



Bear Bucks Department Card Request Form

Departments wishing to obtain a card pre-loaded with Bear Bucks must complete and submit this form to Campus Card Services (CB 1055, Fax: 5-4402 or email to campuscard@wustl.edu). The card can be used by members or guests of the corresponding department at Bear Bucks-accepting locations on and off campus.

*Visit <http://card.wustl.edu> for a complete list of Bear Bucks-accepting businesses!

Once the form has been received, a Campus Card Services staff member will contact you to arrange for pick-up. Please allow two weeks for card orders to be processed. Bear Bucks Department Cards cost \$1.00/card (this fee is in addition to Bear Bucks ordered). For questions, please call Campus Card Services at (314) 935-8800.

Department Name (to be printed on card): _____

Department Contact: _____ **Dept. Contact Ph. #:** _____

Department Billing Code: _____ **Campus Box #:** _____

Amount of cards needed: _____ **Amount of Bear Bucks to be added to card:** _____

Activation Date of Bear Bucks: _____ **Expiration Date of Bear Bucks:** _____

Signature: _____ **Date:** _____

Please allow two weeks for card orders to be processed.