The meeting was called to order by Mike Klingman.

**POINTS OF DISCUSSION**

1. Approval of the minutes from the November 21st meeting.
   - Moved by Bill Koshar, Seconded by Lee Wilson

2. Old business
   a. Special Subcommittee – Equipment Safety
      • Situation unresolved, to be kept on agenda.
   b. Confined Space and Grain CART
      • April dates look good. Proposed inviting local EMS to trainings.
   c. Public Safety Access to Listserv for safety notices
      • Wooster EHS has admin access to the Listserv.
   d. Other old business from committee members
      • none

3. New Business
   a. Updates: Safety, Police, Fire
      • ALAC visits upcoming in February for animal science accreditation.
      • February 27th is the next Lab Manager Meeting
      • OSHA Safety Day – Fawcett Center in Columbus on Feb 21st
         - Free to students, staff, and faculty
         - Must pre-register, Contact Kent Maguire
      • EHS Safety award nominations available on website, please consider making nominations.
   b. September Meeting Date
      • The ongoing conflict with the Farm Science Review is an issue.
         - Mike Klingman proposed permanently reschedule the September meeting to the 4th Wednesday.
         - Mark Schleppi Moved
   c. New Business
      • Roger Hamilton – Occupational Health – Annual Health Checks
         - Joe Messenger – Contact Registry
- Wanted to know if the Lab Safety Policy has any teeth for custodial staff and other people not in labs.
  - Some people refuse to go to MedPro
- The Registry is also not operating as planned, not always contacting the appropriate people at the appropriate times.
  - Kent Will follow up
- Roger Hamilton
  - Snow Removal
  - Grounds - Sidewalks, Entryways
  - Farm Shop – Roadways and Parking Lots
    - Contract out for off hours
  - Contact Roger with any snow removal issues
    - If you contact the main facilities they can contact Roger as well.
- It was mentioned that the lot behind Selby was not getting salted.
d. “Live n Learn”
  - None

- Mark Schleppi moved to adjourn the meeting, Bill Koshar seconded.

The next meeting will be at 8:30 a.m. on Wed., March 20th, 2019 in the Fisher Conference Room.

Respectfully submitted,
Ryan Brooks, Secretary