

Review of Centers and Institutes under Office of Provost *Non-Research Centers*

Periodic Review of Centers and Institutes

Each center or institute shall generally undergo a review every five years. Three years after the completion of a review, the Provost has the discretion to schedule another full review. The review committee shall consist of not less than three members. The annual performance review of the director may not serve as a substitute for the review of a center or institute.

The review team shall evaluate:

1. Mission, goals and objectives and their alignment with those of the University;
2. Degree of success in achieving the mission and meeting specific goals;
3. Quality and quantity of scholarly, instructional, and/or public service and engagement activity;
4. Any specific areas in which the center should give higher or lesser priority;
5. Effectiveness of organizational structure, leadership and staffing;
6. Adequacy of financial resources;
7. Barriers to achievement of mission or goals;
8. At the end of the next five years, if the center/institute is doing a superior job, how will the university and the constituencies served by the center be improved; and
9. Vision for the future, including program improvement plans.

The report from the review committee shall be transmitted to the Center director, the administrative officer to whom the center reports and the Provost.

Exemptions

This policy does not apply to institutional centers and institutes that focus on cross-disciplinary scholarship and research. Those are covered under the [Washington University Policy on Centers and Institutes](#).