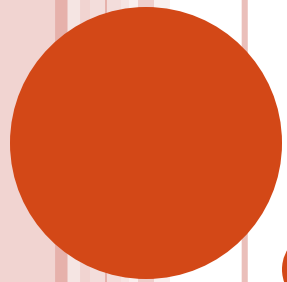




VIRTUAL ORIENTATION: TUITION & FEES

**FROM THE GRADUATE PROGRAM
MANAGER**



TUITION & FEES

UNIVERSITY TUITION AND FEES

- The tuition, fees, and deadlines for fees of which you must be aware may be found on the Registrar's website at <http://registrar.osu.edu>.
- Tuition for Graduate Nursing is not the same as the tuition for general Graduate students or Graduate Non-Degree students.
- University fees include the Instructional and General fees (counted together as tuition), Student Activity Fee, Recreational Fee, Student Union Facility Fee, COTA bus fee, or Distance Learning Fee.
- Check the Registration section for Registration, Fees, and Important Dates. There are late payment fees, late registration fees, and late course addition fees to consider when enrolling. An explanation of all the related fees charged by the University may be found on the [Registrar site](#).
- The [Buckeye Link Student Services Center](#) at 280 West Lane Avenue houses the Bursar, the Registrar, and the Financial Aid Offices. Their phone number is (614) 292-0300 or you may email them at ssc@osu.edu.
- If you have a question feel free to start with the Graduate Program Manager instead of the SSC.



COLLEGE OF NURSING TUITION AND FEES

- A Nursing Program Fee is charged to support the clinically-based program format unique to nursing.
- The Learning Technology Fee funds the technology and staff members required to support extraordinary number of online class sections offered in the College.
- Additional information regarding Nursing-specific fees may be found on the College of Nursing's website under [Student Affairs](#).
- Special equipment, immunizations, and software programs may be required for your course of study. Please familiarize yourself with the general and graduate level fees and expenses associated with graduate nursing study.
- Questions regarding the College of Nursing fees may be directed to the Graduate Program Manager or the Director of Student Affairs.



GRADUATE ENTRY NCLEX PREP

- The Graduate Entry cohort purchases an additional software program through ATI in order to prepare for the NCLEX-RN. This software provides a testing platform that mimics the NCLEX-RN and allows the student to gain familiarity with the exam, as well as provides a significant boost in content review.
- The software is required and is tied to the GE coursework.
- The cost of the software is around \$1200 and is a one-time fee paid during the first Summer in the program.
- Students needing support in paying for this fee may use the Cost of Attendance Appeal Form found on the Student Financial Aid (SFA) website to request additional funds in the form of a Graduate PLUS loan.
www.sfa.osu.edu
- Please note- the Graduate PLUS loan requires a separate application through SFA as well as a credit check. Additional information can be found on the Financial Aid PDF included in the Virtual Orientation.



DROP FOR NON-PAYMENT

- The Bursar audits all students for non-payment the second week of the semester. If a student has not paid the full amount of the tuition and fees, or has not enrolled in the TOPP Payment Plan, the student may be dropped from all classes. To re-enroll the student must then pay a \$300 re-enrollment fee and a \$200 late registration fee in addition to all usual tuition and fees.
- Students will be emailed by the Graduate School warning them of their imminent Drop for Non-Payment. If the student has a good reason for non-payment he or she should alert the Graduate Program Manager, who may request a “Do Not Drop” indicator be placed on the student’s record. Acceptable reasons include funding from an outside source such as private loans, federal loans, employers, or the military, or enrollment in the TOPP Payment Plan (which the auditing system sometimes doesn’t pick up).
- **It is the student’s responsibility to check his or her Ohio State email regularly for such correspondence.** Improper forwarding of Ohio State email to an outside email account is not an acceptable reason for missing important communications from Ohio State.



RESIDENCY

- Residency is determined by your application address. Students using an out-of-state address or PO Box will be classified as out-of-state.
- Residency may be appealed based on certain criteria, such as moving to Ohio for a job, or service in the armed forces. Appeals for residency must be submitted after a year of Ohio residency or if you have moved to Ohio for one of the reasons listed on the Registrar's site qualifying you for residency. **Ohio residency is not automatically granted after a year; you must appeal.** A change in residency status is applied to the current term and future terms only; it cannot be applied to past terms.
- If you attended high school in Ohio, are returning to attend Ohio State, and establish a primary residence in Ohio by the first day of the enrollment term you may apply for resident status under the *Forever Buckeye* rule.
- Appeals must be submitted several months in advance of the first term of residency, and may take several months to process.
- Additional information is found on the Registrar's website at <http://registrar.osu.edu>.



DISTANCE LEARNING

- A student enrolled **exclusively** in classes tagged as Distance Learning will incur a \$100 Distance Learning fee (charged by the Registrar) and \$190 Nursing Distance Learning fee, but will have all other on-campus fees waived. These fees replace the Technology fee and support the DL classes.
- If a distance education student is enrolled as a non-resident, a non-resident distance fee of \$5 will be assessed, but the regular non-resident fee will be waived. This means you will pay Ohio resident tuition.
- Additional information may be found at <http://registrar.osu.edu/policies/feesexplanation.asp>



EDUCATION BENEFIT FEE AUTHORIZATIONS

- Staff members employed at The Ohio State University with a 75% FTE or greater have an Education Benefit of 10 credit hours (\$9,316) per semester.
- The [Buckeyelink Student Center](#) will automatically pick up that you are both a staff member and a student and will automatically apply a Fee Authorization which covers your general and instructional fees.
- All other fees will be the responsibility of the staff member to pay by the tuition deadline, or late payment charges may be incurred and will be the responsibility of that staff member.
- On the main page of your [Buckeyelink Student Center](#) is a section titled Finances. This is where you may generate your Statement of Account, which is your bill. Ohio State does not send this information via email.
- For an overview of the education benefits review the [benefits overview book](#) and read [HR Policy 2.35](#).



EDUCATION BENEFIT RESTRICTIONS

- You may not audit a course and use the education benefit.
- If you do not complete the course with a passing grade you are responsible for paying the total cost of the course. HR will grant you a one-time waiver of this repayment if you appeal. Call Benefits at 292-1050 for information.
- The Employee Fee Authorization is counted towards the total amount of aid allowed by the US Department of Education. For additional information please review the Financial Aid PDF.
- Please contact OSU HR at (614) 292-1050 with any questions.



EDUCATION BENEFIT FORMS REQUIRED

- A student wishing to enroll for more than 10 hours a semester may do so twice without repercussion. If the student will go over 10 hours a third or more time the student must file a [Program Exception Request](#) form with HR. This form is due six weeks prior to the start of the semester or summer session and requires the signature of the unit manager. Failure to file the form more may result in the cancelation of your education benefit.
- Staff may be required to file a [Request for Course Enrollment During Regularly Scheduled Work Hours](#) for courses scheduled during regularly scheduled work hours. This does not usually apply to staff in The Wexner Medical Center, who are on flexible schedules. If you are unsure if needed, contact HR Benefits at 292-1050.
- Both of these forms and the Enrollment in Credit Programs [HR Policy 2.35](#) may be found on the HR website www.hr.osu.edu.
- Tax forms for any amount paid towards your education will be posted to your Student Center in the Finances section during the month of January, not in the W-2 online website.



EDUCATION BENEFIT LIMITS

- The IRS places an education benefit limit of **\$5,250 per year** for graduate student coursework. Staff members exceeding this amount will be taxed on the amount they go over the limit, and the tax will be deducted from their pay prior to deposit. Information may be found in [IRS Publication 970](#).
- The Lifetime Learning Credit may be taken to off-set the cost of schooling. To determine whether you are eligible visit <http://www.irs.gov/uac/Tax-Benefits-for-Education:-Information-Center> and/or consult a tax specialist.
- Please contact OSU HR at (614) 292-1050 with any questions, or review the Advising Tip on Educational Benefits found on the Student Web.





THANK YOU!

Tamara Dunaeff
Graduate Program Manager
107 Newton Hall
(614) 247-8604
dunaeff.2@osu.edu