

Washington University in St. Louis Guest ID Card Request Form

The guest identification card (ID) is available for those who do not have student or employee status at Washington University in St. Louis and are not entered in the HRMS system. Guests of the university (Campus Ministers, etc.) who will be on campus for an extended period of time should obtain a guest ID to maintain campus security.

The university requires the following information before an ID can be produced:

- 1) Authorization from the department sponsor confirming that the guest should receive an ID.
- 2) Brief explanation of the guest's activity on campus/need for a guest ID.
- 3) An expiration date (within one year) that the guest ID is valid.
- 4) Building access needed.

By signing this form, you agree that you have read and agree to the Danforth Campus COVID-19 Visitor Protocol, available at <https://covid19.wustl.edu/operations/danforth-campus-visitor-protocol-fall-2020/>.

Please send the guest with the completed form to Campus Card Services (Women's Building, lower level, Suite 002).

Guest Name

Expiration Date

Department Sponsor Name (Printed)

Department Sponsor Signature

Purpose of Visit to Campus & Building Access Needed