

Teagle Graduate Fellow – Teaching Assistant

College Prep Program, Office of Government & Community Relations,
John C. Danforth Center on Religion and Politics, and the American Culture Studies Program (AMCS)
Washington University in St. Louis

During the spring of 2020, [The Teagle Foundation](#) awarded Lerone A. Martin, PhD, Associate Professor of Religion and Politics and Director of the American Culture Studies Program (AMCS), in conjunction with the [College Prep Program](#) (CPP) at Washington University, a grant to facilitate a student academic experience centered around a newly structured course, “Citizenship and Freedom: From Plato to Maya.” Student scholars of the College Prep Program participate in this opportunity by way of course work, civic engagement projects, and an immersive overnight trip to further support their learning experience and development.

College Prep Program Overview:

The College Prep Program is a no-cost, three-year experience that serves to prepare St. Louis area high school students for success at a college or university that best matches their interests and needs. CPP provides students with year-round support, with the center focus being a Summer Academy experience that combines college preparation workshops, undergraduate coursework for credit, and activities centered on personal awareness and development. Graduates of the program leave ready to excel in college, both academically and socially.

Teagle Graduate Fellow – Teaching Assistant Position Description:

The College Prep Program is seeking qualified candidates to fulfill the role of Teagle Graduate Fellow for the “Citizenship and Freedom: From Plato to Maya” academic experience (dates of employment: December 1, 2020-December 2021). The primary role of the Graduate Fellow is to provide teaching/programmatic support and to supervise undergraduate student mentors for the summer academy three-week course and during the academic year. The Summer Academy course will meet every day, Monday through Friday from 9:00 a.m.-10:30 a.m. During the Academic Year Session, the Graduate Fellow will participate in trainings, course preparation, and provide administrative support.

Responsibilities and Duties:

- Serve as primary supervisor of undergraduate student mentors; work closely with College Prep Director on recruitment, training and oversight of undergraduate student mentors
- Facilitate undergraduate student mentor trainings for the academic year and summer sessions
- Serve as Civic Engagement Project Liaison, by connecting with community partners to secure projects and to facilitate scholar assignments; coordinate the program’s final presentation event
- Co-coordinate off-campus events and the immersive overnight trip for scholars
- Manage scholar Saturday Session programming during the academic year
- Co-Manage the evaluation process of the Summer Academy course and the overall scholar experience
- Collaborate with College Prep Program Leadership Team to fulfill overall job responsibilities

Requirements:

- Must be a current graduate student or have completed a graduate degree at an accredited university
- Must successfully complete a background check and supplemental minors on campus training
- Must abide by and uphold University regulations as well as state and federal law
- Must enact behavior that is consistent with the University’s Community Principles and Policies
- Must maintain confidentiality and complete expectations as assigned by the Leadership Team
- Must be available to perform job responsibilities during dates of employment: December 1, 2020-December 2021 (Extension of position can occur depending on positive evaluation)

Compensation:

- \$18.00/part-time hourly wage (non-exempt and non-benefits eligible)
 - On-campus meal points(600), when in-person for Summer Academy
- Note* Meal points are subject to change due to employment status.*

To Apply:

Visit www.collegeprep.wustl.edu/teagle-graduate-fellow to submit your online application.