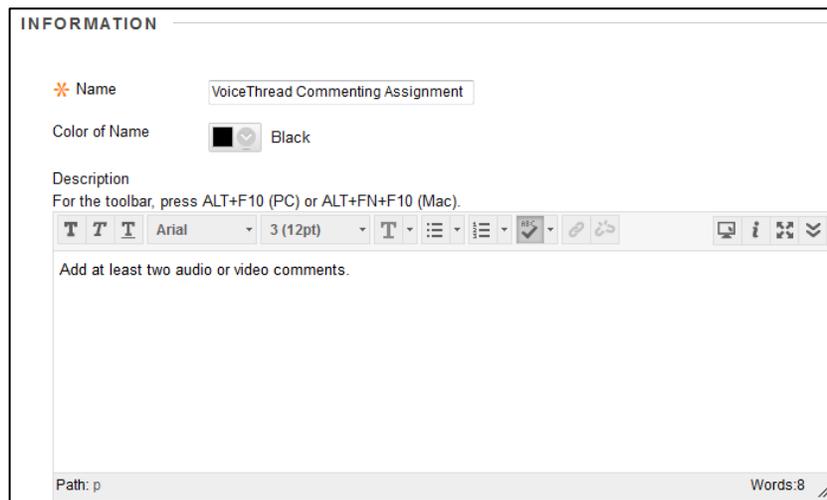
Step 1:

In a content area, hover your cursor over the “**Build Content**” menu and choose “**UMD VoiceThread**.”



Step 2:

Enter a name for your VoiceThread in the “**Name**” field, and then enter directions for this assignment in the “**Description**” box.



A screenshot of the VoiceThread assignment creation form. The form is titled 'INFORMATION' and contains the following fields:

- Name:** A text input field containing 'VoiceThread Commenting Assignment'.
- Color of Name:** A dropdown menu set to 'Black'.
- Description:** A text area with a rich text editor toolbar above it. The toolbar includes options for bold, italic, text color, font size (set to 12pt), bulleted list, numbered list, link, and unlink. The description text reads: 'Add at least two audio or video comments.'
- Path:** A text input field containing 'p'.
- Words:** A counter showing '8' words.

Step 3:

Below the description box under the “Grading” heading, set “Enable Evaluation” to “Yes”. Enter how many points you would like to grade this assignment out of in the “Points Possible” text box, and then enter a due date if you wish.

Click the “Submit” button at the top or bottom of this page to move on.



GRADING

Enable Evaluation Yes No

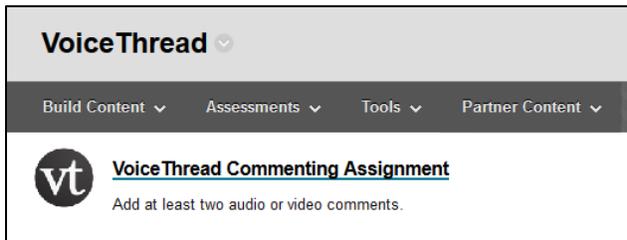
* Points Possible

Visible to Students Yes No

Due Date 07/08/2016 11:59 PM

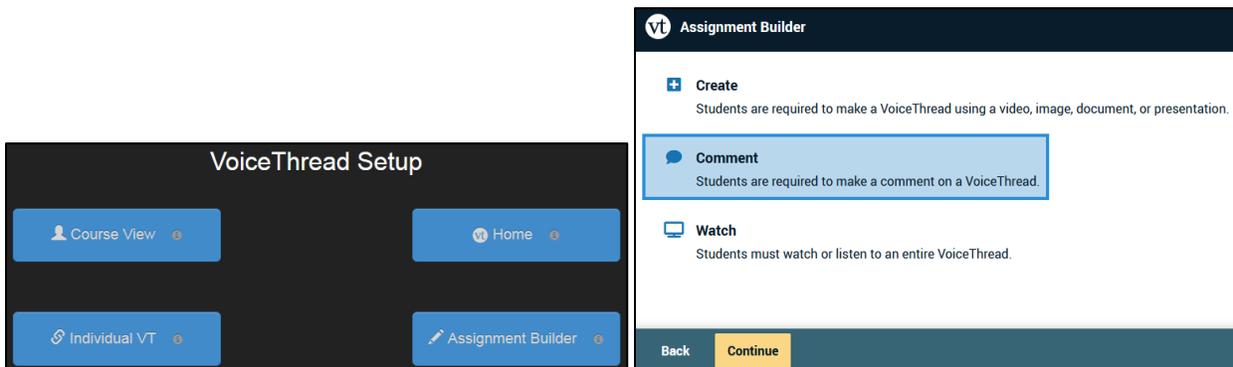
Step 4:

Click on the newly created VoiceThread link that you created in step 2.



Step 5:

Click the “Assignment Builder” button, then choose “Comment.”



Step 6:

If you have already created the VoiceThread, you can choose it from your list of VoiceThreads and choose whether you would like to copy over old comments and then skip to step 10. If you are building from scratch, click “Create new VoiceThread” to make a new one.

Filter and sort | I can edit | Refresh list | [Create a new VoiceThread](#)

Selecting an existing VoiceThread will make a copy of it for use in this assignment.

Andrew Hinote Sep 5, 2021 View	Sep 1, 2021 View	Andrew Hinote Aug 26, 2021 View	Selected thread Week 10 Legality and Public Policy Copy: all comments View
Andrew Hinote Aug 18, 2021 View	Andrew Hinote Aug 18, 2021 View	Andrew Hinote Aug 18, 2021 View	All comments Only my comments No comments
Andrew Hinote Aug 18, 2021 View			

Showing 50 of 256 VoiceThreads | Load 50 more

Back | Continue

Step 7:

During this step, you will choose the information that will appear in the center of the VoiceThread.

Add from computer	Record video slide	External source	Enter a URL
Take a picture	Record audio slide		

“Add from computer” allows you to upload files from your computer:

- Images - JPEG/GIF/PNG/BMP
- Audio - MP3/WAV
- Video - QuickTime, WMV, AVI
- Documents - DOC, DOCX, PDF, ODT, XLS, XLSX, ODS.
- Presentations - PPT, PPTX, ODP, PDF

“**Record video (or audio) slide**” allows you to record audio or video from your webcam/microphone to serve as the focus of the discussion.

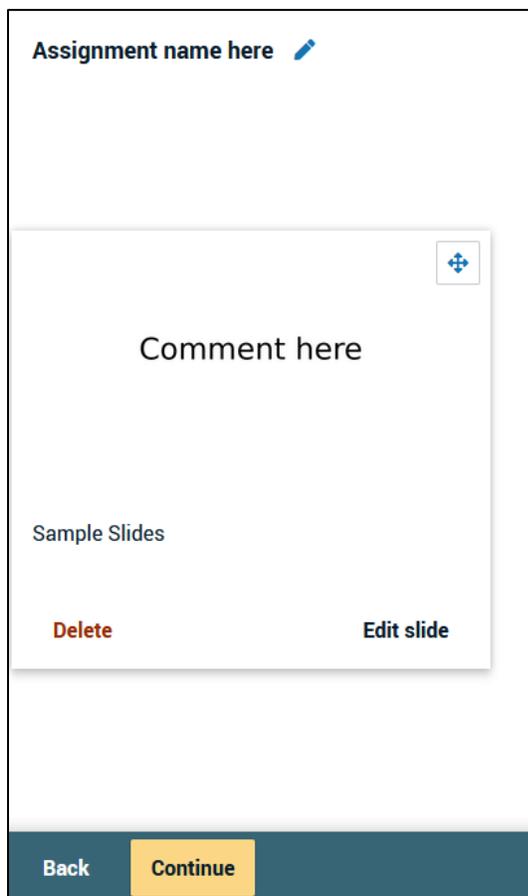
“**External source**” imports content from Khan Academy, other VoiceThreads, Flickr, or the New York Public Library.

“**Enter a URL**” allows you to import images and videos from other websites.

“**Take a picture**” allows you to take a picture directly from your webcam.

Step 8:

After choosing a file from your computer (or recording/importing from elsewhere), enter a title for this VoiceThread at the top by using the pencil button. This title can match the name you entered in step 2. Click the “**Continue**” button when you are done.



Step 9:

You can now add comments on your slides if you would like to. Add comments using the “**Comment**” button and then click “**Continue**” when you are done (or if you don’t want to comment).



VoiceThread offers five different ways to make a comment:

- **ABC** - Type a text comment.
- **Phone** - Audio comments via telephone (toll free.)
- **Microphone** - Audio comments via the microphone on your computer.
- **Camera** - Video comments via the webcam on your computer.
- **Up Arrow** - Upload a pre-recorded audio or video file from your computer.

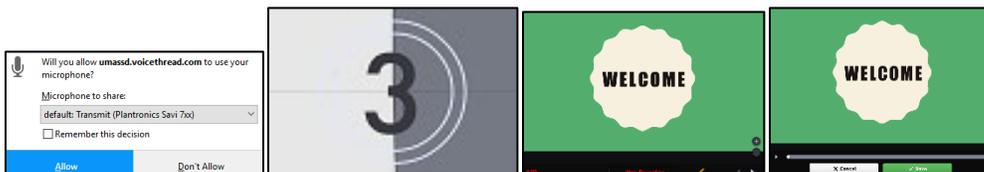
Audio comments via telephone

This option allows you to enter your phone number to have VoiceThread call you. When you pick up the phone, you can speak your comment and it will be posted to the VoiceThread as an audio comment for others to listen to. This is a great option for people who do not have a computer microphone.

Microphone & Webcam Comments

These options allow you to record video or audio comments. Most newer computers have a microphone built-in next to the webcam. If not, you can use a headset. The process of recording each comment is the same. The only difference is that microphone comments record audio, whereas video comments record both audio and video.

1. Click on the microphone or camera icon.
2. Click **“Allow”** to let VoiceThread use your microphone and/or camera.
3. Once the countdown finishes, record your comment by speaking into your microphone.
4. Click the **“Stop Recording”** button at the bottom of the VoiceThread to finish.
5. Click **“Save”** to post your comment.
6. Use the < and > buttons to access and add comments on other slides.



Step 10:

Configure the options for how students will interact with your VoiceThread:

Select which comments will be allowed - Decide how students can post comments (microphone/audio, webcam/video, telephone/audio, upload/audio or video, and text.)

Ensure that “**Enable threaded commenting**” is checked.

Click **Continue** once you are finished configuring the settings.

The screenshot shows the 'Assignment Builder' interface for VoiceThread. The 'Commenting' section is active, showing a 'Number of comments required' set to 1 (Minimum). Under 'Select which comment types will be allowed', the following options are checked: Microphone, Webcam, Telephone, Upload, and Text. Other options like 'Allow students to add slides to any VoiceThreads for this assignment', 'Enable threaded commenting', 'Enable comment moderation', 'Don't allow commenters to delete their own comments', 'Limit length of each comment to:', and 'When recording, automatically advance to next slide after:' are unchecked. The 'Playback' section has 'Start playing when opened' and 'When final comment on a slide has played, automatically advance to next slide after:' unchecked. The 'Permissions' section has 'Allow download', 'Allow export', and 'Allow students to make a copy' unchecked. At the bottom, there are 'Back' and 'Continue' buttons.

Step 11:

Enter a **name** and **directions** for your assignment.

Use the **Start/Due date** fields to open and close the discussion on certain dates/times if you would like.

If you would not like to grade this discussion out of 100%, you can choose to make this a **Complete/Incomplete** graded activity by selecting that radio button.

Finally, click **Publish** to finish creating your VoiceThread discussion.

Assignment name

Discussion

Assignment instructions

Respond to this slide, listen to your peers responses, and then reply to at least two of your peers.

Example URL

Message shown to student after they submit

You have successfully submitted the assignment

Start date

Due date

Allow students to resubmit assignment

Allow students to view assignment after submitting

Assessment

Percentage

Complete / Incomplete

Back **Publish**

The VoiceThread link in your course will now bring you to a screen where you can grade student submissions. If students click on that link, they see a page that prompts them to add their comment.