

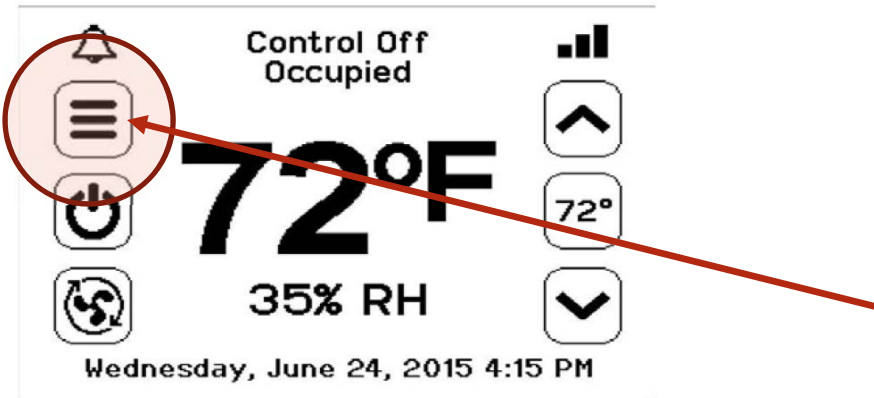
**TEC 3000 Thermostat Instructions
Residential Life Application**

These residential units are furnished with commercial, programmable thermostats designed to help the University reduce its carbon footprint. With this goal in mind, we ask for your assistance in operating each space as efficiently as possible. Setting a schedule and maintaining reasonable temperature set points have a significant effect on the amount of energy required to condition your space.

The facilities team has implemented a basic schedule as shown below. If this schedule does not meet your needs, please contact customer service at 314.935.5544. Scheduling HVAC systems has a significant impact on energy use and carbon emissions. Your comfort while living in a Washington University in St. Louis residence hall is very important to the University.

- Monday - Sunday
 - 12:00AM Occupied 71° Heat, 75°Cool
 - 9:00AM Unoccupied 68° Heat, 78°Cool
 - 5:00PM Occupied 71° Heat, 75°Cool
 - 11:59PM Occupied 71° Heat, 75°Cool
- Fan is always on AUTO

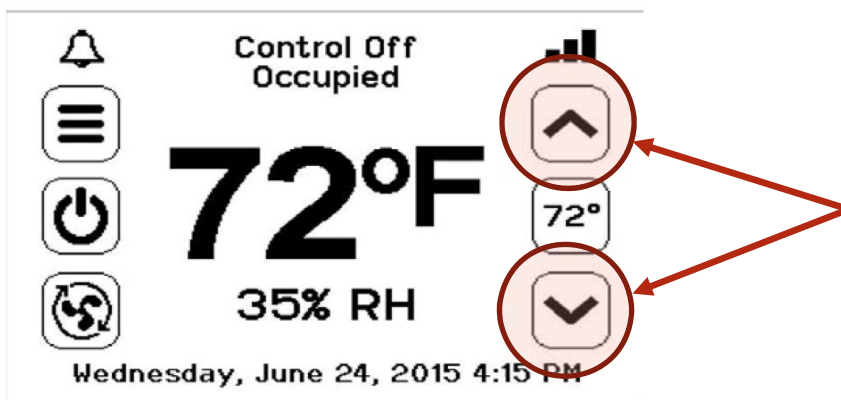
If the thermostat is in an unoccupied mode, it can be overridden to an occupied mode by pressing the “Three Bars” button on the top left of the home screen. Pressing this button will place the thermostat into occupied mode for three hours.



The setpoints have been selected based on research conducted by ASHRAE over the past 60+ years to determine thermal comfort parameters for most people. You have the ability to change the occupied setpoint in your space within the ranges below.

- Heat 68° - 74°
- Cooling 72° - 78°

To change the setpoint, simply press the up or down arrow on the thermostat.



If you have any questions on the operation of your HVAC unit or thermostat, please call Customer Service during normal business hours at 314.935.5544.