

**WASHINGTON UNIVERSITY  
POSTDOCTORAL APPOINTEE  
TUITION POLICY  
July 1, 2004  
Updated July 1, 2006**

**Introduction** – Washington University (the “University”) provides tuition assistance to eligible Postdoctoral Appointees for Eligible Courses offered in the undergraduate programs at the University.

**Eligibility** – To be eligible for undergraduate tuition assistance, the Postdoctoral Appointee must:

- a) be appointed as a benefits eligible postdoctoral appointee under the Washington University Postdoctoral Education Policy;
- b) meet the normal admission standards of the University; and
- c) submit the appropriate request for tuition form before the first day of classes for that semester to the appropriate office responsible for postdoctoral appointees.

If a currently eligible postdoctoral appointee terminates his or her training position with the University after classes begin for the current academic semester, the postdoctoral appointee will receive benefits for that current academic semester but not for any future academic semesters.

**To Remain Eligible** – for undergraduate tuition assistance, the Eligible Postdoctoral Appointee must:

- a) remain enrolled through the completion of the course; and
- b) receive a passing grade for the course.

If the postdoctoral appointee fails to complete the course in which he/she enrolled within 60 days after the end of the semester, or fails to receive a passing grade for such course, the postdoctoral appointee will no longer be considered an Eligible Postdoctoral Appointee for the tuition benefit, will be obligated to repay the benefit to the University, and will be solely responsible for any applicable penalties and fees.

**Definitions:**

- a) **“Postdoctoral Appointee”** means an individual (i) who has earned a Ph.D., M.D. or equivalent terminal or doctoral degree; (ii) is in a training or transitional period of limited duration preparatory to an academic, industrial, governmental or other full-time research or teaching career; (iii) is training in research under the supervision of a faculty member or a designated person in the department; and (iv) who either performs specific services on a grant or

contract in exchange for compensation or participates in a teaching and research training program, such as a fellowship or training grant, that develops the individual's research skills for his/her primary benefit.

b) **“Eligible Courses”** means undergraduate courses offered at any time through University College and that are taken for the purpose of career development. Classes must be approved in advance by the relevant school.

**Tuition Assistance:**

The Policy will cover 100% of the current tuition charges for Eligible Courses, limited to four hours per semester. Approval from the Postdoctoral Appointee's faculty supervisor must be obtained in advance of registration for covered courses.