



Faculty Family **Temporary Access Card Request Form**

To obtain a temporary access card from Campus Card Services, please complete this form and submit the form to Campus Card Services (CB 1055 or email to campuscard@wustl.edu). The temporary access card is created to grant access to guests of the faculty family.

Once the form has been received, a Campus Card Services staff member will contact you to arrange for pickup. Temporary access cards cost \$10.00 per card. Guest cards are available, *free of charge*, and require the individual to visit the Campus Card Services to obtain this photo ID. The Guest ID Card Request Form is available on our website, <https://card.wustl.edu>. Please call Campus Card Services at 314-935-8800 if you have any questions.

Faculty Family Name

Phone Number

Guest Name(s)

Building Access Needed

Expiration Date of Card (Max of 2 years)

Faculty Family Member Signature

Date