

Meeting Minutes for Small Animal Committee  
Monday, August 13, 2018  
PCR Fairgrounds, Mansfield Building, Atwater, OH. 44201

President: Chris Campbell                      Vice President: Karen Watson  
Treasurer: Diane Ebie                      Asst. Treasurer: Tim More                      Secretary: Lesa Carson

Attendance:

-Pam Gardner	-Angie Kuchenbecker	-Kim Nelson	-Jodie Dillner
-Dan Schrack	-Pat Allen	-Linda Kisamore	-Sonja Witchey
-Chris Campbell	-Judy Moreland	-Jessica Martin (Y)	-Dan Martin
-Rhonda Lonneman	-Cathy Boring	-Diane Bishop	-Janeen Skipper
-Tim More	-Lesla Carson	-Karen Watson	-Amy Rennecker
-Ann Neal	-Diane Ebie	-Rhonda Lippy	-Teresa Flynn
-Lisa Zavara			

Meeting called to order by Chris Campbell, President, at 7:12pm.  
Attendance Sheet/Contact List was circulated for signatures.

Secretary's Report:

-No corrections; Stand as written. Tim More made a motion; Pam Gardner seconds.  
Approved.

Treasurer's Report:

-Ending balance from previous meeting:   \$15,138.77 (Checking\$11,698.71 + Savings\$3,440.06)  
Plus money received:                               200.00  
Minus expenses:                                     < 709.66>  
   < 1,583.71>  
Interest earned on savings account:         \_\_\_\_\_09 (July)  
Total funds available as of this meeting:   \$13,045.49 as reported by Diane Ebie

\*Chris Campbell has bill for ARBA Comment Cards in the amount of \$20.70.

\*Eagle's Nest Poultry has not been paid. Diane has invoice for approx. \$1,010 for turkeys & geese.

\*\$351 due to Brad & Nancy Polen for Banners.

\*\$500 donation for the Richard Mansfield Scholarship.

Pam Gardner made a motion to pay bills as received; Fran Mansfield seconds. Approved.

-Carolyn Eiermann still has \$100 plus \$50 profit from Grade Day. Pam Gardner made a motion to add \$250 to supply Carolyn with a total of \$400 start up change to begin fair in the concession stand; Rhonda Lonneman seconds. Approved.

Tim More or Diane Ebie will get money; Tim will hold on to extra money for change. Carolyn can Contact him as needed, as he will be camping at the fair all week.

- Pam Gardner made a motion to pay \$100 to cover a Sam's Club membership for Carolyn Eiermann, As she uses this membership to shop for concession items. Much discussion about reimbursing Volunteers; why reimburse for some things and not others? Lesa Carson made a motion to pay \$100 for Carolyn's Sam's Club membership in 2018, as the committee has in the past, and offers to use her Costco membership and help Carolyn shop in 2019; Dan Martin seconds. Approved.
- Carolyn Eiermann (via Pam Gardner in her absence) requests \$1,200 for concession stand supplies. Pam estimates this would cover all expenses, minus pop. Discussion about purchasing vs donated Items ensues. Clarification made for donation list being circulated: Clubs can choose to donate items to be sold in the concession stand during the fair, but it is NOT mandatory. Dan Martin made a motion to give Carolyn the money ; Pat Allen seconds, to purchase items not donated. Approved.
- Janeen Skipper asks if receipts are necessary for reimbursements. Yes.

#### County Office:

- Advisor Packets can be picked up at the Fair Board Office on Wednesday from 5-7pm or on Sunday From 2-4pm.
- Cloverbud events (Clover Buddies) planned for Tuesday, Wednesday, Friday & Saturday during fair.

#### Auction:

- Premium percentage remains the same as last year.
- Wing band invoice \$149.09. Diane Ebie paid for. Diane Bishop made a motion to reimburse Diane Ebie; Fran Mansfield seconds. 50% of this expense will come from Sale Committee. Chris Campbell asks for a copy to present to Debi Heppe.
- DUNF forms can be picked up at the Fair Board Office by advisors - please have number of market projects/club available. *Do NOT use forms from previous years!*

#### Barn Duty:

- Updated concession and barn duty lists have been provided by Karen Watson. Lesa Carson will put lists on poster board for display in the barn as a reminder for all clubs. Lesa will also make copies of jobs list for front table and the Hamilton Arena during auctions.

#### Cats:

- No report at this time.

#### Cavy:

- No report at this time.

#### Cavy Showmanship:

- No report at this time.

#### Concession Stand & Fundraiser:

- No report at this time.

#### Costume Show:

-No report at this time.

Fair Board:

-No report at this time.

Fun Show:

-No report at this time.

Indoor Caged Birds:

-No report at this time.

Pocket Pets:

-No report at this time.

Market Poultry:

-Fran Mansfield reports some scratches based on paperwork problems.

-Planning to load birds at 6pm Sunday evening.

-Blizzard Ribbons is going out of business. Start looking for a new supplier for 2019. Linda Kisamore suggests Hodge's.

-Diane Ebie reminds everyone that it's a HEN show for turkeys, not Tom's.

-Check in is from 11am-7pm on Sunday, August 19. Animals must be clean and dry.

Non Market Poultry:

-Karen Watson reports that 20 more pens are needed to accommodate entries. Karen will work with Dan Schrack to make room in current floorplan.

-There are 85 rabbit pens at Fran Mansfield's house with no bottoms. Chris Campbell says they could be from Open Rabbit Barn. We have legs.

-Any scratched pens should be reported to show chairs ASAP!

Rabbits:

-4-H members will be assigned cages as they check in. If clubs would like to be placed together they should check in together.

-Skill-A-Thon awards begin at 8:30am, Show at 8:45am. Please ask 4-H members to clean cages by 8:30am on show day, *even though the rules state that cleaning should be done by 9am.*

-No Tuesday morning (first day of fair) meeting for SAC.

Rabbit Showmanship:

-Janeen Skipper makes a motion to start all shows with The Pledge of Allegiance, 4-H Pledge & 4-H Motto; Kim Nelson seconds. Approved.

Recognition, Ribbons & Trophies:

-Fran Mansfield has everything ordered.

-See Fran Mansfield at the fairgrounds for advisor pins that were ordered.

- A winner has been chosen for the Richard Mansfield Scholarship Award and will be announced on Tuesday at the fair.
- Fran Mansfield reminds everyone that Gold Nominations are due Labor Day weekend.

#### Pen Judging:

- Pen Judging forms need to be submitted to Diane Bishop by Monday (day before fair) at 8pm.
- Show Chairs should also provide Diane Bishop with Pen # & Names by Monday at 8pm.
- Please list species on separate pages. Don't split form lines, use more forms if necessary.

#### Project Judging:

- Same deadlines as Pen Judging apply, also to Diane Bishop.

#### Reptiles:

- No report at this time.

#### Review & Evaluation:

- No report at this time.

#### Rooster Crowing:

- Angie Kuchenbecker reminds everyone that The Chicken Dance will be every evening at 8pm during the fair.

#### Rules:

- Chris Campbell & Dan Schrack suggest including pen definition in handbook.

#### Youth Reps:

- No report at this time.

#### Old Business:

- New Non Market Poultry cages discussed prior to fair were not ordered because they couldn't be delivered in time. More attention will be paid to number & type of pens needed for 2019.
- Fair passes: 1-week fair pass for Jeff Kline
  - 2 1-week passes for Woodsy's for renting the PA system
  - 2 1-day passes as a Thank You to Hoover Fence for donating the labor to install the \$450 in material for the back & sides of the bleachers. Chris Campbell will verify that they're back from vacation to actually use passes and let Diane Ebie know.
  - Wise donated new tin cans for feed & water in pens. Already has fair pass. Thank You note from committee would be more appreciated, per Fran Mansfield.
- Tim More made a motion for 3 1-week and 2 1-day passes to be purchased (as listed above); Diane Bishop seconds. Approved. Diane Ebie will purchase fair passes.
- Fran Mansfield would like Thank You cards placed at the front table during fair for signatures for:
  - Zeller - donating trailer to haul
  - Hoover Fence - donating the labor for the creation of back & sides of bleachers

Paul Hydes - driver

New Business:

- Show Arena; Bleachers will be placed back-to-back for check in, then separated with show tables in between during fair. Chris Campbell asks if 4-H members will be facing bleachers. (Yes)  
Pay attention to pros & cons of new layout and report all at Wednesday morning meeting at fair.
- Pat Allen reported that the Senior Team took 2nd at the Poultry Bowl at State Fair.  
Maria Lonneman received the highest individual score in Senior Division. Congratulations to all that participated! Looking for more kids to fill spaces next year...contact Pat Allen if interested!
- Teresa Flynn has carpet pieces that she would love to share.
- Sonja Witchey commented on dust on fans being a fire risk.
- 20 cases of pop and scales brought from Fran Mansfield home for concession and check in.

Announcements:

- Tim More thanks 3 guys that stayed to help with screen installation after barn set-up; Darren (EUTS), Peter...if you know who stayed, please acknowledge and thank them.
- Amy Rennecker asks about protocol for a 4-H member that won't be available for auction. Page 45 of the handbook is discussed and submitted. Janeen Skipper makes a motion to accept the request for Drake Rennecker to have his sister Madelyn sell his rabbits at the auction; Pam Gardner seconds. Approved.
- Thank You cards read from Mack Campbell & Kendrick Campbell for receiving the 4-H Camperships.

Adjournment:

- Pam Gardner made a motion to adjourn the meeting; Fran Mansfield seconds.  
Meeting adjourned at 9:03pm

Next meetings will be held Wednesday-Sunday morning at the fairgrounds, in front of the Mansfield Building, at 8:30am.

Minutes respectfully submitted by Lesa Carson, Secretary.