

Continuing Studies Tuition Rate and Payment Guide

2020-2021
Academic
Year



Widener University

Enrollment Services

<http://Widener.edu/BursarOffice>

Twitter: @lipkahall

2020-2021 TUITION RATES AND FEES	Per Credit
Continuing Studies	\$ 618.00

WIDENER-CROZER PROGRAM RATES	Per Credit
Diagnostic Medical Sonography courses/clinicals	\$ 900.00
Radiology courses/clinicals	\$ 700.00

ADMINISTRATIVE FEES	Semester
Technology Fees	
3 to 5 credits	\$ 65.00
6 to 8 credits	\$ 90.00
9 to 11 credits	\$ 155.00
12 and over credits	\$ 198.00

OTHER FEES	
Graduation Fee (petitioning students)	\$ 100.00
New Student Fee	\$ 25.00

**See section on the Payment Plan that pertains to enrollment and late fees.*

MEAL PLANS (effective Spring 2021)	Semester
Block 180 w/\$425 Dining Dollars w/Meal Exchange	\$ 2,990.00
Block 105 w/\$275 Dining Dollars w/Meal Exchange	\$ 1,500.00
Block 75 w/\$525 Dining Dollars w/Meal Exchange	\$ 1,500.00
<i>Block meal plans have the unique feature of having all of your meals loaded on the card at the start of the semester. Good at budgeting your meals? A block plan might be the perfect fit. Packages vary based on meal and dining dollars allotted, so you can select the one that best fits your dining habits. Meal swipes can be used for specific items in select retail locations, providing even more value, variety and flexibility.</i>	
Meal Kit Block 30 w/\$180 Dining Dollars w/Meal Exchange	\$ 545.00
<i>Takes the convenience of block plans one step further, by adding in a \$120 voucher to be used through our web-based meal kit partner, Home Chef. If you have access to a full kitchen, and love to cook, this is a great option. Also includes 30 meal swipes and \$180 in dining dollars.</i>	
All Dining Dollars	\$ 500.00
<i>Dining dollars are like a gift card for food on campus. They are attached to your student ID and are accepted at all of our on-campus dining facilities, as well as Good Uncle.</i>	

Note: No refunds on purchases of block meal plans.

Block meal plans must be used in the semester they are purchased. Meals and dining dollars do not carry forward to the next term.

My Online Student Account

“My Online Student Account” enables all enrolled Widener University students to access their financial information via *myWidener*. You can view copies of your semester statements of account, set up payment plans, make online payments, set up authorized users, and update your payment profile.

Other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

Enrollment Services will be using your Widener email account as the primary vehicle for communicating important information and deadlines. Please access your Widener email account frequently.

Important Notes:

You will need your Widener University student ID and PIN number to access your online student account. This login information is different than your Widener account login. If you do not have your Widener student ID or PIN number, just log onto *myWidener* and enter “PIN” in the search bar. Click on What’s My ID and PIN. If you encounter problems, please contact Enrollment Services at enrollmentservices@widener.edu or call 610-499-4161.

Billing / Student Account Statement Information

Payment Due Dates:

SUMMER SEMESTER 2020	Due date:	May 18, 2020
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Note: Due dates may vary. Tuition and fees are due on the 1st day of classes. For most students this date will be May 18, 2020. If you are taking a class that begins on a different date, your tuition will be due on the 1st day of your class.

FALL SEMESTER 2020	Due date:	August 6, 2020
WINTER SEMESTER 2021	Due date:	December 14, 2020
SPRING SEMESTER 2021	Due date:	January 11, 2021

You can register for classes after a semester payment due date but you will be required to obtain financial clearance at the time of registration by providing payment in full, enrolling in a payment plan and making the first payment, having financial aid to cover the balance or a third party authorization for payment.

You will be able to view a copy of your student account and your online activity through *myWidener* and the “My Online Student Account” function. If you have a monthly balance due, you will also be able to view the balance through your e-bill. Each time we upload an e-bill, you will receive an email notification to your Widener assigned email

address. All electronic statements will be sent to any authorized users that have been set up by the student.

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How to Pay

To pay ON-LINE with a credit card (Visa, MasterCard, American Express, Discover) or via Direct Debit from a checking or savings account:

Step #1	Log on to your Widener account through <i>myWidener</i>
Step #2	Enter “payment” in the search bar
Step #3	Click on “My Online Student Account”
Step #4	Enter your Widener Student ID and PIN Number
Step #5	Follow the step by step instructions to log into your online student account

Other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

There is no charge for using direct debit from a checking or savings account as a payment method. Credit card payments will be charged a 2.85% service fee.

Important Note about Credit Card Payments/Refund Policy

Payments made toward student tuition accounts using a credit card will be charged a 2.85% service fee by our credit card vendor TouchNet/Paypath. The service fee is non-refundable, even if the student account payment is refunded. Authorization of a credit card payment to a student account signifies acceptance of these terms.

Other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

If you would like to mail your payment (checks only):

Make your check payable to Widener University and write your student identification number on the check. The cancelled check will serve as your receipt. Please enclose payment and mail to:

Widener University
Enrollment Services-Lipka Hall
One University Place
Chester, PA 19013

CAUTION: DO NOT SEND CASH OR CREDIT CARD INFORMATION THROUGH THE MAIL

If you need to wire tuition payments to Widener University, email your request to the University Bursar at busoffmc@widener.edu including student name and Widener ID in the body of the email.

If you would like to pay your account in person:

You may make your payments (cash, check, money order only) in person at Enrollment Services in Lipka Hall (Main Campus).

Summer Office hours (June 8, 2020 - August 7, 2020) are Monday through Thursday, 9:00 AM to 5:00 PM.

Regular semester office hours are Monday through Friday, 9:00 AM to 5:00 PM.

Note: During peak times of the semester the phone lines are extremely busy and it may be difficult to get through. Leave a message and one of the student service representatives will return your call within 24 hours. You can also contact the office by emailing your questions to enrollmentservices@widener.edu.

University Payment Plans

Payment plans are designed to assist students in managing the “gap” or balance remaining after all charges and financial aid have been applied to the student account. Widener University assesses charges by semester; the statement of account will reflect charges for the current semester tuition, fees, and housing. Your financial aid award letter also breaks up your annual award by semester and applies financial aid to your student account by semester. Widener payment plans are designed to assist in covering each semester balance. Please note that additional charges incurred may require adjustment to your plan.

Widener University offers two (2) semester based payment plans:

3 Month Summer Semester Payment Plan

Enrollment Fee: \$50

The 3 month semester payment plan is available for the Summer Semester. This plan distributes the total semester estimated net charges across 3 months with payments due:

Summer Semester – May, June, and July

4 Month Fall / 4 Month Spring Semester Payment Plans

Enrollment Fee: \$50 per semester

The 4 month semester payment plan is available for both the Fall and Spring Semesters. This plan distributes the total semester estimated net charges across 4 months with payments due:

Fall Semester – August, September, October, and November

Spring Semester – January, February, March, and April

If you have any questions regarding payment plans or payment options, contact Enrollment Services at enrollmentservices@widener.edu or call 610-499-4161.

How To Enroll In A Widener University Payment Plan:

Step #1	Log on to your Widener account through <i>myWidener</i>
Step #2	Select the “Web Advisor” tab
Step #3	Click on “My Online Student Account”
Step #4	Enter your Widener Student ID and PIN Number
Step #5	Follow the step by step instructions to log into your online student account

To access your online student account, you will need your Widener student ID and PIN number. If you do not have your Widener student ID or PIN number, just log onto *myWidener* and enter “PIN” in the search bar. Click on What’s My ID and PIN.

Other payers authorized by a student can directly access the Widener Student Billing and Account website at: www.widener.edu/ebill.

If you have any questions regarding payment plans or payment options, contact Enrollment Services at enrollmentservices@widener.edu or call 610-499-4161.

Late Payment Fees

The late payment fee of \$125 is assessed to all student accounts each semester that is not financially cleared as of the payment due date section on the bill. Late payment fees will be assessed regardless of the source of payment. It is the student’s responsibility to ensure that all payments have been received, payment plan enrollment has been completed, financial aid paperwork has been completed or third party authorizations have been received by the published due dates.

A \$25 late fee will be assessed to payment plan accounts for each payment that is past due.

Insufficient Fund Fees

A fee of \$25 will be assessed for insufficient funds; which include invalid account numbers and stop payments, from any check or ACH payment that is returned.

Receiving Your Excess Financial Aid

Enrollment Services disburses financial aid to student accounts daily. All financial aid is applied to outstanding charges on your student account. If you have more financial aid than charges, you may be entitled to have these funds remitted to you.

To sign up for Direct Deposit, which is our preferred method of delivery, the electronic form is available through *myWidener*. Financial aid refunds are available through ACH or paper check option. Paper checks will automatically be mailed to the address in the system.

Step #1	Log on to your Widener account through <i>myWidener</i>
Step #2	Enter “Bank Information” in the search bar
Step #3	Click on “Bank Info for Refund”
Step #4	Fill out bank numbers/check agree/click submit

University Complete Withdrawal Policy

If you decide to completely withdraw from the University, tuition and fees are refunded based on the following tables:

Full Summer Semester, Fall Semester and Spring Semester	
100% Refund	If completed by the last day of drop/add
90% Refund	If completed by calendar day 19
75% Refund	If completed by calendar day 29
50% Refund	If completed by calendar day 40
25% Refund	If completed by calendar day 50
0% Refund	No refunds after calendar day 50

Summer SU1 and Summer SU2	
100% Refund	If completed by the last day of drop/add
50% Refund	If completed by calendar day 15
0% Refund	No refund after calendar day 15

Winter Semester	
100% Refund	If completed by the last day of drop/add
50% Refund	If completed by calendar day 8
0% Refund	No refund after calendar day 8

Widener-Crozer Diagnostic Medical Sonography	
100% Refund	If completed by the last day of drop/add
90% Refund	If completed by calendar day 19
75% Refund	If completed by calendar day 29
50% Refund	If completed by calendar day 40
25% Refund	If completed by calendar day 50
0% Refund	No refunds after calendar day 50

Widener-Crozer Radiology	
100% Refund	If completed by the last day of drop/add
90% Refund	If completed by calendar day 30
75% Refund	If completed by calendar day 50
50% Refund	If completed by calendar day 66
25% Refund	If completed by calendar day 78
0% Refund	No refunds after calendar day 78

***The first day of the semester refers to the official start date of the semester. Please refer to the academic calendar for important semester dates.**

Adjustments to charges for complete withdrawal will be effective on the date written notice is received by the appropriate program office of Widener University. At that point the total withdrawal policy and refunding of semester charges is enacted. Students have a drop/add period at the start of each semester to adjust their schedule of courses. Once drop/add ends, semester course schedules are set and there is no refund issued when a student does a course withdrawal (a “W” is noted on the student transcript) from one or more courses throughout the semester unless the student is withdrawing from all courses in the semester.

Note: If you completely withdraw from the University AND have received financial aid, you may be responsible for returning financial aid funds you have received based on the eligibility requirements set by the federal government.

Veteran’s Benefits and Transition Act of 2018

A student who anticipates receiving educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill® benefits is provided with the opportunity to enroll in and attend classes, without any late fee being imposed, even if the student’s anticipated educational assistance from the VA Educational Benefits has not yet arrived at the University. In addition, a student will be able to utilize all University student services, including the library.

This policy is in place for students who have provided to Widener University a certificate of eligibility for entitlement (this may include a Statement of Benefits obtained from the Department of Veterans Affairs’ (VA) website e-Benefits, or a VAF 28-1905 form for chapter 31 authorization purposes for the upcoming term.

The policy may cease once the VA has made payment to the University OR 90 days after the University has received the certificate of eligibility and certified tuition and fees.

For Chapter 31 and Chapter 33 Educational Benefit recipients, Widener University requires students to complete a form and possibly provide additional information to the VA Certifying Official so their certification of enrollment is accurate.

Widener University Collection Policy

All university charges, fines and services are subject to the University Collection Policy.

Delinquent account statements will be sent to the address on file periodically throughout each semester. All fees and charges must be paid by the published deadlines regardless of receipt of a billing statement. It is the sole responsibility of the student to pay all fees when due. All registration, housing, and miscellaneous student fees, including parking and library fines, must be paid in the semester in which they were incurred. All accounts that are 90 days or more past due are subject to being sent to an external collection agency. The student will be responsible for all additional costs associated with collecting the debt.

Holds will be placed on future registration activity, transcripts, and other university services until the debt is paid in full.

For the complete University Collection Policy contact the Enrollment Services.

Enrollment Services Contact Information:

Mailing Address:	Widener University
	Enrollment Services-Lipka Hall
	One University Place
	Chester, PA 19013
Telephone:	610-499-4161
Fax:	610-499-4576

Email: enrollmentservices@widener.edu

Website: <http://Widener.edu/BursarOffice>

COVID-19 or other pandemic or epidemic may impact the learning experience in unpredictable ways. The University reserves the right at all times to cancel, suspend or delay all or any classes or programs provided by the University, to transition all or any classes or programs to an online or hybrid format, closing campus facilities, or to take any other measures that the University deems necessary in order to protect the health and safety of University community members and/or to comply with health and safety laws, orders, ordinances, regulations, and health and safety guidance issued by local, state and national public health officials.