On-Campus Blackboard

Blackboard Collaborate Ultra: Recording a Session

Select the link on the course menu titled Blackboard Collaborate Ultra or Chat.

At the top right of the window or the far right of the Course Room row, select the circle with three dots in it and select Join Course Room at the top of the menu that appears.

A black tab appears at the top left of the screen with three lines, click on it to open a menu with different settings.
The first option is to Start Recording. Close the menu with the X. Stop Recording the same way.

Students can find the recordings in Blackboard, by going to the Blackboard Collaborate link and at the top left of the window, select the three lines to open a menu, then select Recordings.

Click on the title of the recording to open.

For more information, contact bbhelp@uml.edu or schedule a consultation.