

1098-T Frequently Asked Questions

What is a 1098-T?

The 1098-T form is an informational form the IRS requires colleges and universities to provide for any student enrolled during the academic terms included in the calendar year covered. These expenses can be used as deductions on a U.S. income tax form, Schedule A, which reduces taxable income and the overall amount owed to the IRS.

When will I receive my 1098-T form?

If you have not signed the consent to receive your 1098-T electronically through [myWidener](#), a hard copy will be mailed to the address you have on file with the University by January 31st of each year you are an enrolled student. Consenting to online delivery means you will receive your form sooner and will be able to complete your tax return and FAFSA sooner.

Why didn't I receive 1098-T?

Institutions are not required to furnish a 1098-T to non-resident aliens; to individuals whose qualified tuition and related expenses are waived or paid with scholarships; to individuals enrolled only in noncredit courses; to individuals whose qualified tuition and related expenses are covered by a formal billing arrangement; or to those individuals whose calculations net to zero. If you did not receive a 1098-T and believe you should have, please email 1098T@widener.edu.

Why is there an amount in Box 1 and Box 2 is blank for 2020?

Due to a change to institutional reporting requirements under federal law, beginning with tax year 2018, the University began to report in Box 1 the amount of payments received for qualified tuition and related expenses paid during the calendar (tax year) 2020. Box 1 -The total payments from any source received by an eligible educational institution in 2020 for qualified tuition and related expenses less any reimbursements or refunds made during 2020 that relate to payments received during 2020. Please note the amount in Box 1 may NOT be equal to the charges paid for calendar year 2020 because all charges are not considered qualified tuition and related expenses as defined by the Internal Revenue Service.

What is a Qualified Educational Expense?

Qualified tuition and related expenses are defined as tuition and certain related expenses required for enrollment or attendance at an eligible educational institution. Student-activity fees and expenses for course-related books, supplies, and equipment are included in qualified related expenses only if the fees and expenses must be paid to the institution as a condition of enrollment or attendance. Unqualified expenses include university housing, meal plans, health insurance, transportation, or other similar personal, living, or family expenses.

How do I consent to receive my 1098-T Form online?

Log into [myWidener](#) to access your 1098-T electronic consent option.

How do I view a copy of my 1098-T online?

Log into [myWidener](#) to access your 1098-T.

What if I can't log in or I have forgotten my password?

Even if you've graduated or left the University ITS keeps your account active for a time after you leave so you can still access your information. If you are having problems logging in, you can go [here](#) for help with your account.

I'm having problems printing my 1098-T, can you help?

If you are having problems printing we recommend one of two options. You can either try switching to a different browser, or try saving the form to your desktop and then printing it. If either of those suggestions don't work please let us know and we can try contacting ITS to see if they have any other suggestions but using one of the two suggestions mentioned has worked for other students who have had the same issue.

How do I request a replacement 1098-T form?

First and foremost as required by FERPA (Family Educational Rights & Privacy Act of 1974), Widener or its personnel is limited in what information we can share directly with parents, other persons who may claim the student as a dependent, or tax preparers. What this means is that unless a student has a signed FERPA waiver on file indicating specific people we are allowed to discuss their personal information with, no one other than the student may request a copy or replacement form. If you need a replacement form and you are not an electronic consentor you will need to send an email to 1098T@widener.edu including your student ID number and verifying the address we have on file for you. If you have moved since you last updated your information you will first need to contact the Registrar's Office and provide them with an updated address before we can send out your form. For confidentiality purposes we are only able to mail forms to the address currently attached to the student's file at the time we print the form. If you are an electronic consentor, your email must also include that you are revoking your consent and would like a hardcopy mailed to you.

Can I pick my 1098-T up in person?

Our policy isn't to hand the forms out in person. This protects both the students and the University by making sure that no Confidential Information is accidentally handed out to wrong parties.

The Address on my 1098-T isn't my current Address, what should I do?

The address shown on Form 1098-T is irrelevant for IRS income tax filing purposes. However, you should update your address with the Registrar so that the University has up-to-date information. You can email Enrollment Services at enrollmentservices@widener.edu or call them at 610-499-4161.

The Name or Social Security Number on my 1098-T isn't correct, what should I do?

Please contact Enrollment Services at enrollmentservices@widener.edu or 610-499-4161 to submit the appropriate changes. You will need to provide a copy of documentation for a name change i.e. marriage license, court paper work, divorce decree or driver's license, but a social security card must be shown in person to change a social security number. Also, please email 1098T@widener.edu immediately of any error so we may correct your 1098-T.

What do I do with the 1098-T form?

Keep it for your records. You are not required to attach it to your tax return since the University is required to send a copy of your 1098-T to the IRS. Please read the Instructions for Student section at the top of your 1098-T for a description of each Box. The dollar amounts reported in these boxes are not necessarily the amounts you would report on your tax return and may be different than what you actually paid.

Is a 1098-T the same as a 1098-E?

A 1098-T is not the same as a 1098-E. A 1098-T is for Tuition and certain related expenses paid in a year a 1098-E is for loan related expenses. A hard copy 1098-E should be mailed out to each borrower from University Account Service. If you are looking for additional information you can contact the Office of Enrollment Services at enrollmentservices@widener.edu or 610-499-4161 or try GetMyDocument.com for more information.

What if my question was not answered here?

If you still have questions after reading this frequently asked question list, please email 1098T@widener.edu.