



Bear Bucks for WUSTL ID Request Form

Departments wishing to add Bear Bucks to faculty, staff or student Bear Bucks accounts must submit this signed request form to Campus Card Services (CB 1055, Fax: 5-4402 or email to campuscard@wustl.edu). A completed, signed copy of the Gift Prize or Award From needs to be submitted to the Tax Department for each recipient. The form can be found on our webpage, <https://card.wustl.edu/forms/>

Once this form has been received, a Campus Card Services staff member will contact you to let you know when the Bear Bucks are added. For questions, please call Campus Card Services at (314) 935-8800.

*Visit <http://card.wustl.edu> for a complete list of Bear Bucks-accepting businesses!

Department Name: _____ **Department Billing Code:** _____

EMP/STD #	NAME	AMOUNT

*Total amount on Bear Bucks account cannot exceed \$2,000 on any day

Requestor: _____ **Requestor Phone #:** _____

Requestor Signature: _____ **Date:** _____

Department Head Name: _____ **Dept. Head Phone #:** _____

Dept. Head Signature: _____ **Date:** _____

CCS OFFICIAL USE ONLY:

Card Numbers: _____

Billing Ref: _____ **Plan #** _____