Meeting Minutes for Small Animal Committee  
Monday, April 8, 2019  
705 Oakwood Street, Room 101, Ravenna, Ohio 44266

President: Chris Campbell  
Vice President: Karen Watson  
Treasurer: Diane Ebie  
Asst. Treasurer: Tim More  
Secretary: Lesa Carson

Meeting called to order by Chris Campbell, President, at 7:04pm.  
Attendance Sheet/Contact List was circulated for signatures.

Attendance:  
-Pam Gardner  
-Kim Nelson  
-Jodie Dillner  
-Dan Schrack  
-Linda Kisamore  
-Diane Bishop  
-Tim More  
-Lesa Carson  
-Chris Campbell  
-Dan Martin  
-Carolyn Eiermann  
-Karen Watson  
-Jamie Hottensmith  
-Fran Mansfield  
-Debbie Coffee  
-Bonnie Marek  
-Lisa Zavara

Secretary's Report  
March, 2019 minutes stand as written with the following corrections:  
1. Under Recognition, Ribbons & Trophies, #2. “Study Skill-A-Thon Chapters 3, 4, 6 &  
   ARBA Book of Standards. Bone structure will be on S-A-T.” should be listed under  
   Rabbits Committee Report.  
2. Under Barn Duty & Work Night, #1. Should read that trailers are needed, not railers.  
3. Lesa Carson emailed the Randolph Fair Scheduling Information on April 2 to  
   Office@RandolphFair.com. A copy is attached to these minutes and also given to Karen  
   Watson at this meeting.

Treasurer's Report  
Not available

County  
Linda Kisamore reports:  
1. Quality Assurance (QA): April 27 from 10am-12pm (pre-registration required for test-out  
   at 10:30am) and May 19 from 1-3pm at the fairgrounds.  
2. Jeanie & Robyn have both resigned from the Extension Office. Call prior to visiting, as  
   hours of operation may be affected depending on acquiring volunteers to run the office.  
   Please be patient during this transition.  
3. “Raise Your Hand” campaign is offering funding for the state with the most participation.  
   Visit https://4-h.org/raise-your-hand/ to participate and share with family, friends and club  
   members.  
4. Dog Shot Clinic on May 7 at Fran Mansfield’s house. Sign in at 6pm, vet arrival at  
   6:30pm. Contact Fran at 330-325-1672 to reserve a spot and to request  
   medication/services.
Committee Reports

- **Auction**
  No report at this time

- **Barn Duty & Work Night**
  1. Advisors should have club counts ready at May’s meeting (small animal club members, including show-n-go; don’t include Cloverbuds). Karen Watson will have Barn Duty/Concession Stand sign up sheet available.
  2. August 10 at 9am is barn set up. Fran Mansfield made a motion that all tack boxes have working rolling casters at barn set up; Dan Schrack seconds. Motion approved.
  3. Fran Mansfield is in discussion with some 4-H members about solution to raise extra chickens to cover loss and The Center of Hope. More information to follow.

- **Cats**
  No report at this time

- **Cavy**
  No report at this time

- **Cavy Showmanship**
  No report at this time

- **Cloverbud**
  No report at this time

- **Concession Stand & Fundraising**
  1. Pam Gardner reports that checks are needed to obtain the health permit and dining hall rental for the Pancake Breakfast on May 4. Carolyn Eiermann says there is also time sensitive paperwork that needs to accompany the check for the health permit. Fran Mansfield offers to take paperwork and discuss check for health permit with Diane Ebie so that both can be submitted to meet deadline of this week. Carolyn also requests $100 for supplies and asks if Diane will get start-up cash or if Carolyn needs to. Jamie Hottensmith made a motion to issue a $100 check to Carolyn for supplies needed; Pam Gardner seconds. Motion approved.

- **Costume Show**
  No report at this time

- **Fair Board**
  1. Committee Rules have been reviewed and wording has been modified for universal application. Showmanship is NOT mandatory, but is an option to meet auction requirements. If 4-H member is not available for market show or auction, a form is
required to be submitted to the Fair Board under the same deadline as Livestock Entry Forms. (If something happens after the deadline, form can still be submitted, but Fair Board would appreciate the bulk being submitted with Livestock Entry Forms.)

2. Storage removal is Saturday, April 13.

3. Livestock Complex is under construction; footers in, posts up. The goal is to have the roof on for the Barn Bash on May 11 from 1-6pm.

4. Sunrise Springs has offered 50% of all sales from their Rootstown store on April 20 from 9am-1pm to the building of the Livestock Complex.

5. Fair Board is still looking for a Seasonal Maintenance Person.

- **Fun Show**
  No report at this time

- **Indoor Caged Birds**
  No report at this time

- **Pen Judging**
  No report at this time

- **Pigeons & Doves**
  No report at this time

- **Pocket Pets**
  No report at this time

- **Poultry - Market**
  1. Visit [http://u.osu.edu/portage4h/tag/sac/](http://u.osu.edu/portage4h/tag/sac/) to view Ross County 4-H Poultry Handbook [Branded Poultry Handbook Ross County 2019](http://u.osu.edu/portage4h/tag/sac/). It is a 112-page handbook created by Mandy Causey, Ross County Junior Fair Poultry Superintendent, that serves as a resource guide for those members taking a poultry project.
  2. Reminder that there is NO PULLORUM TESTING FOR 2019, with the EXCEPTION OF OUT-OF-STATE BIRDS. In the case of out-of-state birds, 4-H members are responsible for contacting one of the testers: Pat Allen 330-414-4637 (Atwater area), Karen Watson 330-322-9732 (Brimfield area), Julienne Barrs 330-325-6239 (Edinburg area) or Dan Schrack 330-541-6788 (Rootstown area).
  3. **Turkey** pick-up on April 17 at 7pm at the Ag. Building on the fairgrounds. **Goose** pick-up on May 16 at 5pm at Fran Mansfield's house, 3679 Bassett Road, Rootstown, 44272. **Chicken & Duck** pick-up on June 26 at 7pm at the Ag. Building on the fairgrounds.

- **Poultry - Non Market**
  1. Reminder that there is NO PULLORUM TESTING FOR 2019, with the EXCEPTION OF OUT-OF-STATE BIRDS. In the case of out-of-state birds, 4-H members are responsible for contacting one of the testers: Pat Allen 330-414-4637 (Atwater area), Karen Watson
330-322-9732 (Brimfield area), Julienne Barrs 330-325-6239 (Edinburg area) or Dan Schrack 330-541-6788 (Rootstown area).

- **Poultry Showmanship**
  No report at this time

- **Project Judging**
  No report at this time

- **Rabbits**
  1. Chris Campbell reports that one judge has been secured. Two other have been contacted, waiting for one of those to respond to see who will be the second judge.
  2. Skill-A-Thon on July 16 from 6:30-8pm. Advisors can share with members that they should study (all) Resource Book Chapters 3, 4, 6 & *ARBA Book of Standards*. Bone structure WILL be on S-A-T.
  3. Chris Campbell has ordered tables and chairs for use during Skill-A-Thon.

- **Rabbit Showmanship**
  No report at this time

- **Recognition, Ribbons & Trophies**
  1. Fran Mansfield says two clubs have submitted paperwork. Two $100 scholarships; one cavy & 1 rabbit. Recognition Ceremony will be on May 13 at 7pm before we begin our May meeting. Advisors, please ask members to arrive by 6:45pm.
  2. Nancy Pollen will create banners for a cost of $25 to the SAC.
  3. The following banners were “spoken for” at this meeting: Grand Champion Turkey - Gloria Lovejoy, Grand Champion Rabbit - Paws N Claws, Grand Champion Market Chicken - Angie Kuchenbecker and Reserve Champion Market Chicken - Karen Watson. A $30 check issued to the Small Animal Committee must accompany a Sponsorship Request Letter (Form), found on page 10 of the Small Animal Committee Leader Book/Updated 2019, to finalize the purchase of a banner.
  5. Tim More will secure a ‘Thank You’ banner for display at 2019 PCRF, listing supporters.

- **Reptiles**
  No report at this time

- **Review & Evaluation**
  No report at this time

- **Rooster Crowing**
  No report at this time
• **Rules**
  1. On April 8, 2019, an email was shared to All Jr. Fair Market Livestock Committees, from Sr. Fair Board concerning 2019 Portage County Randolph Fair Jr. Fair Market Livestock Specie Rules and Jr. Fair Market Livestock General Rules. (Complete email attached.)
     - 2019 Portage County Randolph Fair Jr. Market Livestock Specie Rules and Jr. Fair Market Livestock General Rules: “Tag In or Weigh In is mandatory for”...“Market Small Animals during assigned day, time and location. Exceptions must be approved by Sr. Fair Board Market Livestock Committee.”
     - “All Jr. Fair Exhibitors in Market projects are expected to exhibit and sell their own animals. Exhibitors must be present to show in their market or showmanship class in order to be eligible to sell. Another Portage County Jr. Fair Exhibitor within the same species may show in the market class or in the sale, but not both. Any Jr. Fair Market Exhibitor that will miss either market show or sale must submit a form to the Sr. Fair Board Market Livestock Committee for review. Sr. Fair Board Market Livestock Committee decision is final. If form is not submitted and the show or sale is missed the exhibitor will be paid market price. The remainder of their market proceed check will be donated to the Jr. Fair Market Livestock Sale Scholarship Fund.”
     - It’s also noted that Fair Board approved small changes in several specific species’ rules and those changes were forwarded to the President and Secretary of those committees. Chris Campbell forwarded the full email to Karen Watson during this meeting so that Karen could update the rules exactly.

**Youth Reps**

No report at this time

**Old Business**

1. Fair Book will not be bound this year, but stapled instead. (Like a magazine.)
2. $200 = one-page Thank You ad in the Fair Book.
3. Dan Schrack has secured an order of:  
   - 40 chicken cages............$2,020.00  
   - 15 turkey cages....................858.75  
   - Less 15% cash discount…...($313.18)  
   - Cage sub-total...................$2,446.94  
   - 40 chicken bottoms............610.00  
   - 30 bantam cage bottoms.......432.00  
   - Collective sub-total.........$3,488.94  
   - Shipping...............................328.88  
   - Total Expense......................$3,817.82  

   Dan is to be contacted when order will be shipped to the fairgrounds by Keipper Cooping Company, P.O. Box 249, Big Bend, WI. 53103.
**New Business**

1. Karen Watson had SAC Rule and Leader Books printed by FedEx for $3/pair. If you ordered a set, they were available at this meeting. If not, books can be printed or referred to from [https://u.osu.edu/portage4h/tag/sac](https://u.osu.edu/portage4h/tag/sac). Check wording to update printed copies as outlined in the April 8 email from Sr. Fair Board. (Mentioned under Rules and full email attached to these minutes.)

2. Fran Mansfield reminds all that funds are available for request from the Benefit Committee. Jamie Hottensmith verifies May 1 request deadline.

3. Seth Zorica is looking for any rabbit members interested in forming Rabbit Bowl teams. Tim More was contacted by Seth and has offered to help; Fran Mansfield offers practice buzzers.

   “Each county can have 2 junior teams and 2 senior teams of 4 to 5 contestants. Senior contestants must be 14 years of age as of January 1st. We have to register the team by June 13th to compete. But we should have a team together and studying before then of course. Then the competition is on July 13th at the Ohio State Fair. For more in depth info here is the link to the Rabbit Quiz Bowl schedule and rules~ [https://ohio4h.org/events/ohio-state-fair-4-h-rabbit-quiz-bowl-contest-0](https://ohio4h.org/events/ohio-state-fair-4-h-rabbit-quiz-bowl-contest-0)” (Taken directly from Seth’s email to Tim.)

**Announcements**

1. Chairpersons, please share numbers with Dan Schrack as soon as entry forms are submitted.

2. Fran Mansfield made a motion that all tack boxes have working, rolling casters at barn set-up; second by Dan Schrack. Motion passed.

**Adjournment**

Pam Gardner made a motion to adjourn the meeting; Carolyn Eiermann second. Motion approved.

Meeting was adjourned at 8:22pm.

Next meeting is scheduled for Monday, May 13, 2019 at 7pm at 705 Oakwood Street, Room 101, Ravenna, Ohio 44266. (Across from Extension Office.) **Recognition Ceremony will start at 7pm prior to official meeting. Please ask participants to arrive by 6:45pm.**

Minutes respectfully submitted by Lesa Carson, Secretary.

Thanks to the OSU Portage County Extension Office for making these minutes available for viewing at [https://u.osu.edu/portage4h/tag/sac](https://u.osu.edu/portage4h/tag/sac).
To: Jr. Fair Market Livestock Committees

From: Sr. Fair Board


Thank you for submitting your rules for 2019 Jr. Fair Market Livestock Committees. Sr. Fair Board asked the Sr. Fair Board Market Livestock Committee to meet and review all rules and a letter that explained the concerns some committees had on new Fair Board rules. The Sr. Fair Board Market Livestock Committee met and recommended amending those rules for clarity. The revisions were submitted to the Sr. Fair Board at the April meeting.

The Sr. Fair Board approved the following rules for 2019 and are to be added or amended to each market specie rules as follows:


Tag In and or Weigh In is mandatory for Market Beef, Market Goats, Market Lambs, Market Swine and Market Small Animals during assigned day, time and location. Exceptions must be approved by Sr. Fair Board Market Livestock Committee.

All Jr. Fair Exhibitors in Market projects are expected to exhibit and sell their own animals. Exhibitors must be present to show in their market or showmanship class in order to be eligible to sell. Another Portage County Jr. Fair Exhibitor within the same species may show in the market class or in the sale, but not both. Any Jr. Fair Market Exhibitor that will miss either market show or sale must submit a form to the Sr. Fair Board Market Livestock Committee for review. Sr. Fair Board Market Livestock Committee decision is final. If form is not submitted and the show or sale is missed the exhibitor will be paid market price. The remainder of their market proceed check will be donated to the Jr. Fair Market Livestock Sale Scholarship Fund.

FYI: Please note that the rule concerning representatives from specie committees to the Quality Assurance Committee has been moved to the Jr. Fair General Rules and will not be noted in specie rules.

Also, Fair Board also approved small changes in several specific species’ rules and those will be forwarded to the President and Secretary of those committees to also be changed in the specie specific rules for 2019.

4/19