While there are still many unknowns about the Fall 2020 semester, there are several steps you can take now to start preparing to teach effectively, whatever the situation. Depending on your school, your courses, and several other factors, you may find yourself teaching an online, hybrid, or blended course. This guide provides initial steps for preparing to teach in the fall, and highlights upcoming training and support opportunities available for instructors.

1. **Discover Best Practices**
   Determine how to effectively translate your teaching goals, methods, and communication practices for hybrid and online instruction.

2. **Explore the Tools**
   Learn about university-supported digital tools like Canvas and Zoom that can aid in your teaching and help you pivot to different forms of instruction.

3. **Prepare Your Courses**
   Decide which teaching methods and tools best fit your teaching and learning goals and take steps to prepare your courses for the fall semester.
Translate your teaching methods for an online or hybrid format.

SUPPORT FROM THE CTL
The Center for Teaching and Learning (CTL) will host a variety of support and training opportunities leading into the fall.

Available Now: Confidential Virtual Consultations
Speak with professional staff in a confidential environment about your syllabus, course plan, or other concerns. Request a consultation at: teachingcenter.wustl.edu/consultations/

Web Resources for Online Teaching
Resource pages on the CTL website emphasizing best practices in digital pedagogy, these pages are frequently updated. Visit the Digital Pedagogy page for more information.

Register Now: Faculty Reading Community, Online Edition
A series of virtual discussions centered around chapters from Small Teaching Online and open to all faculty teaching fall courses. Register at: teachingcenter.wustl.edu

Coming Soon: Foundations in Digital Pedagogy Short Course
Asynchronous training course that introduces instructors to the terminology of digital pedagogy and considerations for structure, engagement, and communication in online and hybrid formats. Course will be available to all instructors via Canvas.

Available Now: Online Teaching Guides
WashU has access to many excellent external resources that provide courses and toolkits on online learning. Review these tools on the Guides for Online Teaching page.

SCHOOL-SPECIFIC SUPPORT
Additional training opportunities offered by various schools to support instructors. Contact your school for more information!
EXPLORE THE TOOLS

Familiarize yourself with Canvas and Zoom.

**CANVAS**

Canvas is WashU’s learning management system that houses all the digital tools for creating and facilitating courses.

**Available Now: Canvas's Prepare to Launch Course**

Log into [wustl.instructure.com](http://wustl.instructure.com) and click on the Help menu icon. In the pop-out menu, select the Training Services Portal. Follow the steps until you are on the portal homepage. Enroll in the Prepare to Launch course. Blast off with Canvas!

**Available Now: WUSTL Welcome to Canvas Course**

Walk through the basic features in Canvas in the Welcome to Canvas self-paced course. You will find the course on your Canvas dashboard after logging in at [wustl.instructure.com](http://wustl.instructure.com).

**ZOOM**

Zoom is WashU's video conferencing software, used for synchronous meetings.

**Available Now: Zoom Basic Training Recording**

Review Zoom basics by visiting the [wustl.zoom.us](http://wustl.zoom.us) homepage and clicking on the Training button.

**Coming Soon: Live Zoom Training Opportunities**

Watch the [wustl.zoom.us](http://wustl.zoom.us) site for live training opportunities that will be available in July and August. Trainings will have opportunity for live Q&A.

**SCHOOL-SPECIFIC SUPPORT**

Additional training opportunities offered by various schools to support instructors. Contact your school for more information!
PREPARE YOUR COURSE

Decide how you will deliver your content this fall.

SUPPORT FROM THE CTL
The Center for Teaching and Learning (CTL) will host a variety of support and training opportunities leading into the fall.

Available Now: Confidential Virtual Consultations
Speak with professional staff in a confidential environment about your syllabus and course plan. Request a consultation at: http://teachingcenter.wustl.edu/consultations/

Register Now: Designing an Adaptable Course
This 2-week intensive online course design institute will give instructors the chance to develop a fall course plan through synchronous cohort-based discussion and asynchronous learning modules. The program will be offered three times in July-August. Register at: teachingcenter.wustl.edu/events

Virtual Conversations on Online Teaching
These informal virtual conversations on focused topics related to teaching online will be available in June, July, August, and September and open to all instructors teaching in the fall. Register soon at: teachingcenter.wustl.edu/events

SCHOOL-SPECIFIC SUPPORT
Additional support through departments and schools coming soon. Contact your department or school for more information!