



ICTS Center for Applied Research Services (CARS)

July 9, 2014

Re: Notification of New CARS Service Fees Effective July 2014 and January 2015

Dear Colleagues:

Due to ongoing fiscal constraints imposed by the NIH on the Institute of Clinical and Translational Sciences (ICTS), the budget for the Center for Applied Research Sciences (CARS) was reduced for this current year and an additional reduction is expected in the next year. We have applied the [Lean](#) process improvement method to increase efficiencies, and have reduced FTEs, but to continue our current level of services it is now necessary to reduce a portion of the subsidies provided to investigators and increase cost recovery for some services as detailed below. Please know that our charges remain lower than those of most other academic clinical research units across the country. The new Active Protocol Management Fee described below will cover costs no longer supported by the CTSA grant and help us maintain high-quality services without cost increases for individual services. It is important to include these charges in all new grant/contract applications and study budgets.

1. Effective July 1, 2014 - Both the Clinical Trials Unit (CTU) and the Clinical Research Unit (CRU) will charge a Facility Use Fee of \$20 per hour for all industry-initiated studies.

2. Effective January 1, 2015 - New \$500 Adult Clinical Research Unit (CRU) Annual Active Protocol Management Fee (APMF)

For the adult CRU (4th and 5th floors Barnard) we are instituting a \$500 annual fee for each active protocol. This APMF covers the CRU effort to keep a research protocol active and compliant with applicable policies. The APMF includes only a portion of the costs for protocol review, protocol usage tracking, scheduling and compliance oversight, with the CTSA subsidizing the balance. Investigators will be charged annually for each study within 30 days of the first participant activity. Studies with no participant activity in a 12 month period will not be charged the APMF.

Existing charges for individual CRU services will not increase at this time as we maintain the following services at minimal cost for all investigator-initiated studies. (Note: Industry-initiated studies will continue to be charged full cost-recovery fees for all services in both the CRU and CTU.)

Nursing Services		DEXA -Body Composition Analysis	
Study visits < 1 hr	\$10/visit	Whole body or forearm or hip & spine	\$75 each
Study visits 1-2 hrs	\$20/visit	Combination of >1 from above	\$125
Study visits > 2 hrs (no overnight stay)	\$25/visit	Pea/Bod Pod	\$75
Study visits that require overnight stay	\$50/visit		
Lifestyle Intervention Research Core (LIRC)			
Protocol development (RD)	\$20/hr	Meals	
Nutrition education, food diary analysis	\$20/hr RD; \$10/h D Tech	standard meals (simple, pre-set menus)	no fee
24 hour diet recall	\$5	deluxe meals (rsch protocol specific)	\$5
Diet Tech services (e.g., taste testing)	\$10/hr	specialized meals (labor intensive / expensive ingredients)	\$7
		highly specialized meals	\$10/hr labor + ingredients
		formula meals (prepackaged)	\$5
		management of packed-out meals	\$250 per protocol/yr

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