

First Year Center Executive Board Application: Returner

Instructions

Submit completed application by **NOON on MONDAY, NOVEMBER 9**. Your interview will take place during your 1:1. You will be asked to submit the following things on your application:

- Contact Information and General Personal Information
- Application Materials (short answers to questions, a scenario plan, and your resume)
- Acknowledgements

Please see below for more detailed information about the above items.

Application Materials

Please submit the application materials as outlined below for full consideration.

1. Please limit your responses to 200 words or less for each question.
 - a. Reflect on your time as a First Year Center Executive Board Member. What were your strengths you brought to your FYX board? What are your continued areas of growth?
 - b. In what ways do you plan on differentiating your experience from FYX 10?
 - c. How will you adapt to changes or motivate yourself to try different things from your previous year?
 - d. Are there any conflicts with dates/responsibilities that we need to be aware of?
2. Scenario Plan: Please submit a PDF with a plan for each scenario that applies to your application. Below are a series of questions based on the position you are applying for (Programming Chair, WUSA Chair). Each plan should be no longer than 2 pages. The information does not need to be presented in paragraph or essay form.
 - a. Programming Chair
 - i. Imagine you are responsible for planning a midterm-related event for 200 people. Your budget is \$500.
 1. What are the goals of the event? What does it set out to accomplish?
 2. What does the event look like?
 3. What are the steps needed to make the event happen?
 4. How will you promote the event on campus and get people to come?
What is your marketing and communication plan?
 - b. WUSA Chair- Training
 - i. Imagine you are responsible for training new WUSAs on a topic of your choosing.
 1. What are the learning outcomes for the training?

First Year Center Executive Board Application: Returner

2. What method(s) of delivery (i.e. in-person, zoom, team meetings, 1:1 coaching, online modules etc) will you utilize? How will you keep WUSAs engaged?
 3. What are the steps need to make the training happen?
 4. How will you measure success for the training? What does your follow up plan look like?
3. Please submit a copy of your resume.

Acknowledge

-I have read and understand the position description, requirements, and commitments and agree to abide by all terms if selected. Furthermore, I acknowledge that the information contained in this application is factual and is a realistic assessment of my abilities. Since this position carries with it privileges and responsibilities, I hereby give the First Year Center and its designees to access my academic and student conduct records with Washington University. This information will be used for the sole purpose of determining my personal attributes and suitability for this position.