



# Washington University in St. Louis

## SCHOOL OF MEDICINE

**STUDENT ADVISORY COMMITTEE FOR AN  
INCLUSIVE COMMUNITY (SACIC)  
MEETING AGENDA  
MARCH 20, 2017  
FLTC 202, 5:00 p.m.**

| <b>Name</b>         | <b>email</b>               | <b>affiliation</b> |
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**KB-** address survey results.

-2 things are high on list:

- 1) Confirm Priorities- concrete ideas for before school year begins
- 2) Promote SACIC

-discussed hosting forums with SACIC.

Do new members have opinions on this?

**KJ-** programming is not helpful. School wide events are better use of time

**KB-** We can host a sort of Dean's town hall. Does planning this now or at end of 2017 year sound good?

**MK-** are these Dean's town halls well attended?



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**MZ-** people won't go unless it's mandatory or there's free food

**LS-** Kai you had hosted one

**KJ-** yes, we hosted one which was during the summer after police brutality instances, and it was well attended.

**MK-** town hall? Isn't that more of an "event"?

**KJ-** more "open". No agenda. Dean's will be here [at SACIC town halls] so you know administration will listen.

**EO-** Perlmutter had one recently and it was packed, but unorganized. If a dean is there and we have a topic, I think people will come.

**KB-** 1) student led event vs.

2) administration event

**LS-** first one has more dialogue second one more about what you want administration to do

**EO-** administration present really set it apart and they were well attended

**MK-** student led town hall won't be well attended.

**KB-** is one style better than the other? one with or without administration?

**JDG-** One isn't necessarily "better" but they serve different purposes. We could do both.

**KB-** idea for topics?

**LS-** we have some data from the SACIC survey.

**KB-** we could form a sub-group for running the town halls

**NS-** How was this survey delivered?

I only see certain groups represented. For example, only medical students are represented under the "free speech" portion.

**KB-** we sent it to all students via email about a month ago, and then again a week ago we sent a reminder. It was a matter of whether or not students wanted to fill out the survey.

**GP-** Was this an open ended question?

**CA-** yes. I was responsible for categorizing the responses into the groupings you see there.

**KB-** Connections exists and how is that different from SACIC. Who will be on committee?

**MK-** Connections already has a lot of programming. We need connection to people of power .

**CA-** education vs. endorsing is difference between SACIC and Connections

**MK-** focus should be what do we want administration to address.

We need to work with Connections to reduce redundancy.

**MZ-** Just coordinate with Connections on forum on how to implement change. Have it shortly after they've had one of their discussion topics on the same issue.

**LS-** Connections doesn't draw OT/PT.

SACIC includes those programs

**DA-** Grad school groups are in SACIC, but also meeting on their own.

Why does SACIC need to host these forums?

**MK-** host 1 event and get in together

**GP-** use similar format to the Dean's meeting.

Give actionable feedback.



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**KJ-** This was the purpose of the survey. To say to administration "we sent out X surveys to X students and these were their unprompted responses."

This is raw data.

Maybe each group should re-distribute the survey to their members?

**JDG-** free speech is a good topic as it's not specific to just one group.

**KB-** SACIC has access to the administration.

Doesn't need to overlap with student groups

Forum was just another way of getting real-time feedback.

**EO-** helpful image or diagram of all the student groups and then Connections and then SACIC, to show where we fall in the order of those groups.

**CA-** an org chart.

**KB-** Do we need to rethink the town hall format? We need to know if we'll have actionable items.

**LS-** KJ made a good point: go back to student groups and ask for feedback.

**EO-** go back to student orgs.

**NS-** Connections is already representing students. So we should ask if the students are ok with this format.

They should be presented with options on the survey.

**MK-** list off options for what they want.

Ex. Body of people bring concerns to administration like communications liaison. Vs. being event heavy to get feedback.

**NS-** Come here and present ideas to give to the administrators.

**GP-** Represent everyone's opinions. Forums have to address concerns we've already gathered. What's being done about it. How effective these ideas are.

**KB-** So student groups would offer up opinions on how they would like this to work?

**NS-** distribute the survey directly to the groups

-distill responses, give to Clair to distribute

-then have discussion with student groups about results.

**GP-** It might be better if the admins already know concerns rather than the forum being the first time they're hearing concerns.

**DA-** We should focus on improving information gathering. Give a template of survey to each group.

**KB-** trouble accessing student groups

**GP-** email directly from CA and LS and Listservs and Facebook. Bombard students with survey and then they'll take it.

**EO-** if we reach out and pass down the information during transitions, this will be helpful for new people joining SACIC

**JK-** Andy gives a talk to the M1's

**MZ-** after spring break, Andy gathers all new student group leaders for a meeting

**KB-** Does OT have anything like that?

**AN-** We have a monthly meeting where we could discuss this.

**DA-** Gather incoming and outgoing survey to students. Make it an official part of incoming paperwork or outgoing.



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**LS-** the students already get so many surveys.

**NS-** Med school administration will be there, but are there PhD reps?

**LS-** Andrew Richards (LS to talk to him)

And Connections

**KB-** so we send out another survey

**EO-** propose a role and get feedback

Have a model of where SACIC is, give out an example of what we'd do with the survey feedback.

**LS-** logistics- SACICs purpose is a way to know what each group is doing. Easier to communicate between groups.

**KJ-** a calendar and email that goes out of events for student groups.

**KB-** sending survey also helps with promotion of SACIC.

Orientation a good time to promote as well

**MZ-** April 5<sup>th</sup>, a Wednesday is when Andy is having that meeting with the new student group leaders.

**LS-** SACIC should send someone as a representative.

**MZ-** we can just do a short introduction. It can be the same blurb we used for the first survey.

**KB-** DBBS- similar activities meeting?

**NS-** no.

**KJ-** student affinity group fair, hosted by Connections. There were booths for each of the groups.

**LS-** so what are the action items?

**KB-** survey again- give role and ask for opinions broadly  
Student leaders to send out and also on listserv.

**LS-** how is this different from 1<sup>st</sup> survey?

**MK-** less open ended.

**EO-** it's a proposal of what the group is. Send org. tree and make it editable in the survey?

**DA-** ask about objective of SACIC on survey?

**MZ-** No more of these [open ended questions]. Let's wait until we've solidified the purpose of SACIC.



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**GP-** SACIC is direct line of communication

**KB-** the question is HOW are we the lifeline to the administration. Not if.

**EO-** we say to admin "here's proposal, here's what we're thinking in terms of solutions"

**GP-** we should take a more authoritative tone. If someone told me SACIC just were the representatives for the student body to the administration, I wouldn't question it.

**MZ-** so we disseminate the form many times

**KB-** we'll create a google doc.

**LS-** a SACIC member needs to attend Andy's meeting.

**MZ-** I can attend.

**NS-** what's the due date for our feedback on the 2<sup>nd</sup> Survey draft?

**KB-** end of this week?

But it's spring break.

**EO-** give till Saturday

**KB-** Ok. Comments are due April 1<sup>st</sup>. I'll try to do the working diagram.

Next meeting- is next month. CA to send out Doodle poll to determine availability.