Washington University Community Engaged Research Process Flow Chart

WU Researcher contacts Sarah Fowler-Dixon, PhD at 314-633-7456 or fowlerds@wusm.wustl.edu early in the planning phase of the study and prior to HRPO application.

HRPO will schedule a meeting to discuss:
- Application process
- Types of Assurances that may be needed
- Scope of research activities and engagement of community partners in those activities
- Human subjects education training that may be needed and options for community partners
- Responsibility of the WU Researcher and Community Partner

Submission for funding is made by WU Researcher and community partner, if needed to conduct the study.
- Sponsored Projects needs:
  - All key personnel need a conflict of interest disclosure. The WU COI form can be used.
  - A letter of intent
  - A subcontract

Study approval is granted when:
- All engaged community partners have completed necessary human subjects training
- All FWA and IIA are signed by the community partner and Washington University.
- WU will provide oversight for community based participatory research studies done in collaboration with WU investigators.
- All contingencies regarding the study have been resolved.

Notification of study approval will be sent to WU Researcher. WU Researcher is responsible for communicating with the community partner.